



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
MAY 13 2025

BY: NMB

TIME: 3:14 PM

MAY 13 2025

REGIONAL MEMORANDUM
FIN – 2025 –0496

To: Schools Division Superintendents) Division of Agusan del Sur
All Others Concerned) Division of Surigao City

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
MULTIGRADE EDUCATION

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover expenses for the **Workshop on the Refinement of Multigrade Budget of Work (BOW) Aligned with the K to 10 Curriculum**, under OSEC-13-25-00748 dated March 18, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
05/09/2025



Republic of the Philippines
Department of Education
CARAGA REGION

May 5, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga Region
J.P. Rosales Avenue, Butuan City

Madame:

This is to request from your good office the approval on the downloading of Multigrade **SARO No. OSEC-13-25-00748** to cover expenses for the of Workshop on the Refinement of Multigrade Budget of Work (BOW) Aligned with the K to 10 Curriculum with a total amount of **Sixty-six thousand sixty pesos only (P66,060.00) to wit:**

No	Division	Name	Amount
1	Surigao City	Melvin Francisco	22,020
1	Agusan del Sur	Lelani Abutay	22,020
2	Agusan del Sur	Gerlie Geroche	22,020
Total			66,060

Thank you.

Very truly yours,


ELENA NAQUILA CAPANGPANGAN
RO, EPS, MG Focal Person

Noted by:


BERNABE L. LINO
CLMD Chief

Funds Available:


ELAINE NAVARRO
SAO- Finance Division

Approved:


MARIA INES C. ASUNCION
Regional Director

CLMD/enc
04/29/2025



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