

Notice Reference Number :78729

Status:

Published

Bid Validity Period:

120

Control Number:

202608287

Lot Type:

Single Lot

Approved Budget of the Contract:

7,950,599.00

Procurement Mode:

Competitive Bidding (Public Bidding)

Classification:

Goods

Applicable Procurement Rules:

Implementing Rules and Regulations

Funding Source:

Regular Agency Fund (01000000)

Delivery/Project Location:

Agusan Del Norte,Agusan Del Sur,Surigao Del Norte,Surigao Del Sur

Business Category:

Educational institutions

Delivery Period:

60 Day(s)

Client Agency:

DEPARTMENT OF EDUCATION - CARAGA

Contact Person:

Elsie Mongado

Created By:

Elsie Mongado

Date created:

15-Sep-2026 04:15 PM

DEPARTMENT OF EDUCATION - CARAGA

J. Rosales Avenue

Butuan City, Agusan Del Norte, Caraga

Invitation to Bid

Procurement and Delivery of Operational Materials for Functional Library Hubs

Project Name: Procurement and Delivery of Operational Materials for Functional Library Hubs	Budget : 7950599	Check item status (/Tenders/check_item_status/78
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Description:

Republic of the Philippines
Department of Education
Caraga Region
J. Rosales Avenue, Butuan City
Tel. No. (085) 225-1151

INVITATION TO BID FOR THE PROCUREMENT AND DELIVERY OF OPERATION MATERIALS FOR FUNCTIONAL LIBRARY HUBS (2025 BUDGET)

1. The *Department of Education (DepEd) Caraga Region*, through FY : Textbooks and Other Instructional Materials (TBIMs) Fund intends to apply sum of **Seven Million Nine Hundred Fifty Thousand Five Hundred Ninety Nine Pesos (₱7,950,599.00)** being the total Approved Budget for the Contract (ABC) to payments under the contract, to wit:

UNIT	DESCRIPTION	QTY.	ABC PER LOT	BID DOCUMENT PRICE
lot	Procurement and Delivery of Operational Materials for Functional Library Hubs	1	₱7,950,599.00	₱10,000.00

Bids received in excess of the ABC per lot shall be automatically rejected at opening.

2. The *Department of Education (DepEd) Caraga Region* now invites bids: **Procurement and Delivery of Operational Materials for Functional Library Hubs**. Delivery of the Goods is required **sixty (60) calendar days**. Bid should have completed, at least **five (5) years** from the date of submission receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section Instructions to Bidders.
3. Bidding will be conducted through competitive bidding procedures using a discretionary "pass/fail" criterion as specified in the IRR of **RA No. 12009**.
 - i. Bidding is open to all interested Bidders, whether local or foreign, subject to conditions for eligibility provided in the IRR.
4. Interested Bidders may obtain further information from **Department of Education, Caraga Regional Office Procurement Unit** and inspect the Bidding Documents at the address given below from **8:00 AM to 5:00 PM, Monday to Friday**.
5. A complete set of Bidding Documents may be acquired by interested Bidders **September 17, 2026 to October 5, 2026, 8:00 AM to 5:00 PM**, from

address given below upon payment of the applicable fee for the Bidding Documents in the amount of **Ten Thousand Pesos (₱10,000.00)**, pursuant to the latest Guidelines issued by the GPPB.

All interested bidders must first secure an **Order of Payment** before paying the corresponding bidding document fee to the DepEd Region XIII Cashier.

For over-the-counter bank deposit, you may request an Order of Payment and bank deposit slip via email at **procurement_caraga@deped.gov.ph** (**mailto:procurement_caraga@deped.gov.ph**).

To facilitate the issuance of the Order of Payment, the bidder must provide the following information:

- a. Name and Address of the Company
- b. Lot Number
- c. Amount
- d. Tax Identification Number (TIN) of the Company
- e. VAT or Non-VAT status

Only duly authorized representatives with Letter of Intent and Special Power of Attorney are allowed to purchase the bidding documents.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Department of Education, Caraga Regional Office will hold a **Pre Conference on September 24, 2026, 10:00 AM at Gold Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City and through MS Teams** the link: **https://tinyurl.com/2s4333yn** (**https://tinyurl.com/2s4333yn**), which shall be open to prospective Bidders.

7. Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through **manual submission** at the office address indicated below on or **before October 6, 2026 at 8:30 AM**. Late bids shall not be accepted.

8. All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

9. **Bid opening shall be on October 6, 2026 at 9:00 AM at Gold Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City, or in case of change of venue, the bidders will be informed accordingly.** Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

For the purpose of constituting a quorum, both the physical and virtual presence of the members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. A maximum of two personnel per bidder is allowed, prospective bidders shall present their identification cards before the start of the bid opening and in case of representatives, they must present a duly notarized Special Power of Attorney (SPA) which contain express authorization to represent the bidder/proprietor. Any representation which does not comply with the foregoing conditions shall not be recognized and has no legal standing to represent his/her employer. Persons who have no business at all during the bid opening shall not be authorized to participate or enter the venue for the bid opening.

11. The *Department of Education Caraga Region* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70[1] of R.A. No. 121 of 1976 without incurring any liability to the affected Bidder or Bidders.

12. For further information, please refer to:

Procurement Unit

DepEd Regional Office XIII

J. Rosales Ave., Butuan City

procurement_caraga@deped.gov.ph

Tel No. (085) 225-1151 local 112

caraga.deped.gov.ph

13. You may visit the following websites:

For downloading of Bidding Documents: MGEPS website

September 16, 2026

PEDRO TENEBRO ESCOBARTE JR.

Director III/Assistant Regional Director

BAC Chairperson

Line Item Details

Item No.	UNSPSC	Lot Name	Lot Description	Quantity	Unit of Measure
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1	86121504	Public elementary or secondary schools	Procurement and Delivery of Operational Materials for Functional Library Hubs	1	Lot
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BAC Members: - View all BAC Members

Schedule of activity: View all activity

Published Date:

16-Sep-2026 12:00 AM

Prebid Conference:

Date:

24-Sep-2026 10:00 AM

Venue:

Gold Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City

Closing Date:

06-Oct-2026 08:30 AM

Date Last updated:

15-Sep-2026 04:05 PM

Documents: Preview

Bid Form Fee: 10000

Bid Supplements: 0 (/Tenders/tender_corr_details/78729)

Invited Observers: View

Number of Downloads: 2

Invited Merchants: View

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