



pedagogical authenticity, their participation in this quality assurance activity is deemed essential and urgent. Their expertise is vital in developing assessment tools that will impact the learning outcomes of ALIVE learners regionwide. In accordance with DepEd Order No. 9, s. 2005 (Instituting Measures to Increase Engaged Time-on-Task), school heads of participating ALIVE teachers shall:

- a. arrange for qualified substitute teachers to handle ALIVE classes;
- b. ensure proper turnover of lesson plans, learning materials, and Weekly Learning Activity Sheets;
- c. utilize the Weekly Learning Activity Sheets provided by the Regional Office to ensure continuity of learning during the teachers' absence; and
- d. monitor the implementation of catch-up lessons upon the teachers' return.

6. The following provisions shall govern the conduct of this activity:

- a. Check-in time is at 2:00 p.m. on December 2, 2024, and check-out time is at 12:00 noon on December 7, 2024.
- b. The first meal to be served is afternoon snacks on December 2, 2024, and the last meal is lunch on December 7, 2024.
- c. Travel expenses of participants shall be charged to the available MEP funds to be downloaded to the concerned SDOs, subject to the standard government accounting and auditing rules and regulations. Local funds may be utilized to augment the downloaded funds if they are insufficient to cover the expenses incurred during the travel.
- d. Participants and members of the Technical Working Committee are entitled to **service credits** in accordance with DepEd Order No. 53, s. 2003 or the *"Updated Guidelines on Grant of Vacation Service Credits to Teachers."*
- e. Non-teaching staff shall be provided with **Compensatory Time-Off (CTO)** per Civil Service and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered.
- f. Job Order Employees will receive **overtime pay** for actual services rendered.

7. All participants are required to bring their own laptop, extension cord, and Wi-Fi device/mobile hotspot to ensure full participation in the writeshop. They must also submit their approved Travel Authority to the secretariat upon arrival at the venue.

8. For inquiries and clarifications, please contact Rhea J. Yparraguirre, Education Program Supervisor, Regional Madrasah Education Coordinator (RMEPC), Curriculum and Learning Management Division at rhea.yparraguirre@deped.gov.ph.



9. Immediate dissemination of and strict compliance with this Memorandum is directed.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT

MADRASAH EDUCATION

WORKSHOPS

CLMD/rjy
11/19/2024



2024-11-19240

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Republic of the Philippines
Department of Education
CARAGA REGION

Enclosure No. 1 to REGIONAL MEMORANDUM CLMD – 2024 – 1278

REGIONAL QUALITY ASSURANCE OF ARABIC LANGUAGE AND ISLAMIC
VALUES EDUCATION LITERACY ASSESSMENT TOOLS

December 3-7, 2024 (exclusive of travel time)
Venue: To be announced

INDICATIVE PROGRAM MATRIX

Time	Activity	Person/s Responsible	Expected Output/s
Day 0: December 2, 2024			
2:00 p.m. – 3:00 p.m.	Registration	Program Management Team	- Accomplished registration sheets - Travel authorities submitted - Workshop flow understood - Teams assigned - Materials prepared
3:00 p.m. – 4:00 p.m.	Technical Working Group & Writers' Team Organization		
4:00 p.m. – 5:00 p.m.	Preparation of Review Materials		
6:00 p.m.	Welcome Dinner	Technical Working Group	
Day 1: December 3, 2024 (EGRA Components 1-4)			
8:00 a.m. – 8:30 a.m.	Opening Program - National Anthem - Opening Prayer - Recognition of Participants - Welcome Message - Statement of Purpose - Workshop Protocols - Presentation of Program Matrix	Program Management Team	- Program formally opened - Participants oriented
8:30 AM – 10:00 AM	Introduction to EGRA Principles - Purpose and significance of EGRA - Core components and rationale - International standards and adaptations	LILIFREDA P. ALMAZAN EPS/DMEPC, Bislig City	- EGRA framework understood - Standards clarified



