



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

**NOTICE TO PROCEED**

November 16, 2023

**MS. IRIS A. LIBARNES**

Authorized Representative  
Balanghai Hotel & Convention Center Corp.  
Doongan, Butuan City

Madam:

The attached Contract having been signed and approved, notice is hereby given to **BALANGHAI HOTEL AND CONVENTION CENTER CORPORATION** that the work may commence on the Procurement of Meals and Snacks with Venue and Accommodation within Butuan City for the Capacity Enhancement of Innovation and Strategic Planning on November 22-24, 2023.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by affixing your signature in both copies to the space provided below. Keep one copy and return the other to this Office without delay.

Very truly yours,

**MARIA INES C. ASUNCION**

Director III *MS*  
Officer-in-Charge  
Office of the Regional Director

I acknowledge receipt of this Notice on NOV. 17, 2023  
Name of the Representative: MS. A. LIBARNES  
Authorized Signature: *[Signature]*

ASD / edm  
11/16/2023



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