



Name of Department/Agency: Department of Education - Caraga Regional Office
Address: J. Rosales Avenue, Butuan City



ADJUSTED ANNUAL PROCUREMENT PLAN (APP)/PPMP
For the Calendar Year 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	DOE	CO	
100000100001001	Supplies and Materials Expenses	ASD, CLMD, ESSD, FD, FTAD, HRDD, ORD/OARD, PPRD & QAD										
	Common-use office supplies/Equipment available at PS		agency-agency	monthly, within FY 2020				GoP	1,033,260.11	1,033,260.11		
	Other Office Supplies/Equipment		small value procurement/shopping	monthly, within FY 2020				GoP	2,824,569.73	2,824,569.73		
	Petroleum oil and lubricant expenses		shopping	within FY 2020				GoP	304,416.59	304,416.59		
100000100001001	Utility Expenses	ASD, CLMD, ESSD, FD, FTAD, HRDD, ORD/OARD, PPRD & QAD						GoP				
	Water expenses		direct contracting		within FY 2020				122,641.42	122,641.42		
	Electricity expenses		direct contracting		within FY 2020			GoP	1,630,358.30	1,630,358.30		
100000100001001	Communications Expenses	ASD, CLMD, ESSD, FD, FTAD, HRDD, ORD/OARD, PPRD & QAD										
	Postage and courier services		shopping		within FY 2020			GoP	86,100.50	86,100.50		
	Mobile		shopping		within FY 2020			GoP	606,851.83	606,851.83		
	Landline		shopping		within FY 2020			GoP	27,525.21	27,525.21		
	Internet subscription expenses		shopping		within FY 2020			GoP	88,406.31	88,406.31		
100000100001001	General Services	ASD, CLMD, ESSD, FD, FTAD, HRDD, ORD/OARD, PPRD & QAD										
	Janitorial service		shopping		within FY 2020			GoP	482,122.84	482,122.84		
	Security services		shopping		within FY 2020			GoP	1,767,305.93	1,767,305.93		
	Transportation and delivery expenses		shopping		within FY 2020			GoP	68,432.00	68,432.00		
	Other general services		shopping		within FY 2020			GoP	1,778,246.74	1,778,246.74		
100000100001001	Repairs & Maintenance	ASD, CLMD, ESSD, FD, FTAD, HRDD, ORD/OARD, PPRD & QAD										
	Buildings and other structure		small value procurement/shopping		within FY 2020			GoP	799,752.20	799,752.20		
	Machinery and equipment		small value procurement/shopping		within FY 2020			GoP	133,606.00	133,606.00		
	Transportation equipment		small value procurement/shopping		within FY 2020			GoP	221,796.09	221,796.09		

	RPSU Supplies		shopping		within FY 2020	GoP	483,971.60	483,971.60	
1000001.00001001	Insurance expenses	ASD, CLMD, ESSD, FD, FTAD, HRDD, ORD/OARD, PPRD & QAD							
	Office building/contents Insurance premiums		direct contracting		within FY 2020	GoP	476,114.04	476,114.04	
1000001.00001001	Fidelity Bond Premium		agency to agency		within FY 2020	GoP	136,627.50	136,627.50	
	Other Professional Services								
	Auditing & other professional services	ASD, CLMD, ESSD, FD, FTAD, HRDD, ORD/OARD, PPRD & QAD	negotiated procurement		within FY 2020	GoP	240,733.79	240,733.79	
	Printing & Publication Expenses		shopping		within FY 2020	GoP	70,000.00	70,000.00	
	other operating expenses		shopping		within FY 2020	GoP	1,335,955.46	1,335,955.46	
1000001.00001001	General Management & Supervision	Office of RD							
1000001.00001001	Management Review				Aug. 13, 2020				
	Meals & Snacks	Office of RD	Shopping	quarterly within FY 2020	Aug. 27, 2020	GoP	60,000.00	60,000.00	
	REXCOM Meeting								
	Meals & Snacks	Office of RD	Shopping	quarterly within FY 2020		GoP	35,000.00	35,000.00	
	Affirmation of DepEd Employees' Loyalty and Productivity	Office of RD							
	Snacks & Token		Shopping	quarterly within FY 2020		GoP	92,400.00	92,400.00	
1000001.00001001	Extraordinary & Miscellaneous expenses	Office of RD	shopping		within FY 2020	GoP	125,000.00	125,000.00	
1000001.00001001	PRIME-HRM Committee Meetings & Conferences	Office of ARD			within FY 2020				3,851.00
	ORD/OARD Personnel Meeting		shopping		within FY 2020	GoP	637.00	637.00	
	snacks/meals								
	PRAISE Committee Meeting snacks		shopping		within FY 2020	GoP	948.00	948.00	
	PRAISE Committee & Evaluation								
	Team Meeting snacks		shopping		within FY 2020	GoP	1,180.00	1,180.00	
	ARD Office Personnel Meeting		shopping		within FY 2020	GoP	378.00	378.00	
	BAC MEETING snacks		shopping		within FY 2020	GoP	708.00	708.00	
1000001.00001001	RSP & other Related Programs	Office of ARD							
	BAC Procurement Planning								
	Conference for Various RSC 2020		shopping		within 1st Quarter FY 2020	GoP	700.00	700.00	
	Procurement Activity snacks								
	CAA-RSC Pre-Work Technical Conference and Coordination								
	Meeting of Technical Management & Administration and Chairperson of Working Committees meals, snacks and accommodation/venue		shopping		within 1st Quarter FY 2020	GoP	34,500.00	34,500.00	
1000001.00001001	Media Partners Appreciation (Pahinungod sa mga Kabulig 2020)	Public Affairs Unit							42,300.00
	Plaques @P2000.00 each		shopping		within the 4th Quarter	GoP	30,000.00	30,000.00	
	Tokens (Bag) @P300.00 each		shopping		within the 4th Quarter	GoP	12,300.00	12,300.00	

