



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10366513
Procuring Entity DEPARTMENT OF EDUCATION - CARAGA
Title Procurement of Security Services for the Regional Office (FY 2024 Early Procurement)
Area of Delivery Agusan Del Norte

Solicitation Number:	2023-11-0731	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Security Services	Date Published	28/11/2023
Approved Budget for the Contract:	PHP 902,400.00	Last Updated / Time	28/11/2023 00:00 AM
Delivery Period:	365 Day/s	Closing Date / Time	19/12/2023 08:59 AM
Client Agency:			
Contact Person:	Pedro T. Escobarte, Jr. Assistant Regional Director J.P. Rosales Avenue Butuan City Agusan Del Norte Philippines 8600 63-85-3428207 63-85-8752021 caraga@deped.gov.ph		

Description

Republic of the Philippines
Department of Education
Caraga Region XIII
J.P. ROSALES AVENUE, BUTUAN CITY

INVITATION TO BID FOR Procurement of Security Services for the Regional Office (FY 2024 Early Procurement)

1. The Department of Education-Caraga Region, through the General Appropriations Act 2024 intends to apply the sum of Nine Hundred Two Thousand Four Hundred Pesos (P902,400.00) being the ABC to payments under the contract for Procurement of Security Services for the Regional Office (FY 2024 Early Procurement) with Project Identification No. 2023-11-0731. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Department of Education-Caraga Region now invites bids for the procurement of security services of Four (4) Security Guards for assignment in DepEd Caraga Regional Office. Delivery of the Services is required for a period of One (1) Year. Bidders should have completed, within Five (5) Years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from DepEd Caraga Procurement Unit and inspect the Bidding Documents at the address given below from Monday to Friday from 8:00am to 5:00am.

5. A complete set of Bidding Documents may be acquired by interested Bidders starting November 28, 2023 from the given address below and upon accomplishing a bidder's information sheet and payment of a non-refundable fee of One Thousand Pesos (P 1,000.00) to the DepEd-Caraga Cashier.

6. The Department of Education-Caraga Region will hold a Pre-Bid Conference on December 6, 2023 at 9:00 AM at Gold Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City and through video conferencing via MS Teams with the link: <https://tinyurl.com/4758wxun>, which will be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 8:59 AM of December 19, 2023. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on December 19, 2023 at 9:00 AM at DepEd Caraga Regional Office, Gold Hall. Bids will be

opened in the presence of the bidders' representatives who choose to attend the activity.

A maximum of two personnel per bidder is allowed, prospective Suppliers should present their identification cards before the start of the bid opening and in case of representatives, they must present a duly notarized Special Power of Attorney (SPA) which contain express authorization to represent the bidder/proprietor. Any representation which does not comply with the foregoing conditions shall not be recognized and has no legal standing to represent his/her employer.

For the purpose of constituting a quorum, both the physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. Only duly authorized representatives are allowed to purchase bidding documents with Letter of Intent and Special Power of Attorney. Certificate of PhilGEPS Platinum Registration is required.

11. The Department of Education-Caraga Region reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

MR. KEVIN HOPE Z. SALVAÑA
Chairperson, BAC Secretariat
DepEd Regional Office XIII
J. Rosales Ave., Butuan City
procurement_caraga@deped.gov.ph
Tel No. (085) 342-8207
caraga.deped.gov.ph

November 28, 2023

PEDRO T. ESCOBARTE, JR.
Director III
BAC Chairperson

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	security services	security guards services	4	Each	902,400.00

Pre-bid Conference

Date	Time	Venue
06/12/2023	9:00:00 AM	Gold Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City
MS Teams: https://tinyurl.com/4758wxun		

Created by Pedro T. Escobarte, Jr.

Date Created 27/11/2023

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