



Republic of the Philippines
DEPARTMENT OF EDUCATION
CARAGA Administrative Region
J.P. Rosales Avenue, Butuan City



FAX MESSAGE

To : Schools Division Superintendents
Division of Agusan del Norte, Butuan City and Cabadbaran City
Division SPED Coordinator
SPED School Principal/Administrator
SPED Teachers
This Region

From :  MAY B. ECLAR, Ph.D., CESO V
OIC Regional Director



Subject: CONDUCT OF THE REGIONAL ORIENTATION AND PILOT TESTING
OF MULTI- FACTORED ASSESSMENT TOOL FOR THE SPECIAL
EDUCATION PROGRAM

Date: March 9, 2017

1. Attached is the Department of Education Memorandum DM-CI 2017-00 055 from the Bureau of Learning Delivery- Student Inclusion Division requesting every division to support the conduct of Regional Orientation and Pilot Testing of Multi Factored Assessment Tool (MFAT) within March 20-24, 2017.
2. The Schools Divisions will identify the size of the school, prepare the K to 2 learners, the room for the written and oral assessment and space for PE, select SPED and Regular Teachers stated in the memo.
3. The Regional Team will randomly select 30 K to 2 learners per division to take the assessment.
4. Immediate dissemination of this Regional Memorandum to all concerned is highly appreciated.



Republic of the Philippines

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320008

Undersecretary for Curriculum and Instruction

MEMORANDUM

DM-CI-2017-00 035

TO : REGIONAL SECRETARY, ARMM
REGIONAL DIRECTORS

FROM :  **DINA S. OCAMPO**
Undersecretary

SUBJECT : Conduct of the Regional Orientation & Pilot Testing of Multi-factored Assessment Tool for the Special Education Program

DATE : March 6, 2017

The Department of Education through the Bureau of Learning Delivery - Student Inclusion Division (BLD-SID) is requesting every Region to support the conduct of **Regional Orientation & Pilot Testing of Multi-Factored Assessment Tool (MFAT)** within March 13-24, 2017. An amount of seventy thousand pesos (Php 70,000) shall be downloaded to each region which shall be used for payment of board and lodging, travel expenses of participants, and materials preparation, reproduction and retrieval subject to the usual accounting and auditing rules and regulations.

The activity aims to validate the MFAT for further enhancement. The screening tool will be utilized to determine the strengths and weaknesses of learners at the early grades as basis for designing appropriate educational interventions and placement.

For more information, the details of the activity are indicated in the following enclosures:

Enclosure 1: Pilot Test Design (Number of Divisions, teachers and learners per Region and Classification of teachers for pilot test of MFAT)

Enclosure 2: Orientation Program Design

Immediate dissemination of this Memorandum is desired.

Thank you very much for your support.

Enclosure 1: Pilot Test Design

The Pilot Test Design shows the scope of the test nationwide and the distribution of assessors based on the size of divisions per region. It also details the specific divisions and teachers that will be involved in the pilot test.

The following are the considerations in identifying divisions:

1. Classification of divisions (very large, large, medium and small);
2. At least three (3) SPED teachers per region as assessors;
3. Divisions with SPED centers since SPED teachers are lodged in the centers; and,
4. Location of schools divisions in regional offices for easy retrieval of data and materials.

Table 1.Number of Divisions, Teachers and Learners per Region

Regions	SIZE OF THE DIVISION				Total Number of Divisions	Total Number of Teacher	Total Number of Learners (1:10)
	Very Large	Large	Medium	Small			
Region I	0	1	1	1	3	9	90
Region II	0	1	2	0	3	9	90
Region III	0	1	2	0	3	9	90
Region IV-A	0	1	1	1	3	9	90
Region IV-B	0	1	2	0	3	9	90
Region V	0	1	2	0	3	9	90
Region VI	1	0	2	1	3	9	90
NIR	0	1	1	1	3	9	90
Region VII	1	0	2	0	3	9	90
Region VIII	1	0	2	0	3	9	90
Region IX	0	2	1	0	3	9	90
Region X	0	1	1	1	3	9	90
Region XI	0	1	2	0	3	9	90
Region XII	0	0	2	1	3	9	90
Region XIII	0	0	2	1	3	9	90
ARMM	0	0	3	0	3	9	90
CAR	0	0	3	0	3	9	90
NCR	0	1	1	1	3	9	90
Total	3	12	32	8	54	162	1620

Enclosure 1: Pilot Test Design

Table 2. Classification of assessors per region

Region	Division	No. of Teacher	Classification of Assessors per Region
Region I	La Union	1	SPED Teacher
		2	Regular Teacher
	Pangasinan I	2	SPED Teacher
		2	Regular Teacher
	San Fernando City	2	Regular Teacher
		9	
Region II	Cagayan	1	SPED Teacher
		2	Regular Teacher
	Iligan City	2	Regular Teacher
	Tuguegarao City	2	SPED Teacher
		2	Regular Teacher
		9	
Region III	Angeles City	1	Regular Teacher
	Pampanga	1	SPED Teacher
		3	Regular Teacher
	San Fernando City	2	SPED Teacher
		2	Regular Teacher
		9	
Region IV-A	Antipolo City	2	Regular Teacher
		1	SPED Teacher
	Cavite City	1	SPED Teacher
		2	Regular Teacher
	Rizal	1	SPED Teacher
		2	Regular Teacher
		9	
Region IV-B	Calapan City	2	SPED Teacher
		2	Regular Teacher
	Palawan	2	Regular Teacher
	Puerto Princesa City	1	SPED Teacher
		2	Regular Teacher
		9	
Region V	Albay	1	SPED Teacher
		2	Regular Teacher
	Legazpi City	2	SPED Teacher
		2	Regular Teacher
	Ligao City	2	Regular Teacher
		9	