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	Trophies for Bulawanong Sulo @ 3,500 each	shopping						GoP	7,000.00	7,000.00	
	Cash Incentives for Bulawanong Sulo @ 10k each	shopping						GoP	20,000.00	20,000.00	
1000000100001001	Conduct of Survey for the Special Hardship allowance Baseline Study and Monitoring of other Programs/Policies Implemented at the School Level										
	FTAD										
1000000100001001	GAD related activities Van Rental for 5 days (4 units) T-Shirt (Women's Month) @ 450 each						within the third Quarter of FY 2020	GoP	100,000.00	100,000.00	
	VAW)	shopping						GoP	1,800.00	1,800.00	
	Supplies and materials	shopping						GoP	1,800.00	1,800.00	
	HGDG	shopping						GoP	342.20	342.20	
	Annual Health Check-up	shopping						GoP	2,000.00	2,000.00	
1000000100001001	25 th DepED Caraga Virtual Anniversary Celebration							GoP	10,000.00	10,000.00	OSEC-13-20-000496
	am snacks	shopping					within 3rd Quarter of FY 2020	GoP	6,000.00	6,000.00	
	lunch	shopping						GoP	18,000.00	18,000.00	
	Advocacy shirt	shopping						GoP	49,875.00	49,875.00	
	Customized face mask	shopping						GoP	9,750.00	9,750.00	
	Call Card	shopping						GoP	8,000.00	8,000.00	
1000000100001001	Launching of DepEd Caraga's Revolution of Solutions Amidst Pandemic (Pasundayag sa mga Binag-ong Paagi sa Pagtuon sa Panahon sa Pandemiya) Presentation of the New Approaches of Learning During the Pandemic Situation										OSEC-13-20-000496
	ESSD	shopping					within the third Quarter of FY 2020	GoP	12,000.00	12,000.00	(22,000.00)
	Call Card	shoppinh						GoP	10,000.00	10,000.00	
	Contract of Service for the Audio Visual presentation and management of Live telecast	shopping						GoP			
1000000100001001	2020 National Disaster Resilience Month(NDRM)- Regional Activities	small value procurement/shopping									
	ESSD	small value procurement/shopping									
	Snacks	small value procurement/shopping						GoP	10,000.00	10,000.00	GAAAO (16,500.00)
	Token for Judges						June 26, 2020 Jul. 6, 2020 July 6, 2020	GoP	6,000.00	6,000.00	
	Tarpaulin							GoP	500.00	501.00	
1000000100001001	Reproduction of IEC Materials and Learning Modules on MPHSS and DRRM										OSEC-13-20-0343
	PSS through Play Comic #1	small value procurement/shopping					within the 3rd Quarter of FY 2020	GoP	105,000.00	105,000.00	(555,000.00)
	Glossy paper, A3-Sized, 10 pages, colored print, Foldcote #18 cover							GoP			
	PSS through Play Comic #2							GoP	105,000.00	105,000.00	
	Glossy paper, A3-Sized, 10 pages, colored print, Foldcote #18 cover							GoP	105,000.00	105,000.00	

