



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10882795
Procuring Entity DEPARTMENT OF EDUCATION - CARAGA
Title Procurement of Uniforms for DepEd Caraga Delegation to the 2024 Palarong Pambansa in Cebu City on July 6-17, 2024
Area of Delivery Agusan Del Norte

Solicitation Number:	2024-05-0321	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	3
Category:	Garments	Date Published	23/05/2024
Approved Budget for the Contract:	PHP 1,703,400.00	Last Updated / Time	23/05/2024 00:00 AM
Delivery Period:	10 Day/s	Closing Date / Time	13/06/2024 08:59 AM
Client Agency:			
Contact Person:	Pedro T. Escobarte, Jr. Assistant Regional Director J.P. Rosales Avenue Butuan City Agusan Del Norte Philippines 8600 63-85-3428207 63-85-8752021 caraga@deped.gov.ph		

Description

Republic of the Philippines
Department of Education
Caraga Region
J. Rosales Avenue, Butuan City
Tel. No. 342-8207

INVITATION TO BID FOR the Procurement of Uniforms for DepEd Caraga Delegation to the 2024 Palarong Pambansa in Cebu City on July 6-17, 2024

1. The Department of Education (DepEd) Caraga Region, through the Sub-Allotment Release Order No. OSEC-13-24-0681 dated March 5, 2024 intends to apply the sum of One Million Seven Hundred Three Thousand Four Hundred Pesos (P1,703,400.00) being the ABC to payments under the contract for the Procurement of Uniforms for DepEd Caraga Delegation to the 2024 Palarong Pambansa in Cebu City on July 6-17, 2024. Bids received in excess of the ABC shall be automatically rejected at bid opening.

LOT NO. DESCRIPTION QUANTITY ALLOCATED BUDGET

1 Set of cap, dry fit shirts, jackets, and jogging pants (for athletes and coaches) 607 sets 1,517,500.00
Jackets and Polo Shirt Only (for delegation officials) 143 pcs 185,900.00
TOTAL P1,703,400.00

2. The Department of Education (DepEd) Caraga Region, through the Bids and Awards Committee (BAC), now invites bids for the above Procurement Project. Delivery of the Goods is required within 10 calendar days. Bidders should have completed, within 5 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail"

criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

a. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from the Department of Education, Caraga Regional Office and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM, Monday to Friday.

5. For those who are interested to purchase the Bidding Documents, two (2) options are made available, to wit:

a. A complete set of Bidding Documents may be acquired during office hours by interested Bidders from May 24, 2024 to June 13, 2024, at DepEd Caraga Procurement Unit, upon accomplishing a bidder's information sheet and payment of non-refundable fee for the Bidding Documents to the DepEd Caraga Cashier.

Payment in checks should be made payable to DECSRO TRUST FUND.

b. Interested Bidders may send their Letter of Intent to purchase the Bidding Documents through email to procurement_caraga@deped.gov.ph. Upon receipt of the Letter of Intent, the Procurement Unit will send the details of the DECSRO TRUST FUND Account for payment. After payment, bidders may send the proof of payment via email before the deadline for submission of bids. Upon receipt of proof of payment, the Procurement Unit will send the electronic copy of the Bidding Documents.

Amount of Bidding Document shall be as follows:

Lot No. Bidding Documents Fee
(In Php)
1 5,000.00

6. The Department of Education (DepEd) Caraga Region will hold a Pre-Bid Conference on May 31, 2024 from 9:00 – 10:00 AM at Gold Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City and through video conferencing via MS Teams with the link: <https://rb.gy/zh9z8c> which shall be open to prospective bidders.

7. Bid Box is open on or before 8:59 AM of June 13, 2024, after which it is declared closed. Bidding documents not dropped on time even if the bidder is within the vicinity will no longer be allowed to submit its bid. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on June 13, 2024 at 9:00 AM, Gold Hall, DepEd Caraga Regional Office, J. Rosales Ave., Butuan City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

A maximum of two personnel per bidder is allowed, prospective Suppliers should present their identification cards before the start of the bid opening and in case of representatives, they must present a duly notarized Special Power of Attorney (SPA) which contain express authorization to represent the bidder/proprietor. Any representation which does not comply with the foregoing conditions shall not be recognized and has no legal standing to represent his/her employer. Personnel who has no business at all during the bid opening shall not be authorized to participate or enter the venue for the bid opening.

For the purpose of constituting a quorum, both the physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. The Department of Education (DepEd) Caraga Region reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

MR. KEVIN HOPE Z. SALVAÑA
Head, BAC Secretariat
DepEd Caraga
J.Rosales Avenue, Butuan City

May 23, 2024

PEDRO T. ESCOBARTE, JR., CESO IV
Director III / Asst. Regional Director
BAC Chairperson

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Procurement of Uniforms	Set of uniforms	750	Set	1,703,400.00

Pre-bid Conference

Date

Time

Venue

31/05/2024

9:00:00 AM

Gold Hall
DepEd Caraga RO
J. Rosales Ave., Butuan City

Created by Pedro T. Escobarte, Jr.

Date Created 22/05/2024

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