



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10734976
Procuring Entity DEPARTMENT OF EDUCATION - CARAGA
Title Procurement of Printing and Reproduction of Locally Developed Alternative Learning System (ALS) Learning Resources (LRs) – Lot 1 & 2
Area of Delivery Agusan Del Norte

Solicitation Number:	2024-03-0151	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	14
Category:	Printing Services	Date Published	08/04/2024
Approved Budget for the Contract:	PHP 6,344,366.00	Last Updated / Time	08/04/2024 00:00 AM
Delivery Period:	60 Day/s	Closing Date / Time	29/04/2024 08:59 AM
Client Agency:			
Contact Person:	Pedro T. Escobarte, Jr. Assistant Regional Director J.P. Rosales Avenue Butuan City Agusan Del Norte Philippines 8600 63-85-3428207 63-85-8752021 caraga@deped.gov.ph		

Description

Republic of the Philippines
Department of Education
Caraga Region
J. Rosales Avenue, Butuan City
Tel. No. 342-8207

INVITATION TO BID FOR the Procurement of Printing and Reproduction of Locally Developed Alternative Learning System (ALS) Learning Resources (LRs)
Lot 1 & 2

1. The Department of Education (DepEd) Caraga Region, through the Sub-Allotment Release Order No. OSEC-13-23-1544 dated March 31, 2023 intends to apply the sum of Six Million Three Hundred Forty-Four Thousand Three Hundred Sixty-Six Pesos (P6,344,366.00) being the ABC to payments under the contract for the Procurement of Printing and Reproduction of Locally Developed Alternative Learning System (ALS) Learning Resources (LRs) – Lot 1 & 2. Bids received in excess of the ABC shall be automatically rejected at bid opening.

LOT NO. DESCRIPTION QUANTITY ALLOCATED BUDGET

1 ALS Learning Resources LS1-LS6 (Elementary Level) 62,400 copies 3,411,900.00
2 ALS Learning Resources LS1-LS6 (JHS Level) 54,868 copies 2,932,466.00
TOTAL P6,344,366.00

2. The Department of Education (DepEd) Caraga Region, through the Bids and Awards Committee (BAC), now invites bids for the above Procurement Project. Delivery of the Goods is required within 60 calendar days. Bidders should have completed, within 5 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

a. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from the Department of Education, Caraga Regional Office and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM, Monday to Friday.

5. For those who are interested to purchase the Bidding Documents, two (2) options are made available, to wit:

a. A complete set of Bidding Documents may be acquired during office hours by interested Bidders from April 11-15, 2024, at DepEd Caraga Procurement Unit, upon accomplishing a bidder's information sheet and payment of non-refundable fee for the Bidding Documents to the DepEd Caraga Cashier.

Payment in checks should be made payable to DECSRO TRUST FUND.

b. Interested Bidders may send their Letter of Intent to purchase the Bidding Documents through email to procurement_caraga@deped.gov.ph. Upon receipt of the Letter of Intent, the Procurement Unit will send the details of the DECSRO TRUST FUND Account for payment. After payment, bidders may send the proof of payment via email before the deadline for submission of bids. Upon receipt of proof of payment, the Procurement Unit will send the electronic copy of the Bidding Documents.

Amount of Bidding Documents shall be as follows:

Lot No. Bidding Documents Fee
(In Php)
1 5,400.00
2 4,600.00
Total 10,000.00

6. The Department of Education (DepEd) Caraga Region will hold a Pre-Bid Conference (Lot 1 and Lot 2) on April 16, 2024 from 9:00 – 11:00 AM at Silver Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City and through video conferencing via MS Teams with the link: <https://rb.gy/n2usn8> which shall be open to prospective bidders.

7. Bid Box is open on the date and time specified below, after which it is declared closed. Bidding documents not dropped on time even if the bidder is within the vicinity will no longer be allowed to submit its bid. Late bids shall not be accepted.

Lot 1 - on or before 8:59 AM of April 29, 2024
Lot 2 - on or before 9:59 AM of April 29, 2024

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on the date and time specified below, Silver Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Lot 1 - April 29, 2024 at 9:00 AM
Lot 2 - April 29, 2024 at 10:00 AM

A maximum of two personnel per bidder is allowed, prospective Suppliers should present their identification cards before the start of the bid opening and in case of representatives, they must present a duly notarized Special Power of Attorney (SPA) which contain express authorization to represent the bidder/proprietor. Any representation which does not comply with the foregoing conditions shall not be recognized and has no legal standing to represent his/her employer. Personnel who has no business at all during the bid opening shall not be authorized to participate or enter the venue for the bid opening.

For the purpose of constituting a quorum, both the physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. The Department of Education (DepEd) Caraga Region reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

MR. KEVIN HOPE Z. SALVAÑA
Head, BAC Secretariat
DepEd Caraga
J. Rosales Avenue, Butuan City

April 8, 2024

ATTY. FIEL Y. ALMENDRA, CESO IV
Asst. Regional Director /BAC Chairman

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Printing & Reproduction (Lot 1)	ALS Learning Resources LS1-LS6 (Elem)	62,400	Copy	3,411,900.00

2	Printing & Reproduction (Lot 2)	ALS Learning Resources LS1-LS6 (JHS)	54,868	Copy	2,932,466.00
Pre-bid Conference					
Date		Time	Venue		
16/04/2024		9:00:00 AM	Silver Hall DepEd Caraga Regional Office J. Rosales Ave., Butuan City		

Created by Pedro T. Escobarte, Jr.
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