2024-11-19240

Time	Activity	Person/s Responsible	Expected Output/s
	Cultural considerations in Arabic context		
10:00 AM - 10:15 AM	Health Break		
10:15 AM - 11:45 AM	Overview of Functional Literacy Assessment (FLAT-Arabic) - BALAGHA framework and objectives - Progressive assessment approach - Integration of local materials - Cultural and linguistic considerations	EGY I. JUMADLA P-III/DMEPC, Tandag City	BALAGHA framework understood
11:45 AM - 12:00 PM	Open Forum	Technical Working Group	Concerns clarified
12:00 PM - 1:00 PM	Lunch Break		
1:00 PM - 2:30 PM	Quality Assurance Process Orientation - QA criteria and standards - Documentation protocols - Review and revision workflow	RHEA J. YPARRAGUIRRE EPS-CLMD, RMEPC	QA process understood
2:30 PM - 2:45 PM	Health Break		
2:45 PM - 4:15 PM	Initial Review of EGRA Components 1 & 2: - Book and Print Knowledge - Letter Name Knowledge <i>(Writers begin documentation of QA findings)</i>	Arabic Language Expert	Components 1 & 2 reviewed
4:15 PM - 5:00 PM	Consolidation and Writer's Workshop		Components 1 & 2 revised and Day 1 outputs consolidated
5:00 p.m. - 5:30 p.m.	Debriefing	TWG	
Day 2: December 4, 2024 (EGRA Components Review)			
8:00 AM - 9:30 AM	Review EGRA Components 3 & 4 Letter Sound Knowledge	Arabic Language Expert	Components 3 & 4 reviewed

Time	Activity	Person/s Responsible	Expected Output/s
	Initial Sound Identification		
9:30 AM - 10:30 AM	Writers' Workshop: Revision of Components 3 & 4	Writers' Team	Components 3 & 4 revised
10:30 AM - 10:45 AM	Health Break		
10:45 AM - 12:00 PM	Review EGRA Components 5 & 6 - Familiar Word Reading - Non-Word Reading	Reading Assessment Specialist	Components 5 & 6 reviewed
12:00 PM - 1:00 PM	Lunch Break		
1:00 PM - 2:30 PM	Writers' Workshop: Revision of Components 5 & 6 Concurrent TWG validation of morning revisions	Writers' Team Technical Working Group	- Components revised - Revisions validated
2:30 PM - 2:45 PM	Health Break		
2:45 PM - 4:15 PM	Review EGRA Components 7 & 8: - Oral Reading Fluency - Reading Comprehension	Reading Assessment Specialist	Components 7 & 8 reviewed
4:15 PM - 5:00 PM	Day 2 Consolidation and Writers' Workshop	Program Management Team	Components 7 & 8 revised Day 2 outputs consolidated
Day 3: December 5, 2024 (FLAT-Arabic Core Components)			
8:00 AM - 9:30 AM	Review FLAT Letter and Syllable Components (Writers document findings during review)	Arabic Language Expert	Components reviewed
9:30 AM - 10:30 AM	Review Word and Phrase Components (Writers document findings during review)	Arabic Language Expert	Components reviewed
10:30 AM - 10:45 AM	Health Break		
10:45 AM - 12:00 PM	- Writers' Workshop: Revision of Letter and Syllable Components and Word and Phrase Components - Concurrent TWG validation	Writers' Team Technical Working Group	Components revised

Time	Activity	Person/s Responsible	Expected Output/s
12:00 PM - 1:00 PM	Lunch Break		
1:00 PM - 2:30 PM	Review Sentence and Paragraph Components (Writers document findings during review)	Arabic Language Reading Assessment Specialist	Components reviewed
2:30 PM - 2:45 PM	Health Break		
2:45 PM - 4:15 PM	Writers' Workshop: Revision of Sentence and Paragraph Components	Writers' Team	Components revised
4:15 PM - 5:00 PM	Day 3 Consolidation and Technical Working Group Debriefing	Program Management Team	Day 3 outputs consolidated
Day 4: December 6, 2024 (FLAT-Arabic Advanced Components)			
8:00 AM - 9:30 AM	Review Story Reading and Comprehension (Writers document findings during review)	Arabic Reading Assessment Specialist	Advanced components reviewed
9:30 AM - 10:30 AM	Review Local Materials Integration (Writers document findings during review)	Arabic Language Expert	
10:30 AM - 10:45 AM	Health Break		
10:45 AM - 12:00 PM	Writers' Workshop: Revision of the Story Reading and Comprehension and Local Materials Integration	Writers' Team	Advanced components revised
12:00 PM - 1:00 PM	Lunch Break		
1:00 PM - 2:30 PM	Review Assessment Administration Protocols (Writers document findings during review)	MARIA CONSUELO C. JAMERA EPS-CLMD, Filipino	Protocols reviewed
2:30 PM - 2:45 PM	Health Break		
2:45 PM - 4:15 PM	Writers' Workshop: Revision of Administration Materials	Writers' Team	Materials revised
4:15 PM - 5:00 PM	Day 4 Consolidation and Technical Working Group Debriefing	Program Management Team	Day 4 outputs consolidated
Day 5: December 7, 2024 (Finalization)			
8:00 AM - 9:15 AM	Final Review of Revised EGRA Components	Arabic Language Experts and Technical Working Group	EGRA components finalized

Time	Activity	Person/s Responsible	Expected Output/s
9:15 AM - 10:30 AM	Final Review of Revised FLAT-Arabic Components	Arabic Language Experts and Technical Working Group	FLAT components finalized
10:30 AM - 10:45 AM	Health Break		
10:45 AM - 11:15 PM	Presentation of Quality-Assured Assessment Tools	Technical Working Group	Tools presented and approved
11:15 a.m.- 11:45 a.m.	Closing Program ▪ Synthesis of Outputs ▪ Distribution of Certificates ▪ Closing Message	Program Management Team	Activity formally closed
11:45 a.m. onwards	Lunch and Check-out Clearinghouse Homeward bound		

Note:

Technical Working Group:

- A. DMEPCs
- B. Reading Specialists
- C. QA Specialists

Program Management:

- RMEPC
- Support Staff

Enclosure No. 2 to REGIONAL MEMORANDUM CLMD – 2024 – 1278

REGIONAL QUALITY ASSURANCE OF ARABIC LANGUAGE AND ISLAMIC
VALUES EDUCATION LITERACY ASSESSMENT TOOLS

December 3-7, 2024 (exclusive of travel time)

Venue: To be announced

LIST OF PARTICIPANTS

A. Writers

No.	Name	Position/Designation	Office/Station
1.	Abdul Gani M. SIDIC,	T – III, ALIVE Teacher	Caramcam ES, Bislig City
2.	Asliah A. Cabugatan,	T – I, ALIVE Teacher	Mangagoy South ES, Bislig City
3.	Aleah T. Magator	T – II, ALIVE Teacher	Mangagoy South ES, Bislig City
4.	Nadia M. Matuan	T – II, ALIVE Teacher	Mangagoy CES, Bislig City
5.	Pathros Hafid I. Jumadla	COS	JPENHS, Tandag City
6.	Sadam D. Acob	T-1	Carmen Integrated School, Tandag City
7.	Alson A. Julius	T-I	JPENHS, Tandag City
8.	Woodrow Wilson I. Jumadla	T-1	Tandag Pilot Elem. School, Tandag City
9.	Kathleen Marjory J. Julius	T-I	Jacinto P. Elpa National High School, Tandag City
10.	Haniah A. Abdullah	T-1	Telaje Elementary School, Tandag City
11.	Sittie Naura G. Ali	T-1	Telaje Elementary School, Tandag City
12.	Yahara U. Gubat	T-1	Bongtud Elementary School, Tandag City

B. Program Management and Technical Working Committee

No.	Name	Position/Designation	Office/Station
1.	Bernabe L. Linog	Chief ES	CLMD- Regional Office
2.	Rhea J. Yparraguirre	EPS/RMEPC	CLMD- Regional Office
3.	Maria Consuelo C. Jamera	EPS-Filipino	CLMD- Regional Office
4.	Gladys S. Asis	EPS-English	CLMD-Regional Office
5.	Lilifreda P. Almazan	EPS, DMEPC	Bislig City
6.	Egy I. Jumadla	P-III, DMEPC	Tandag City
7.	Aikeeza Geralde	Job Order	CLMD- Regional Office
8.	Nor-ain P. Salcedo	Job Order	CLMD- Regional Office
9.	Rudeline V. Azarcon	RN-II	SDO-Tandag City
10.	Marvelous B. Estal	Librarian II	SDO-Tandag City
11.	<i>To be invited</i>	Arabic Language Specialist	
12.	<i>To be invited</i>	Arabic Language Specialist	
13.	Hamdanie A. Pangandag	ALIVE Teacher	Cantilan ES, Surigao del Sur