

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

PROCUREMENT OF PRINTING AND REPRODUCTION OF LOCALLY DEVELOPED ALTERNATIVE LEARNING SYSTEM (ALS) LEARNING RESOURCES (LRs) LOT 1

Government of the Republic of the Philippines
DEPARTMENT OF EDUCATION
CARAGA REGION



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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations

Section I.

Invitation to Bid



Republic of the Philippines
Department of Education
Caraga Region
J. Rosales Avenue, Butuan City
Tel. No. 342-8207



**INVITATION TO BID FOR the Procurement of Printing and Reproduction of
Locally Developed Alternative Learning System (ALS) Learning Resources (LRs)
Lot 1 & 2**

1. The Department of Education (DepEd) Caraga Region, through the Sub-Allotment Release Order No. OSEC-13-23-1544 dated March 31, 2023 intends to apply the sum of **Six Million Three Hundred Forty-Four Thousand Three Hundred Sixty-Six Pesos (P6,344,366.00)** being the ABC to payments under the contract for the **Procurement of Printing and Reproduction of Locally Developed Alternative Learning System (ALS) Learning Resources (LRs) – Lot 1 & 2**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

LOT NO.	DESCRIPTION	QUANTITY	ALLOCATED BUDGET
1	ALS Learning Resources LS1-LS6 (Elementary Level)	62,400 copies	3,411,900.00
2	ALS Learning Resources LS1-LS6 (JHS Level)	54,868 copies	2,932,466.00
	TOTAL		<u>P6,344,366.00</u>

2. The Department of Education (DepEd) Caraga Region, through the **Bids and Awards Committee (BAC)**, now invites bids for the above Procurement Project. Delivery of the Goods is required within **60 calendar days**. Bidders should have completed, within 5 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.
4. Prospective Bidders may obtain further information from the Department of Education, Caraga Regional Office and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM, Monday to Friday.

5. For those who are interested to purchase the Bidding Documents, two (2) options are made available, to wit:

- a. A complete set of Bidding Documents may be acquired during office hours by interested Bidders from **April 11-29, 2024, at DepEd Caraga Procurement Unit**, upon accomplishing a bidder's information sheet and payment of non-refundable fee for the Bidding Documents to the **DepEd Caraga Cashier**.

Payment in checks should be made payable to **DECSRO TRUST FUND**.

- b. Interested Bidders may send their Letter of Intent to purchase the Bidding Documents through email to procurement_caraga@deped.gov.ph. Upon receipt of the Letter of Intent, the Procurement Unit will send the details of the DECSRO TRUST FUND Account for payment. After payment, bidders may send the proof of payment via email before the deadline for submission of bids. Upon receipt of proof of payment, the Procurement Unit will send the electronic copy of the Bidding Documents.

Amount of Bidding Documents shall be as follows:

Lot No.	Bidding Documents Fee (In Php)
1	5,400.00
2	4,600.00
Total	10,000.00

6. The Department of Education (DepEd) Caraga Region will hold a **Pre-Bid Conference (Lot 1 and Lot 2) on April 16, 2024 from 9:00 – 11:00 AM** at **Silver Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City** and through video conferencing via MS Teams with the link: <https://rb.gy/n2usn8> which shall be open to prospective bidders.
7. Bid Box is open on the date and time specified below, after which it is declared closed. Bidding documents not dropped on time even if the bidder is within the vicinity will no longer be allowed to submit its bid. **Late bids shall not be accepted.**

Lot 1 - on or before 8:59 AM of April 29, 2024

Lot 2 - on or before 9:59 AM of April 29, 2024

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.

9. Bid opening shall be on the date and time specified below, **Silver Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Lot 1 - April 29, 2024 at 9:00 AM

Lot 2 - April 29, 2024 at 10:00 AM

A maximum of two personnel per bidder is allowed, prospective Suppliers should present their identification cards before the start of the bid opening and in case of representatives, they must present a duly notarized Special Power of Attorney (SPA) which contain express authorization to represent the bidder/proprietor. Any representation which does not comply with the foregoing conditions shall not be recognized and has no legal standing to represent his/her employer. Personnel who has no business at all during the bid opening shall not be authorized to participate or enter the venue for the bid opening.

For the purpose of constituting a quorum, both the physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. The Department of Education (DepEd) Caraga Region reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*MR. KEVIN HOPE Z. SALVAÑA
Head, BAC Secretariat
DepEd Caraga
J. Rosales Avenue, Butuan City*

April 8, 2024


PEDRO T. ESCOBARTE, JR., CESO IV
Asst. Regional Director /BAC Chairman

Section II.

