



Republic of the Philippines
Department of Education
CARAGA ADMINISTRATIVE REGION
Butuan City



January 8, 2018

REGIONAL MEMORANDUM

No. 015, s. 2017



CONDUCT OF 4th QUARTER REGIONAL/DIVISION MONITORING, EVALUATION AND ADJUSTMENTS (RMEA/DMEA), CY: 2017

To: Schools Division Superintendents
Chiefs RO FDs/SGOD/CID
Regional and Division Education program Supervisors/Specialists
This Region

1. The RO Functional Divisions and 12 SDOs are hereby informed of the 4th Quarter RMEA/DMEA Progress Accomplishment Report.
2. In RM No. 101, s. 2017 the DMEA Presentation to the RFTAT is set for January 11-12, 2018. The SDOs shall proceed with their desired schedule on their Division Monitoring, Evaluation and Adjustments. The consolidated report of 1st to 4th Quarter Physical Accomplishments vis-à-vis targets shall be considered as baseline data in providing rating on the employees IPCRF and units/divisions OPCR. The accomplished output for 2017 in DMEA shall be considered in crafting the 2018 AIP, WFP, OPCR, IPCRF and other SDO Plans.
3. The 4th Quarter Regional Monitoring, Evaluation, and Adjustments (RMEA) is set on **January 16, 2018**. It is expected that RO Functional Divisions shall submit their consolidated Physical Accomplishments vis-à-vis Targets to the Quality Assurance Division for consolidation and analysis as a basis for Technical Assistance to improve the general operations of DepEd Caraga as an organization to better serve its clients. The RO FDs shall incorporate their presentation of accomplishments in the 2017 Performance Review Cum Preparation of Plans and Calendar of Activities for CY 2018 in their RMEA Report.
4. The RMEA Report of RO FDs and DMEA Report of SDOs shall be submitted to RO QAD on **January 19, 2018** in hardcopies and softcopies emailed to [**qadcaraga@gmail.com**](mailto:qadcaraga@gmail.com) for consolidation and analysis of the reports.
5. Immediate action and dissemination of this Memorandum is highly desired.

for **BEATRIZ G. TORNO, Ph.D., CESO IV**
OIC – Regional Director

To be indicated in the Perpetual Index under the following subjects:

PROGRAMS	MONITORING AND EVALUATION
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8 January, 2018