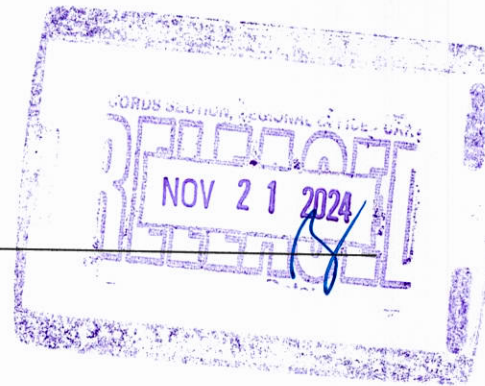




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 1281

To: Schools Division Superintendent) Division of Cabadbaran City
All Others Concerned) Division of Bayugan City

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
DISASTER PREPAREDNESS AND RESPONSE PROGRAM**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to provide additional funds to support the remaining disaster preparedness activities and procurement of DRRM supplies. This allocation is covered under OSEC-13-23-4240 dated August 2, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III *MA*
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: As Stated
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENT
PROGRAMS**

FIN/nap
11/18/2024



Republic of the Philippines
Department of Education
CARAGA REGION

no 1143
1144

November 14, 2024

MARIA INES C. ASUNCION, CESO IV

Director III

Department of Education-Caraga
J Rosales Ave., Butuan City

Madam:

Greetings!

We respectfully request your approval to transfer funds to the Divisions of Bayugan City and Cabadbaran City to supplement the expenses for the conduct of its remaining preparedness activities and procurement of DRRM supplies for the 4th quarter of FY 2024, wit:

SDO	Total Amount
Bayugan City	300,000.00
Cabadbaran City	320,000.00

620,000.00

Fund for transfer will be charged against DPRP Funds OSEC-13-23-4240, subject to the usual accounting and auditing procedure.

Very truly yours,

EDMUND D. MENDOZA, PhD

Chief, ESSD

Funds availability:

ELAINE N. NAVARRO

SAO/OIC-Chief, Finance Division

Approved by:

MARIA INES C. ASUNCION, CESO IV

Director III

Officer In-charge

Office of the Regional Director

ESSD/mpb
11/14/2024



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