



Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
J.P. Rosales Avenue, Butuan City

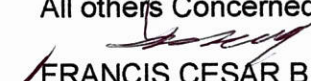


**REGIONAL ADVISORY**  
No. 138, s.2018



11928

To : Schools Division Superintendents  
Division IT Officers  
All others Concerned

From :  FRANCIS CESAR B. BRINGAS, CESO V  
OIC - Regional Director

Subject : DICT INVITATION ON SCOPE AND RESOURCES PLANNING

Date : September 25, 2018

Attached is the letter invitation from the Department of Information and Communication Technology (DICT) to participate in the conduct of a "Scope and Resources Planning" to be held on September 26-28, 2018 at Grand Caprice Ballroom, Limketkai Center, Cagayan del Oro City.

This advisory is issued subject to the discretion of the Division Offices to participate on the said activity if it is found to be necessary and relevant to the functions of the concerned personnel.

For your information and guidance.

ORD/ICTU/mma



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF INFORMATION AND  
COMMUNICATIONS TECHNOLOGY

September 7, 2018

**DR. FRANCIS CESAR B. BRINGAS, CESO IV**

Regional Director  
Department of Education – Caraga Region  
Capitol Avenue, Butuan City

118/7

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**Dear Dr. Bringas:**

The Department of Information and Communications Technology (DICT) through its National Government Portal (NGP) Project will conduct a **Scope and Resources Planning** with the Local Government Units (LGUs) and Regional Offices sectors from Caraga Region on **September 26-28, 2018**. The activity aims to assist the sectors in preparing their Sectoral Roadmap by discussing and evaluating stakeholder needs, conditions, and options; deciding on balanced, agreed on enterprise objectives; and setting the direction for the sector enterprise.

Also, participating LGUs and offices will be informed of the following benefits:

- Free web hosting for the onboarded agencies;
- Accessibility of information about different sector through the Regional or Sector page in gov.ph; and
- Availability of updates about NGAs through gov.ph.

The initiative to make all information on sectors and regions available through the gov.ph requires that the common data, information and e-services among agencies be identified.

The target participants include Public Information Officer (PIO), Planning and Development Coordinator, Management Information System (MIS)/Information Technology (IT) Officer of government offices. The venue, which will be within Cagayan de Oro City, will be disclosed to those confirmed participants.

In line with this, the DICT invites two (2) representatives from your office to collaborate and participate in the said event. Participants may confirm their attendance through this registration form: <http://bit.ly/SRPRRegionalRegForm>.

All expenses for accommodation, if necessary, and food shall be shouldered by the DICT.

For inquiries or concerns, you may contact **Eng'r. Lawrence P. Salang** at (085) 817 – 2011 or send email at [renz.salang@dict.gov.ph](mailto:renz.salang@dict.gov.ph).

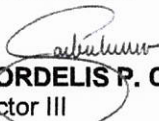
Please acknowledge the receipt of this email.

Thank you.

Sincerely,

**EVAMAY C. DELA ROSA, MSIT, ITIL**  
OIC – DIRECTOR IV

**FOR THE DIRECTOR:**

  
**ENGR. FLORDELIS P. CABALUNA**  
OIC – Director III

DICT Agusan del Norte Provincial Office, J. Rosales Avenue, Butuan City  
Telephone Number: (085) 817 – 2011

**REGIONAL SCOPE AND RESOURCES PLANNING (Mindanao Cluster 2)**  
Grand Caprice Ballroom, Grand Caprice Restaurant, Limketkai Center, Lapasan, Cagayan de Oro City 9000  
September 26 to 28, 2018

| Time                | ACTIVITIES                                                                                                                                                                                                                                                                                                                            |                                                                                                                                         |                                                                              |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
|                     | DAY 1                                                                                                                                                                                                                                                                                                                                 | DAY 2                                                                                                                                   | DAY 3                                                                        |
| 7:00 AM - 8:00 AM   |                                                                                                                                                                                                                                                                                                                                       | <b>Breakfast</b> (For live-in participants only)                                                                                        | <b>Breakfast</b> (For live-in participants only)                             |
| 8:00 AM - 9:00 AM   |                                                                                                                                                                                                                                                                                                                                       | <b>Activity:</b> Management of Learning                                                                                                 | <b>Activity:</b> Management of Learning                                      |
| 9:00 AM - 10:00 AM  |                                                                                                                                                                                                                                                                                                                                       | <b>Plenary Activity:</b> Presentation of the Regional Information and Services Map                                                      | <b>Lecture:</b> Scope and Resources Planning (20 minutes)                    |
| 10:00 AM - 11:00 AM |                                                                                                                                                                                                                                                                                                                                       | <b>Lecture:</b> Presentation of the Proposed Migration or Transition Strategies to the GOV.PH and Identification of Issues and Concerns | <b>Workshop 3:</b> Scope & Resources Planning - Arrange by Region            |
| 11:00 AM - 12:00 NN |                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                         | <b>Plenary Activity:</b> Presentation of the regional scope & resources plan |
|                     |                                                                                                                                                                                                                                                                                                                                       | <b>Lecture:</b> Discussion of Next Steps                                                                                                |                                                                              |
|                     |                                                                                                                                                                                                                                                                                                                                       | <b>Event evaluation / Distribution of certificates (if applicable).</b>                                                                 |                                                                              |
| 12:00 NN - 1:00 PM  | <b>Registration and Lunch</b>                                                                                                                                                                                                                                                                                                         | <b>LUNCH BREAK</b>                                                                                                                      | <b>LUNCH BREAK</b>                                                           |
| 1:00 PM - 2:00 PM   | <b>Preliminaries:</b> <ul style="list-style-type: none"><li>• Invocation Prayer</li><li>• National Anthem</li><li>• GTKY Activity</li><li>• Leveling of Expectations</li><li>• Presentation of Event Objectives and House Rules</li></ul><br><b>Lecture:</b> Presentation of the NGP Project and related policies                     | <b>*Workshop 2:</b> Determining agency issues and concerns                                                                              |                                                                              |
| 2:00 PM - 3:00 PM   | <b>Lecture</b> on different content materials that can be shared to the public<br><br><b>Workshop 1:</b> <ul style="list-style-type: none"><li>• Understanding the LGU content and services.</li><li>• Understanding the regional offices' content and services</li></ul><br><b>Accomplish the 3 tables on a per LGU/Agency level</b> | Discuss and identify issues and concerns within your region, define recommendations and timeline                                        |                                                                              |
| 3:00 PM - 4:00 PM   | <b>Group activity:</b><br>Discuss outputs within the province; integrate and come up with a provincial information map                                                                                                                                                                                                                | <b>Plenary Activity:</b> Presentation of regional issues and concerns                                                                   |                                                                              |
| 4:00 PM - 6:00 PM   | <b>Group activity:</b><br>Present within the region; integrate and come up with a regional information                                                                                                                                                                                                                                |                                                                                                                                         |                                                                              |
| 6:00 PM             | <b>Dinner</b><br><br><b>Special Activity:</b> Socials Night                                                                                                                                                                                                                                                                           | <b>Dinner</b>                                                                                                                           |                                                                              |



**DICT**  
DEPARTMENT OF INFORMATION AND  
COMMUNICATIONS TECHNOLOGY

**National Government Portal Project**

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