



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
RELEASED
BY: RUS

Digitally
signed by
Releasing

Date:
2026.09.02
16:08:24
+0800

02 Sept 2026

REGIONAL MEMORANDUM
FIN – 2026 – 0888

To: Schools Division Superintendent) Division of Bislig City
All Others Concerned

**SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR GENERAL MANAGEMENT
AND SUPERVISION**

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) for the conduct of the 6th Regional Management Committee Meeting for CY 2026, under FY 2026 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

ALLAN G. FARNAZO
Director IV

EGC/FIN/RM- SUB-ARO FOR GENERAL MANAGEMENT AND SUPERVISION
13866/August 26, 2026



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph





Republic of the Philippines
Department of Education
CARAGA REGION

OFFICE OF THE REGIONAL DIRECTOR

August 20, 2026

ALLAN G. FARNAZO

Director IV

Sir:

We respectfully request authority from your good office to effect transfer of allotment amounting to One Hundred Twenty-Eight Thousand Pesos (Php 128,000.00) from FY 2026 GAA of the Office of the Regional Director to the Division of Bislig City to cover the funding requirements for the conduct of 6th Regional Management Committee Meeting for CY 2026 on September 10, 2026, detailed as follows:

PARTICULARS	NO. OF PAX	NO. OF DAYS	UNIT COST	TOTAL ESTIMATED COST
Meals, Snacks & Accommodation	64	1 day	2,000.00	128,000.00

For your approval.

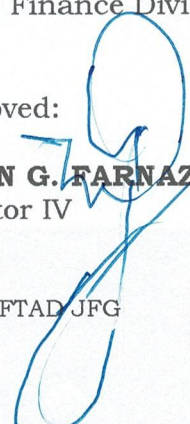
Very truly yours,


JONATHAN F. GARZON
EPS, FTAD
Lead Secretariat, RMANCOM

Funds Available:


ELAINE N. NAVARRO
Chief, Finance Division

Approved:


ALLAN G. FARNAZO
Director IV

13624 FTAD-JFG