100000100001001	PSS through Play Comic #3 Glossy paper, A3-Sized, 10 pages, colored print, Foldcote #18 cover Learner and School as Zone of Peace (LSZOP) IEC Material #1 Foldcote #18, 286gsm, 1page/sheet								GoP	105,000.00	105,000.00	
	Learner and School as Zone of Peace (LSZOP) IEC Material #2 Foldcote #18, 286gsm, 1page/sheet								GoP	60,000.00	60,000.00	
	2020 Online and Self-Guided PFA Modules: Supplemental to the SEES Manual Glossy Paper, A3-Sized, 55 Pages, colored print, Foldcote #15 cover								GoP	60,000.00	60,000.00	
100000100001001	Supply & Delivery of Health Care Supplies to Public Kindergarten & Elementary learners of DepEd Caraga for SY 2020-2021 ESSD	competitive bidding	Oct 15, 2020	Dec 11, 2020	Dec 15, 2020	Dec 17, 2020		GoP	17,500,720.00	17,500,720.00	17,500,720.00	OSEC-13-20-0772
	Toothbrush											
	Toothpaste Sachets											
	Clear Plastic Kit											
100000100001001	Procurement of Health safety equipment, disinfecting solutions, antimicrobial solutions and PPE's:											OSEC-13-20- 00772 (211,050.00)
	(upper/lower) PPE set with secured hood and secured foot cover, face shield, mask and gloves								GoP	100,000.00	100,000.00	
	Medium	shopping										
	Large	shopping										
	XL	shopping										
	Thermal gun :	shopping						GoP	2,001.00	2,001.00		
	Sensored thermal scanner	shopping						GoP	5,001.00	5,001.00		
	Disensitizing solution (Hypochlorus Acid)	shopping						GoP	6,000.00	6,000.00		
	LYSOL	shopping						GoP	2,000.00	2,000.00		
	70% Isopropyl Alcohol	shopping						GoP	3,750.00	3,750.00		
	ULV Fogging machine	shopping						GoP	7,000.00	7,000.00		
	Surgical Mask by box of 50's	shopping						GoP	25,000.00	25,000.00		
	ZONROX	shopping						GoP	1,000.00	1,000.00		
	Humidifier	shopping						GoP	8,000.00	8,000.00		
	Aerosol Suction Machine	shopping						GoP	50,000.00	50,000.00		
	Blood Gluco Monitoring Set	shopping							1,300.00	1,300.00		
100000100001001	Procurement of Dental Instruments and equipment ESSD											OSEC-13-20- 00772 (48,500.00)
	Serrated LUXATOR (1 set)	shopping						GoP	8,000.00	8,000.00		
	PEDO FORCEPS for UPPER MOLARS (18R, 18L) & LOWER MOLARS (16/cowhorn)							GoP	15,000.00	15,000.00		
	ADULT FORCEP # 16 (Small beak) Mouth mirror with LED light	shopping shopping						GoP GoP	2,500.00 3,000.00	2,500.00 3,000.00	2,500.00 3,000.00	