Enclosure 1: Pilot Test Design

Region	Division	No. of Teacher	Classification of Assessors per Region
Region VI	Guimaras	1	SPED Teacher
		2	Regular Teacher
	Iloilo	2	SPED Teacher
		2	Regular Teacher
	Iloilo City	2	Regular Teacher
		9	
NIR	Dumaguete City	2	Regular Teacher
	Negros Oriental	1	SPED Teacher
		2	Regular Teacher
	Tanjay City	2	SPED Teacher
		2	Regular Teacher
		9	
Region VII	Cebu	2	Regular Teacher
	Cebu City	2	Regular Teacher
		2	SPED Teacher
	Mandaue City	1	SPED Teacher
		2	Regular Teacher
		9	
Region VIII	Leyte	2	Regular Teacher
	Maasin City	2	Regular Teacher
		1	SPED Teacher
	Tacloban City	2	Regular Teacher
		2	SPED Teacher
		9	
Region IX	Pagadian City	1	SPED Teacher
		2	Regular Teacher
	Zamboanga City	1	SPED Teacher
		2	Regular Teacher
	Zamboanga del Sur	2	Regular Teacher
		1	SPED Teacher
		9	
Region X	Cagayan de Oro City	1	SPED Teacher
		2	Regular Teacher
	El Salvador City	2	Regular Teacher
		2	SPED Teacher
		2	Regular Teacher
		9	
Region XI	Davao City	1	SPED Teacher
		2	Regular Teacher

Enclosure 1: Pilot Test Design

Region	Division	No. of Teacher	Classification of Assessors per Region
Region XI	Digos City	1	SPED Teacher
		2	Regular Teacher
	Samal City	2	Regular Teacher
		1	SPED Teacher
		9	
Region XII	Cotabato City	1	SPED Teacher
		2	Regular Teacher
	Sultan Kudarat	1	SPED Teacher
		2	Regular Teacher
	Tacurong City	2	Regular Teacher
		1	SPED Teacher
		9	
Region XIII	Agusan del Norte	1	SPED Teacher
		2	Regular Teacher
	Butuan City	1	SPED Teacher
		2	Regular Teacher
	Cabadbaran City	2	Regular Teacher
		1	SPED Teacher
		9	
ARMM	Lanao del Sur I-A	1	SPED Teacher
		2	Regular Teacher
	Lanao del Sur I-B	2	Regular Teacher
		1	SPED Teacher
	Lanao del Sur II-A	2	Regular Teacher
		1	SPED Teacher
		9	
CAR	Baguio City	1	SPED Teacher
		2	Regular Teacher
	Benguet	1	SPED Teacher
		2	Regular Teacher
	Mt. Province	2	Regular Teacher
		1	SPED Teacher
		9	
NCR	Pasig City	2	Regular Teacher
		1	SPED Teacher
	Quezon City	1	SPED Teacher
		2	Regular Teacher
	San Juan City	3	SPED Teacher
		9	

Enclosure 2: Orientation Program Design
Regional Orientation and Pilot Testing of Multi-factored Assessment Tool (MFAT)

March 13-24, 2017

Specific objectives:

1. Walkthrough the forms and protocols for the pilot test;
2. Prepare materials per assessment activity following the specifications provided;
3. Simulate the test administration by
 - a. Demonstrating the use of materials per assessment activity
 - b. Conducting a return demonstration to finalize materials prior to test administration
 - c. Trying out the MFAT to a learner from a nearby school;
4. Validate MFAT by pilot testing to K to 2 learners in pre-identified schools divisions; and,
5. Retrieve test materials and results for improvement and finalization of MFAT.

Note: Each assessor should be able to assess at least 10 learners. If 3 days are not enough, adjustments in days of administration should be made. Retrieval of materials and results can be given back to BLD-SID through other means (via LBC, etc.), while debriefing protocols should still be followed.

Results and materials should be returned to BLD-SID by the end of March 2017.

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00- 10:00 am	Overview of the MFAT Walkthrough and discussion of forms, tool, protocols and materials 1. Random sampling procedures 2. Coding of assessors and learners 3. Pre- and during test forms 4. Test protocols 5. Materials development	Continuation materials production Demonstration and Return Demonstration Activities 1. Regional supervisors demonstrate to assessors how to administer assessment activity using produced materials 2. Assessors to demonstrate the administration of assessment activity using produced materials 3. Assessors try out the MFAT to a learner in a nearby school 4. Feedback and discuss observations	Pilot Test MFAT administration in assigned schools for four (4) Kindergarten learners	Pilot Test MFAT administration in assigned schools for three (3) Grade 1 learners	Pilot Test MFAT administration in assigned schools for three (3) Grade 2 learners
10:00- 12:00 pm (with morning break)	Materials Production Preparation of materials per assessment activity for each assessor (include: measurement, dimensions, indigenization, safety, availability)	Lunch Break	Continuation of demonstration activities	Pilot Test Debriefing 1. Retrieval of test materials and results 2. Discuss and reflect on pilot test administration	Pilot Test Debriefing 1. 3 Grade 2 learners assessed 2. Complete test materials and results 3. Reflection and feedback on MFAT
12:00- 1:00pm					
1:00- 3:00 pm					
3:00- 5:00 pm (with afternoon break)	Continuation materials production	Debriefing and Firming up of Agreements Finalize materials and protocols based on observations and feedback			
Expected Output	1. Clarified test forms and protocols 2. Materials for each assessment activity	Final test materials and protocols	4 Kindergarten learners assessed	3 Grade 1 learners assessed	1. 3 Grade 2 learners assessed 2. Complete test materials and results 3. Reflection and feedback on MFAT