



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 8905612  
**Procuring Entity** DEPARTMENT OF EDUCATION - CARAGA  
**Title** Procurement of Various Office, School, Hygiene and Health Supplies for the Typhoon Odette Damaged Schools  
**Area of Delivery** Agusan Del Norte

|                                          |                                                                                                                                                                                        |                              |                     |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | 2022-07-0415                                                                                                                                                                           | <b>Status</b>                | <b>Active</b>       |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations                                                                                                                                                     | <b>Associated Components</b> | 2                   |
| <b>Procurement Mode:</b>                 | Public Bidding                                                                                                                                                                         | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b>                   | Goods                                                                                                                                                                                  | <b>Document Request List</b> | 5                   |
| <b>Category:</b>                         | Office Supplies and Devices                                                                                                                                                            | <b>Date Published</b>        | 09/08/2022          |
| <b>Approved Budget for the Contract:</b> | PHP 1,903,868.60                                                                                                                                                                       | <b>Last Updated / Time</b>   | 09/08/2022 00:00 AM |
| <b>Delivery Period:</b>                  | 45 Day/s                                                                                                                                                                               | <b>Closing Date / Time</b>   | 30/08/2022 09:00 AM |
| <b>Client Agency:</b>                    |                                                                                                                                                                                        |                              |                     |
| <b>Contact Person:</b>                   | Fiel Y. Almendra<br>Assistant Regional Director<br>J.P. Rosales Avenue<br>Butuan City<br>Agusan Del Norte<br>Philippines 8600<br>63-85-3428207<br>63-85-8752021<br>caraga@deped.gov.ph |                              |                     |

#### Description

Republic of the Philippines  
Department of Education  
Caraga Region  
J. Rosales Avenue, Butuan City  
Tel. No. 342-8207

INVITATION TO BID FOR THE PROCUREMENT OF VARIOUS OFFICE, SCHOOL, HYGIENE AND HEALTH SUPPLIES FOR THE TYPHOON ODETTE DAMAGED SCHOOLS – LOTS 1-2

1. The Department of Education (DepEd) Caraga Region, through the Sub-Allotment Release Order No. OSEC-13-21-6235 dated December 28, 2021 intends to apply the sum of One Million Nine Hundred Three Thousand Eight Hundred Sixty-Eight Pesos and 60/100 (P1,903,868.60) being the ABC to payments under the contract for the Procurement of Various Office, School, Hygiene and Health Supplies for the Typhoon Odette Damaged Schools – Lots 1-2. Bids received in excess of the ABC shall be automatically rejected at bid opening.

LOT NO. DESCRIPTION QTY. ALLOCATED BUDGET

1 Various Office and School Supplies Refer to Technical Specifications 1,489,788.60  
2 Various Hygiene and Health Supplies 414,080.00  
GRAND TOTAL P1,903,868.60

2. The Department of Education (DepEd) Caraga Region now invites bids for the above Procurement Project. Delivery of the Goods is required by 45 calendar days. Bidders should have completed, within 5 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

a. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from the Procurement Unit of the Department of Education, Caraga Region and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM, Monday to Friday.

5. A complete set of Bidding Documents may be acquired by interested Bidders on August 9, 2022 from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents to the DepEd Caraga Regional Office Cashier, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P5,000.00) for Lot 1 and Five Hundred Pesos (P500.00) for Lot 2. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

6. The Department of Education (DepEd) Caraga Region will hold a Pre-Bid Conference on August 17, 2022, 10:00 AM at RPSU Lobby, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City and through video conferencing via MS Teams with the link: <https://tinyurl.com/3ue7bs9d>, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before August 30, 2022 at 8:59 AM. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on August 30, 2022 at 9:00 AM at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The Department of Education (DepEd) Caraga Region reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

JOEL B. ROSALES  
Chief AO, Administrative Services Division, DepEd Caraga RO  
J. Rosales Ave., Butuan City  
[depedcaragabacsecretariat@gmail.com](mailto:depedcaragabacsecretariat@gmail.com)  
Tel No. (085) 342-8207  
[caraga.deped.gov.ph](http://caraga.deped.gov.ph)

12. You may visit the following websites:

For downloading of Bidding Documents: [caraga.deped.gov.ph](http://caraga.deped.gov.ph)

August 9, 2022

By Authority of the BAC Chairperson:

JOEL B. ROSALES  
BAC Vice Chairperson

#### Line Items

| Item No. | Product/Service Name        | Description                         | Quantity | UOM | Budget (PHP) |
|----------|-----------------------------|-------------------------------------|----------|-----|--------------|
| 1        | Office and School Supplies  | Various Office and School Supplies  | 1        | Lot | 1,489,788.60 |
| 2        | Hygiene and Health Supplies | Various Hygiene and Health Supplies | 1        | Lot | 414,080.00   |

#### Pre-bid Conference

| Date       | Time        | Venue                                                                                                                                                                  |
|------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 17/08/2022 | 10:00:00 AM | RPSU Lobby, DepEd Caraga Regional Office,<br>J. Rosales Ave., Butuan City<br>MS Teams link:<br><a href="https://tinyurl.com/3ue7bs9d">https://tinyurl.com/3ue7bs9d</a> |

**Created by** Fiel Y. Almendra

**Date Created** 08/08/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.