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	Polo Shirt with Print	Annual Physical Examination	shopping	within the 4th Quarter of FY 2020				GoP	45,500.00		
				shopping	shopping	public bidding	Oct. 12, 2020		3,000.00	3,000.00	
310200100007000	Conservation and Restoration of Gabaldon Building - Lot 1 at Barcelona CES, Surigao del Sur	ESSD	shopping		Aug. 12, 2020	Sept. 2, 2020	Oct. 12, 2020	GoP	3,772,599.36	3,772,599.36	
310200100007000	Conservation and Restoration of Gabaldon Building - Lot 2 at Lingig CES, Building 1 Surigao del Sur	ESSD	shopping		Aug. 12, 2020	Sept. 2, 2020	Nov. 23, 2020	GoP	4,262,264.10	4,262,264.10	
310200100007000	Conservation and Restoration of Gabaldon Building - Lot 3 at Lingig CES, Building 2 Surigao del Sur	ESSD	shopping		Aug. 12, 2020	Sept. 2, 2020	Nov. 23, 2020	GoP	3,727,184.68	3,727,184.68	
310500100001000	Conduct of orientation on localized HR policies to RO employees	HRDD	shopping								87,000.00
	>Meals		shopping		June 8, 2020	Aug. 14, 2020	Aug. 14, 2020	GoP	87,000.00	87,000.00	
	>Miscellaneous Expenses		shopping					GoP	5,000.00	5,000.00	
	>RNEAP Rental		shopping					GoP	4,000.00	4,000.00	
310500100001000	Conduct of Review on Localized Performance Management System Policy	HRDD	shopping								31,000.00
	>Meals		shopping					GoP	9,000.00	9,000.00	
	>Miscellaneous Expenses		shopping					GoP	6,000.00	6,000.00	
	>RNEAP Rental		shopping					GoP	16,000.00	16,000.00	
310500100001000	Conduct of Review on Localized Learning and Development Policy	HRDD	shopping								31,000.00
	>Meals		shopping					GoP	9,000.00	9,000.00	
	>Miscellaneous Expenses		shopping					GoP	6,000.00	6,000.00	
	>RNEAP Rental		shopping					GoP	16,000.00	16,000.00	
310500100001000	Conduct of orientation and induction program for the newly Hired Regional Office personnel	HRDD	shopping								29,000.00
	>Meals		shopping					GoP	18,000.00	18,000.00	
	>Miscellaneous Expenses		shopping					GoP	3,000.00	3,000.00	
	>RNEAP Rental		shopping					GoP	8,000.00	8,000.00	
310500100001000	Conduct of Capacity Enhancement Training for Regional Office Employees 1	HRDD	shopping								146,320.00
	>Meals		shopping								
	>Honorarium		shopping								
	>Local Travel		shopping								
	>Miscellaneous Expenses		shopping								
	>RNEAP Rental		shopping								
310500100001000	Conduct of Capacity Enhancement Training for Regional Office Employees 2	HRDD	shopping								146,320.00
	>Meals		shopping		Nov. 10, 2020	Nov. 14, 2020	Nov. 17, 2020		90,000.00	90,000.00	
	>Honorarium		shopping						20,000.00	20,000.00	
	>Local Travel		shopping						20,000.00	20,000.00	
	>Miscellaneous Expenses		shopping						20,000.00	20,000.00	
	>RNEAP Rental		shopping						4,320.00	4,320.00	
			shopping						12,000.00	12,000.00	

Sustainability of the Quality Management System	HRDD	shopping	within the 4th Quarter of FY 2020						25,000.00
>Miscellaneous Expenses									
310500100001000	Webinar on Monitoring & Supervising Home Based Learning for School Leaders							2,000.00	Charged to Sub-ARO No. OSEC-13-19-2130
	Noise Cancelling Headset	shopping							
310500100001000	Training of Trainers for Webinar on Virtual Classrooms: Platforms for Remote Learning and Training Program Delivery								Charged to Sub-ARO No. OSEC-13-19-2130
	Snacks (*3 days)	shopping	July 6, 2020	July 15, 2020	July 15, 2020			16,500.00	
	Lunch (*3 days)	shopping							
	Noise Cancelling Headset (*3 days)	shopping						30,000.00	
	Internet Connectivity Allowance (*3 days)	shopping						36,000.00	
310500100001000	Orientation on the Implementation of the Learning Delivery Modalities (LDIM) 1 Course for Division and School Leaders under the Basic Education Continuity Plan (BE_LCP)							251,800.00	Charged to Sub-ARO No. OSEC-13-19-2130
	Snacks	shopping							
	Lunch	shopping						3,000.00	
	Internet Connectivity Allowance (*1 days)	shopping						7,000.00	
310400100001000	ISO Related Activities and materials	shopping						241,800.00	
	>Meals and snacks for 2 days (80 pax @ 512.50)								312,000.00
	>materials	shopping						92,000.00	
	>OTHERS (Consultancy)	shopping						42,000.00	
	One-Day Conference/collaborative meeting with SDOs Counterparts	shopping						178,000.00	
310400100001000									
	>meals and snacks (31 pax @ 350)							26,700.00	
	>supplies and materials	shopping							
310400100001000	Developing a System for RMEA/DMEA/SMEA	shopping						21,700.00	
	>meals and snacks							5,000.00	
	>Miscellaneous	shopping							
310400100001000	Quarterly RMEA Presentation	shopping						200,000.00	
	>meals and snacks (51 pax @ 600)	shopping						2,000.00	
	>supplies and materials								
310400100001000	Quarterly DMEA Presentation	shopping						150,000.00	
	>meals and snacks (37 pax @ 600)	shopping						5,000.00	
	>supplies and materials	shopping							
310400100001000	Quarterly DMEA Presentation	shopping							
	>meals and snacks (37 pax @ 600)	shopping							
	>supplies and materials	shopping						68,800.00	
	>OTHERS	shopping						20,000.00	
		shopping						10,000.00	

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