Instructions to Bidders

1. Scope of Bid

The Procuring Entity, DepEd Caraga Regional Office wishes to receive Bids for the **Procurement of Printing and Reproduction of Locally Developed Alternative Learning System (ALS) Learning Resources (LRs) – Lot 1 with Project identification No. 2024-03-0151.**

The Procurement Project (referred to herein as “Project”) is composed of **two (2) lots**, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for Sub-Allotment Release Order No. OSEC-13-23-1544 dated March 31, 2023 in the amount of **P6,359,400.00.**

2.2 The source of funding is:

- a. NGA, the General Appropriations Act 2023 under 2023 ADM/ALS/EiE (Continuing Funds). The funds for this project shall be valid for obligation until **December 31, 2024.**

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
 - a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

a. **Subcontracting is not allowed.**

- 7.2. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address at **Silver Hall, DepEd Caraga Regional Office** and through videoconferencing via **MS Teams with the link: <https://rb.gy/n2usn8>** as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within 5 years prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. **The Bid and bid security shall be valid for 120 calendar days from the bid opening.** Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

*Department of Education-Caraga Region requests that an Original Copy with Copy 1 and Copy 2 of **Technical Documents** be placed in **one properly labelled/marked and sealed envelope** while Original Copy, Copy 1 and Copy 2 of **Financial Document** be placed in **another properly labelled/marked and sealed envelope**. The previously sealed and marked **Technical and Financial Envelopes** be placed in a **mother envelope properly labelled/marked and sealed**.*

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

Option 2 – One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III.

Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	Eligible Bidders For this purpose, contracts similar to the Project shall be: a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC. b. completed within 5 years prior to the deadline for the submission and receipt of bids.
7.1	Subcontracts Subcontracting is not allowed.
12	Bid Prices The price of the Goods shall be quoted DDP (<i>DepEd Caraga Regional Office</i>) or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	Bid Security The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount of not less than 2% of the ABC or <u>P 68,238.00</u>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than 5% of the ABC or <u>P 170,595.00</u> if bid security is in Surety Bond.

19.3	LOT 1 - ALS LEARNING RESOURCES LS1-LS6 (ELEMENTARY LEVEL)			
	Item Description	Qty./ Copies	No. of pages	ABC
	LS 1 - COMMUNICATION SKILLS IN ENGLISH - ELEM			
	LS1 ENG- ADVERBS OF PLACE AND TIME	1500	21	69,000.00
	LS1 ENG- ASK AND ANSWER QUESTIONS CORRECTLY ABILITY TO READ AND LISTEN WITH UNDERSTANDING	1500	27	78,000.00
	LS1 ENG- IDENTIFYING MAIN IDEA, KEY SENTENCES AND SUPPORTING DETAILS OF A GIVEN PARAGRAPH	1500	29	81,000.00
	LS1 ENG- NOTE IMPORTANT DETAILS PERTAINING TO CHARACTER, SETTING, AND EVENT	1500	25	75,000.00
	LS1 ENG SIMPLE TENSES OF THE VERB	1500	36	91,500.00
	LS1 ENG THE ABILITY TO READ AND LISTEN WITH UNDERSTANDING	1500	33	87,000.00
	SUB-TOTAL	9000	171	481,500.00
	LS 1 - COMMUNICATION SKILLS IN FILIPINO - ELEM			
	LS1FIL ANG LIHIM NG LIHAM	1500	28	79,500.00
	LS1FIL ASPEKTO NG PANDIWA	1500	30	82,500.00
	LS1FIL ANG MAIKLING KWENTO AT ANG KAHALAGAHAN NITO	1500	29	81,000.00
	LS1FIL MASINING NA PAGBASA NANG MAY PANG- UNAWA	1500	29	81,000.00
	LS1FIL PANGNGALAN	1500	34	88,500.00
	SUB-TOTAL	7500	150	412,500.00
	LS 2: SCIENTIFIC AND CRITICAL THINKING SKILLS - ELEM			
	LS2SCI CLASSIFICATION OF VOLCANOES AND OCCURRENCE OF ERUPTION	1500	36	91,500.00
	LS2SCI DIGESTIVE SYSTEM	1500	36	91,500.00
	LS2SCI DRUG PREVENTION AND REHABILITATION	1500	33	87,000.00
	LS2SCI EFFECTS OF VOLCANIC ERUPTION AND ITS SAFETY MEASURES	1500	37	93,000.00
	LS2SCI HERBAL MEDICINE	1500	34	88,500.00
	LS2SCI HYDROPHONICS	1500	35	90,000.00
	LS2SCI OUR SENSE ORGANS	1500	42	100,500.00
	SUB-TOTAL	10500	253	642,000.00
	LS 3: MATHEMATICAL AND PROBLEM-SOLVING SKILLS - ELEM			
	LS3MATH LINES AND ANGLES	1400	31	78,400.00
	LS3MATH CIRCUMFERENCE OF A CIRCLE	1400	25	70,000.00
	LS3MATH DECIMALS	1400	27	72,800.00
	LS3MATH PERCENTAGE	1400	27	72,800.00
	LS3MATH PERIMETER AND CIRCUMFERENCE	1400	29	75,600.00
	LS3MATH WHOLE NUMBERS	1400	32	79,800.00
	SUB-TOTAL	8400	171	449,400.00

