



Bid Notice Abstract

Request for Proposal (RFP)

Reference Number 10802303
Procuring Entity DEPARTMENT OF EDUCATION - CARAGA
Title Procurement of FY 2024 Courier Services of DepEd Caraga
Area of Delivery Agusan Del Norte

Solicitation Number:	April 29, 2024	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Mail and Cargo Transport Services		
Approved Budget for the Contract:	PHP 140,000.00	Document Request List	0
Delivery Period:	1 Year/s		
Client Agency:		Date Published	01/05/2024
Contact Person:	Pedro T. Escobarte, Jr. Assistant Regional Director J.P. Rosales Avenue Butuan City Agusan Del Norte Philippines 8600 63-85-3428207 63-85-8752021 caraga@deped.gov.ph	Last Updated / Time	01/05/2024 00:00 AM
		Closing Date / Time	06/05/2024 10:00 AM

Description

Items Qty Unit Description of Articles
1 1 lot PROCUREMENT OF FY 2024 COURIER SERVICES OF DEPED CARAGA
Scope of work:
1. Pick-up mails and parcels from DepEd Caraga Regional Office and deliver to DepEd Central Office in Metro Manila and anywhere within the country to be delivered within the day or within the following day/next day delivery.
2. Courier Service shall provide the Records Unit an active cellphone number for easy communication when there is a need to pick-up parcels
3. Courier Service shall pick-up up parcels daily every 3:00pm except for urgent parcels in which case, the Records Unit may contact the Service Provider for immediate pick up, if possible
4. Courier Service shall provide charge invoice for every parcel for every instance of pick-up
5. Payment shall be made on a monthly basis upon submission by the Courier Service of its Monthly Billing Statement/Statement of Account

Description of mails and parcels:
pc Small pouch, legal size mailing envelop weighing approx. not more than 100 grams Luzon/NCR 50
pc Visayas 20
pc Mindanao 60
pc Small pouch, legal size mailing envelop weighing approx.101-500 grams Luzon/NCR 50
pc Visayas 10
pc Mindanao 60
pc Medium pouch, legal size expanding envelop weighing approx. 500grams - 1kg Luzon/NCR 50
pc Visayas 15
pc Mindanao 58
pc Medium pouch, legal size expanding envelop weighing approx. 1.01kg-2kg Luzon/NCR 40
pc Visayas 15
pc Mindanao 55
pc Large pouch, legal size expanding envelop weighing approx. 2.01kg-3kgs Luzon/NCR 40
pc Visayas 10
pc Mindanao 60
pc Box/Cargo weighing approx. more than 3kgs Luzon/NCR 20
pc Visayas 10
pc Mindanao 50
kl For Box/Cargo more than 3kgs, please indicate unit price in excess of 1kl or a fraction thereof
Luzon/NCR 1
kl Visayas 1
kl Mindanao 1

Created by Pedro T. Escobarte, Jr.
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