



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
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REGIONAL MEMORANDUM
FIN – 2026 – 1078

To: Schools Division Superintendents) Division of Agusan del Norte
All Others Concerned) Division of Bislig City
) Division of Dinagat Islands
) Division of Siargao
) Division of Surigao City
) Division of Surigao del Sur

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR EARLY LANGUAGE LITERACY
AND NUMERACY

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the Development and Finalization of Tiered ARAL Storybooks and Numeracy Worksheets for Differentiated Instruction, under FY 2026 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


PEDRO TENEBRO ESCOBARTE, JR.
Director III/Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

EGC/FIN/RM- Sub-ARO for Early Language Literacy and Numeracy
16622/October 5, 2026



Address: J.P. Rosales Avenue, Butuan City
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Republic of the Philippines
Department of Education
CARAGA REGION

September 30, 2026

DR. ALLAN G. FARNAZO, CESO III

Regional Director
DepEd Caraga Region
Butuan City

Sir:

The undersigned respectfully request authority to transfer the Program Support Fund to the Schools Division Offices, chargeable against the **2026 ELLN FUNDS (AC-26-5780-ELLN-007)**. This will cover travel expenses incurred during Series of Workshops on the Development and Finalization of Tiered ARAL Storybooks and Numeracy Worksheets for Differentiated Instruction, to wit:

Divisions	Name of Participants	Development of Tiered ARAL Storybooks and Numeracy Worksheets	Finalization of Tiered ARAL Storybooks and Numeracy Worksheets	TOTAL Allocation
Agusan del Norte	Neil Arado	12,000.00	12,000.00	P 24,000.00
Bislig City	Lucille C. Abunales	12,000.00	12,000.00	24,000.00
Dinagat Islands	Villaflor D. Edillor	12,000.00	12,000.00	24,000.00
Siargao	Luz Sandra R. Fernandez	12,000.00	12,000.00	24,000.00
Surigao City	Jasmin Irene P. Mipaña	12,000.00	12,000.00	24,000.00
Surigao del Sur	Merlyn E. Lao-ay	12,000.00	12,000.00	24,000.00
Total				P 144,000.00

Should the transportation expenses of the participants exceeded the downloaded funds for their division/school, the remaining expenses shall be charged against any available or local funds.

Thank you.

Very truly yours,

MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:

BERNABE L. LINOG
Chief, CLMD

Funds available:

Digitally signed by **ELAINE N. NAVARRO**
Escobarte, Chief, Finance Division
Pedro Tenebro Jr.

Approved: **PEDRO TENEBRO ESCOBARTE, JR.**
Director III/Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

16338/CLMD/MCJ



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