	LS 5: UNDERSTANDING THE SELF AND SOCIETY - ELEM			
	LS5USS LOCAL GOVERNMENT UNITS AND NATIONAL GOVERNMENT COOPERATE AND HELP EACH OTHER	1500	26	76,500.00
	SUB-TOTAL	1500	26	76,500.00
	LS 6: DIGITAL CITIZENSHIP -ELEM			
	LS6DC APPLICATION OF COMMANDS	1500	27	78,000.00
	LS6DC COMPARISON OF EXPERIENCES OF PEOPLE USING TECHNOLOGY IN THE 20TH CENTURY TO 21ST CENTURY	1500	26	76,500.00
	LS6DC COMPUTER HARDWARE ACCESSORIES	1500	30	82,500.00
	LS6DC COMPUTER HARDWARE AND ITS FUNCTION	1500	25	75,000.00
	LS6DC DEMONSTRATE HOW TO SAVE A DOCUMENT TO A LOCATION ON A DRIVE	1500	27	78,000.00
	LS6DC DESKTOP COMPUTER: HOW EACH PART WORKS	1500	26	76,500.00
	LS6DC DESKTOP COMPUTER: PARTS AND FUNCTIONS	1500	26	76,500.00
	LS6DC DIFFERENT TYPES OF COMPUTERS AND THEIR APPLICATION IN DAILY LIFE	1500	26	76,500.00
	LS6DC DIGITAL DEVICES	1500	35	90,000.00
	LS6DC INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) IN DAILY LIFE	1500	26	76,500.00
	LS6DC WORD PROCESSING	1500	30	82,500.00
	LS6DC PERIPHERALS OF A COMPUTER	1500	26	76,500.00
	LS6DC TECHNOLOGY: COMPUTER WORLD	1500	24	73,500.00
	LS6DC TEXT FORMATTING	1500	27	78,000.00
	LS6DC THE AMAZING WORLD OF INTERNET	1500	31	84,000.00
	LS6DC WORKING TABLES	1500	31	84,000.00
	LS6DC SAFE & ETHICAL USE OF MOBILE DEVICES	1500	32	85,500.00
	SUB-TOTAL	25500	475	1,350,000.00
	GRAND TOTAL FOR ELEMENTARY LEVEL	62400		3,411,900.00
20.2	Post-Qualification No further instruction.			
21.2	Signing of the Contract No further instruction.			

Section IV.

General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V.

Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	Delivery and Documents – For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows: “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to <u>DepEd Caraga Regional Office, J. Rosales Avenue, Butuan City, during office hours preferably in the morning with prior notice of delivery at least a week before the actual delivery dates</u>. the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.” Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements). For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>. Incidental Services – not applicable The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. f. <i>[Specify additional incidental service requirements, as needed.]</i>

	The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services. Spare Parts – <i>not applicable</i> The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier: <i>Select appropriate requirements and delete the rest.</i> a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and b. in the event of termination of production of the spare parts: i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested. The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price. The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used indicate a time period of three times the warranty period]</i>. Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.
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	Packaging – <i>not applicable</i> The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit. The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity. The outer packaging must be clearly marked on at least four (4) sides as follows: Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications
	A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging. Transportation – <i>not applicable</i> Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price. Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.

	Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure. The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination. Intellectual Property Rights – <i>not applicable</i> The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
2.2	<i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”
4	The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	ALS Learning Resources- LS1 (Communication Skills in English-Elem)	9000		60 calendar days
2	ALS Learning Resources- LS1 (Communication Skills in Filipino-Elem)	7500		60 calendar days
3	ALS Learning Resources- LS2 (Scientific and Critical Thinking Skills-Elem)	10500		60 calendar days
4	ALS Learning Resources- LS3 (Mathematical & Problem-Solving Skills-Elem)	8400		60 calendar days
5	ALS Learning Resources- LS5 (Understanding the Self and the Society-Elem)	1500		60 calendar days
6	ALS Learning Resources- LS6 (Digital Citizenship-Elem)	25500		60 calendar days

Section VII.

