



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2024- 11- 0471

TO : Regional Directors
Regional Youth Formation Coordinators
School Division Superintendents
Division Youth Formation Coordinators
All Others Concerned

FROM : ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

DR. DEXTER A. GALBAN
Assistant Secretary for Operations

SUBJECT : YOUTH FORMATION MIDYEAR
PROGRAM IMPLEMENTATION REVIEW

DATE : May 28, 2024

The Basic Education Development Plan (BEDP) 2030 serves as a blueprint for guiding the Department of Education (DepEd) toward enhancing the overall quality and effectiveness of basic education. One of the significant aspects of the BEDP focuses on Learner Formation Programs, Projects, and Activities (PPAs), which are designed to support holistic learner development beyond academic competencies, encompassing the moral, social, emotional, and physical dimensions of learning. These initiatives are integral to fostering well-rounded individuals who can contribute positively to society.

To further achieve the goal of the Department and strengthen the delivery of support services to the field in line with the MATATAG Agenda and BEDP 2030, the Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD) downloaded Program Support Funds (PSF) to each region and division. These funds will support the implementation of learner-formation PPAs including the Learner Government Program, Career Guidance Program, Leadership, Advocacies, and Campaigns Development Program.

In light of this, we would like to request the participation of the **seventeen (17) Regional Youth Formation Coordinators (RYFCs)** and **one (1) Division Youth Formation Coordinator (DYFC)** per Region in the **Youth Formation Field Midyear Program Implementation Review (PIR)** on **June 25-29, 2024**, at **DepEd Ecotech Center, Cebu City**.

BLSS-YFD-2024-05-127

The activity aims to continually uphold and enhance the quality and effectiveness of all learner-formation initiatives across all governance levels by assessing the 1st half of FY 2024 implementation of PPAs and conducting policy consultation for learner-related PPAs. For reference, the **Indicative Program of Activities** is attached as **Enclosure 1**.

Kindly confirm your participation through email of BLSS-YFD at blss.yfd@deped.gov.ph **on or before June 17, 2024**.

Please take note that all traveling expenses of the participants shall be charged to Program Support Funds, Local Funds, Maintenance and Other Operating Expenses (MOOE), and other applicable fund sources subject to the usual accounting and auditing rules and regulations.

Furthermore, in preparation for the upcoming activity, the BLSS-YFD hereby requests all DYFCs nationwide to accomplish the **Accomplishment and Utilization Report Form**, approved by their respective Schools Division Superintendent. The form is accessible at https://bit.ly/2024_1stHalf_RegAUR and must be submitted to their respective Regional Offices **on or before June 17, 2024**.

Additionally, all RYFCs are also requested to submit the signed copies of the following documents **on or before June 21, 2024**, to the email address of the BLSS-YFD:

- a. Regional Youth Formation Program Support Funds Utilization Report (**Enclosure 2**)
- b. Consolidated Regional Accomplishment and Utilization Report (accessible through https://bit.ly/2024_1stHalf_RegAUR)

For questions or clarifications, please contact Mr. Rovin James F. Canja, Officer-in-Charge of the BLSS-YFD, at the same email address indicated above.

For your immediate action and strict compliance.

Enclosure 1:**YOUTH FORMATION FIELD MIDYEAR PROGRAM IMPLEMENTATION REVIEW**
June 25-29, 2024 | DepEd Ecotech Center, Cebu City**Program of Activities**

Day 1: June 25, 2024 Tuesday Arrival of the Participants and Opening Program		
Time	Activity	Focal Person/Unit
08:00 a.m. – 12:00 n.n.	Arrival of Participants	Host Division and Secretariat
12:01 p.m. – 01:30 p.m.	Lunch	
01:30 p.m. – 02:00 p.m.	Preliminaries	BLSS-YFD
02:01 p.m. – 02:30 p.m.	Activity Objectives and Expectation Setting	BLSS-YFD
02:31 p.m. – 03:15 p.m.	Presentation of WFP Physical and Financial Accomplishments for the 1 st half of FY 2024 and Remaining Activities for the 2 nd half of FY 2024	Juniel Arvin Doloque Project Development Officer II BLSS-YFD
03:16 p.m. – 05:30 p.m.	Finalization and Preparation of Regions for the Presentation of Regional Accomplishments for FY 2023 and 1 st half of FY 2024.	Participants
05:31 p.m. – 07:00 p.m.	Dinner	
Day 2: June 26, 2024 Wednesday Regional Presentation of Accomplishments and Workshop		
08:30 a.m. – 09:00 a.m.	Preliminaries	BLSS-YFD
09:01 a.m. – 12:00 n.n.	Regional Presentation of Accomplishments through Gallery Walk	BLSS-YFD and Participants
12:01 p.m. – 01:00 p.m.	Lunch	
01:01 p.m. – 01:15 p.m.	Ice Breaker	BLSS-YFD
01:16 p.m. – 05:30 p.m.	Program Implementation Review Workshop	BLSS-YFD and Participants
05:31 p.m. – 07:00 p.m.	Dinner	
Day 3: June 27, 2024 Thursday PIR Workshop		
08:30 a.m. – 09:00 a.m.	Preliminaries	BLSS-YFD
09:01 a.m. – 12:00 n.n.	Consultation Workshop for the Policy Guidelines on the Operation of School Clubs and Organization	BLSS-YFD and Participants
12:01 p.m. – 01:00 p.m.	Lunch	
01:01 p.m. – 01:15 p.m.	Ice Breaker	BLSS-YFD
01:16 p.m. – 05:30 p.m.	Consultation Workshop for the Policy Guidelines on the Operation of School Clubs and Organization	BLSS-YFD and Participants
05:31 p.m. – 07:00 p.m.	Dinner	
Day 4: June 28, 2024 Friday Plenary Session		
08:30 a.m. – 09:00 a.m.	Preliminaries	BLSS-YFD
09:01 a.m. – 12:00 n.n.	Consultation Workshop for the Policy Guidelines on the Operation of School Clubs and Organization	BLSS-YFD and Participants
11:31 p.m. – 01:00 p.m.	Lunch	
01:01 p.m. – 01:15 p.m.	Ice Breaker	BLSS-YFD
01:16 p.m. – 05:30 p.m.	Orientation on Learners' Convergence PH 2024	BLSS-YFD
05:31 p.m. – 07:00 p.m.	Dinner	
Day 5: June 29, 2024 Saturday Closing Program and Departure		
08:30 a.m. – 09:00 a.m.	Preliminaries	BLSS-YFD
09:01 a.m. – 10:30 a.m.	Conversation with the Youth Formators	BLSS-YFD and Participants
10:31 a.m. – 11:00 a.m.	Ways Forward	BLSS-YFD
11:01 a.m. – 12:00 n.n.	Closing Message	BLSS-YFD
12:01 p.m. – onwards	Lunch and Departure	

Enclosure No. 2

**REGIONAL YOUTH FORMATION PROGRAM SUPPORT FUNDS
UTILIZATION REPORT**

Region: _____

As of: _____

Fund Source	SARO No. (From Central Office)	SARO Amount (P)	Obligation		Utilization	
			Amount (P)	Percentage (%)	Amount (P)	Percentage (%)
LSP Continuing Fund (FY 2023)						
Mental Health Continuing Fund (FY 2023) (20%)						
LSP Current Fund (FY 2024)						
Grand Total						

Prepared by:

Approved:

Regional Youth Formation Coordinator

Date:

Regional Director

Date: