



Bid Notice Abstract

Request for Proposal (RFP)

Reference Number 10645590
Procuring Entity DEPARTMENT OF EDUCATION - CARAGA
Title Procurement of FY 2024 Courier Services of DepEd Caraga
Area of Delivery Agusan Del Norte

Solicitation Number:	March 11, 2024	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Mail and Cargo Transport Services	Document Request List	0
Approved Budget for the Contract:	PHP 140,000.00	Date Published	12/03/2024
Delivery Period:	1 Year/s		
Client Agency:		Last Updated / Time	12/03/2024 00:00 AM
Contact Person:	Pedro T. Escobarte, Jr. Assistant Regional Director J.P. Rosales Avenue Butuan City Agusan Del Norte Philippines 8600 63-85-3428207 63-85-8752021 caraga@deped.gov.ph	Closing Date / Time	15/03/2024 10:00 AM

Description

Unit Item Description Quantity

LOT PROCUREMENT OF FY 2024 COURIER SERVICES OF DEPED CARAGA 1

Scope of work:

1. Pick-up mails and parcels from DepEd Caraga Regional Office and deliver to DepEd Central Office in Metro Manila and anywhere within the country to be delivered within the day or within the following day/next day delivery.
2. Courier Service shall provide the Records Unit an active cellphone number for easy communication when there is a need to pick-up parcels
3. Courier Service shall pick-up up parcels daily every 3:00pm except for urgent parcels in which case, the Records Unit may contact the Service Provider for immediate pick up, if possible
4. Courier Service shall provide charge invoice for every parcel for every instance of pick-up
5. Payment shall be made on a monthly basis upon submission by the Courier Service of its Monthly Billing Statement/Statement of Account

Unit Description of mails and parcels: Qty.

pc Small pouch, legal size mailing envelop weighing approx. not more than 100 grams Luzon/NCR 50

pc Visayas 20

pc Mindanao 60

pc Small pouch, legal size mailing envelop weighing approx.101-500 grams Luzon/NCR 50

pc Visayas 10

pc Mindanao 60

pc Medium pouch, legal size expanding envelop weighing approx. 500grams - 1kg Luzon/NCR 50

pc Visayas 20

pc Mindanao 60

pc Medium pouch, legal size expanding envelop weighing approx. 1.01kg-2kg Luzon/NCR 50

pc Visayas 20

pc Mindanao 60

pc Large pouch, legal size expanding envelop weighing approx. 2.01kg-3kgs Luzon/NCR 50

pc Visayas 10

pc Mindanao 60

pc Box/Cargo weighing approx. more than 3kgs Luzon/NCR 20

pc Visayas 10

pc Mindanao 50

kl For Box/Cargo more than 3kgs, please indicate unit price in excess of 1kl or a fraction thereof Luzon/NCR 1

kl Visayas 1

kl Mindanao 1

Created by Pedro T. Escobarte, Jr.

Date Created 11/03/2024

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