Technical Specifications

Technical Specifications

Unit	Specification	Qty.	No. of Pages	Cover Page Cost	Unit Cost	Total Cost	Statement of Compliance
LOT 1- ALS LEARNING RESOURCES LS1-LS6 (ELEMENTARY LEVEL)							
LS 1 - COMMUNICATION SKILLS IN ENGLISH---ELEM							
COPIES	LS1 ENG- ADVERBS OF PLACE AND TIME	1500	21	25	46	69,000.00	
COPIES	LS1 ENG- ASK AND ANSWER QUESTIONS CORRECTLY ABILITY TO READ AND LISTEN WITH UNDERSTANDING	1500	27	25	52	78,000.00	
COPIES	LS1 ENG- IDENTIFYING MAIN IDEA, KEY SENTENCES AND SUPPORTING DETAILS OF A GIVEN PARAGRAPH	1500	29	25	54	81,000.00	
COPIES	LS1 ENG- NOTE IMPORTANT DETAILS PERTAINING TO CHARACTER, SETTING, AND EVENT	1500	25	25	50	75,000.00	
COPIES	LS1 ENG SIMPLE TENSES OF THE VERB	1500	36	25	61	91,500.00	
COPIES	LS1 ENG THE ABILITY TO READ AND LISTEN WITH UNDERSTANDING	1500	33	25	58	87,000.00	
SUB-TOTAL		9000	171	150	321	481,500.00	
LS 1 - COMMUNICATION SKILLS IN FILIPINO--- ELEM							
COPIES	LS1FIL ANG LIHIM NG LIHAM	1500	28	25	53	79,500.00	
COPIES	LS1FIL ASPEKTO NG PANDIWA	1500	30	25	55	82,500.00	
COPIES	LS1FIL ANG MAIKLING KWENTO AT ANG KAHALAGAHAN NITO	1500	29	25	54	81,000.00	
COPIES	LS1FIL MASINING NA PAGBASA NANG MAY PANG-UNAWA	1500	29	25	54	81,000.00	
COPIES	LS1FIL PANGNGALAN	1500	34	25	59	88,500.00	
SUB-TOTAL		7500	150	125	275	412,500.00	
LS 2: SCIENTIFIC AND CRITICAL THINKING SKILLS---ELEM							
COPIES	LS2SCI CLASSIFICATION OF VOLCANOES AND OCCURRENCE OF ERUPTION	1500	36	25	61	91,500.00	
COPIES	LS2SCI DIGESTIVE SYSTEM	1500	36	25	61	91,500.00	
COPIES	LS2SCI DRUG PREVENTION AND REHABILITATION	1500	33	25	58	87,000.00	
COPIES	LS2SCI EFFECTS OF VOLCANIC ERUPTION AND ITS SAFETY MEASURES	1500	37	25	62	93,000.00	
COPIES	LS2SCI HERBAL MEDICINE	1500	34	25	59	88,500.00	
COPIES	LS2SCI HYDROPHONICS	1500	35	25	60	90,000.00	
COPIES	LS2SCI OUR SENSE ORGANS	1500	42	25	67	100,500.00	
SUB-TOTAL		10500	253	175	428	642,000.00	
LS 3: MATHEMATICAL AND PROBLEM-SOLVING SKILLS---ELEM							
COPIES	LS3MATH LINES AND ANGLES	1400	31	25	56	78,400.00	
COPIES	LS3MATH CIRCUMFERENCE OF A CIRCLE	1400	25	25	50	70,000.00	
COPIES	LS3MATH DECIMALS	1400	27	25	52	72,800.00	
COPIES	LS3MATH PERCENTAGE	1400	27	25	52	72,800.00	
COPIES	LS3MATH PERIMETER AND CIRCUMFERENCE	1400	29	25	54	75,600.00	

COPIES	LS3MATH WHOLE NUMBERS	1400	32	25	57	79,800.00	
SUB-TOTAL		8400	171	150	321	449,400.00	
LS 5: UNDERSTANDING THE SELF AND SOCIETY---ELEM							
COPIES	LS5USS LOCAL GOVERNMENT UNITS AND NATIONAL GOVERNMENT COOPERATE AND HELP EACH OTHER	1500	26	25	51	76,500.00	
SUB-TOTAL		1500	26	25	51	76,500.00	
LS 6: DIGITAL CITIZENSHIP---ELEM							
COPIES	LS6DC APPLICATION OF COMMANDS	1500	27	25	52	78,000.00	
COPIES	LS6DC COMPARISON OF EXPERIENCES OF PEOPLE USING TECHNOLOGY IN THE 20TH CENTURY TO 21ST CENTURY	1500	26	25	51	76,500.00	
COPIES	LS6DC COMPUTER HARDWARE ACCESSORIES	1500	30	25	55	82,500.00	
COPIES	LS6DC COMPUTER HARDWARE AND ITS FUNCTION	1500	25	25	50	75,000.00	
COPIES	LS6DC DEMONSTRATE HOW TO SAVE A DOCUMENT TO A LOCATION ON A DRIVE	1500	27	25	52	78,000.00	
COPIES	LS6DC DESKTOP COMPUTER: HOW EACH PART WORKS	1500	26	25	51	76,500.00	
COPIES	LS6DC DESKTOP COMPUTER: PARTS AND FUNCTIONS	1500	26	25	51	76,500.00	
COPIES	LS6DC DIFFERENT TYPES OF COMPUTERS AND THEIR APPLICATION IN DAILY LIFE	1500	26	25	51	76,500.00	
COPIES	LS6DC DIGITAL DEVICES	1500	35	25	60	90,000.00	
COPIES	LS6DC INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) IN DAILY LIFE	1500	26	25	51	76,500.00	
COPIES	LS6DC WORD PROCESSING	1500	30	25	55	82,500.00	
COPIES	LS6DC PERIPHERALS OF A COMPUTER	1500	26	25	51	76,500.00	
COPIES	LS6DC TECHNOLOGY: COMPUTER WORLD	1500	24	25	49	73,500.00	
COPIES	LS6DC TEXT FORMATTING	1500	27	25	52	78,000.00	
COPIES	LS6DC THE AMAZING WORLD OF INTERNET	1500	31	25	56	84,000.00	
COPIES	LS6DC WORKING TABLES	1500	31	25	56	84,000.00	
COPIES	LS6DC SAFE & ETHICAL USE OF MOBILE DEVICES	1500	32	25	57	85,500.00	
SUB-TOTAL		25500	475	425	900	1,350,000.00	
GRAND TOTAL FOR ELEMENTARY LEVEL						3,411,900.00	

NOTE:

1. Specification for the Cover Cost P25.00 per Module

a. C2S 180 lbs. (266gsm) or foldcote cal. 12 (236gsm) solid white one side UV lamination or better. For inside pages - 118 gsm.

b. module size should be in A4 size and the cover contains C2S 180 lbs. (266gsm) or foldcote cal. 12 (236gsm) solid white one side UV lamination or better -suggested color in all pages of the SLM must be followed and Saddle-stitched for binding.

2. Cost Per Page is P1.00

3. Technical specifications for packaging materials and proposed packaging details

BOX:

The box materials shall have these specifications:

1. Corrugation: B or C (Single Wall) flute

2. Burst strength: 175 psi -2% tolerance
3. Joint: Taped with 50.8 mm wide packaging tapes or better
4. Approximate Length: 17"
5. Approximate Width: 12"
6. Approximate Height: 7 -12" @ 2 sets per box

PACKAGING TAPE:

50.8 mm or 2 inches wide packaging tape or better

PLASTIC STRAP:

12.7 mm wide plastic strap or better

PROPOSED PACKAGING DETAILS:

- a. The set of ALS Modules shall be wrapped and sealed in a plain plastic for adequate protection against moisture and water damage before placing in a box.
- b. Each box shall contain two (2) sets of ALS modules. (1 set of ALS modules = 83 titles of modules).
- c. Box shall be reinforced with at least 12.7 mm wide plastic strap with tin or other appropriate seal.
- d. Each box shall be properly labeled to indicate the following:
 - Title, Quantity, Purchaser's Name and Address, Supplier's Name, Destination, DepEd logo (with name), International Symbol, Linear Specifications, Volume, and Gross Weight.
 - The maximum weight per box should not be more than 20 kilos.
 - For boxes with overlap joints, the overlap joint shall be fixed by high grade glue and its outside joint shall be reinforced by a 50.8 mm packaging tape or better. Tin/staple wire shall not be used to reinforce the joints.

DELIVERY:

- To be delivered to DepEd Caraga Regional Office.
- Suppliers inform the end-user (CLMD) a week before the actual delivery dates.

Section VIII.

Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- ☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (i) [For foreign bidders claiming by reason of their country’s extension of

reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

- ☐ (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
☐ (b) Original of duly signed and accomplished Price Schedule(s).

