



July 3, 2019

Regional Memorandum
No. 356 series, 2019



All Schools Division Superintendents
This Region

**SUBMISSION OF DATA ON THE EXISTING NUMBER OF MASTER TEACHERS
AND HEAD TEACHERS IN THE ELEMENTARY AND SECONDARY LEVEL
SCHOOL YEAR 2019-2020**

1. It has come to the attention of the undersigned that requests on conversion of Master Teachers I and 2 in each district/school of some divisions have already exceeded as to the required number of Master Teachers to be deployed based on the existing number of teachers per PSIPOP in each division.
2. In this regard, all Schools Division Offices through the Division Human Resource Management Officer in coordination with the Division Planning Officer **shall fill up the template attached** in excel file using the data on the actual number of Master Teachers in your respective division. Please include MT items newly converted and funded by the Department of Budget and Management this year (CY 2019).
3. As a reminder, refer to **DepEd Order No. 97, s. 2011** on reclassification of School Head positions and **National Budget Memorandum No. 125, series 2016**, issued by the Department of Budget and Management regarding the guidelines on the conversion of Teacher Items to Master Teacher positions. Results of this computation shall be the basis for the MT and HT requirements for CY 2020 in all the Schools Division Offices.
4. This aims to:
 - a. avoid disparity in the distribution and deployment of Master Teachers
 - b. address the needs of districts with no MTS but have adequate teachers
 - c. comply with the DBMs request for the equal distribution of MTs
 - d. equate the number of MT needs based on the actual number of teachers in a district/secondary schools.
5. Submission and validation of said report **shall be done on July 24, 2019** at RNEAP2, Teacher Development Center, DepEd, Regional Office, Jose Rosales Avenue, Butuan City.
6. For your guidance and immediate compliance.

Francis Cesar B. Bringas
for FRANCIS CESAR B. BRINGAS, CESO V
OIC – Regional Director

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**MASTER TEACHER REQUIREMENT
CALENDAR YEAR 2019
ELEMENTARY LEVEL**

Based on Actual No. of Teachers (With 1st Batch Allocation)
Based on National Budget Memorandum No. 125, series 2016

By District	NO. OF TEACHERS (Regular)	MT Need (MT (10%))	NEED (Need - Existing)		REMARKS
			MIT		
Agusan del Norte	1,915	192	19		
Agusan del Sur	4,517	452	45		
Bayugan City	721	72	7		
Bislig City	598	60	6		
Butuan City	1,850	185	19		
Cabadbaran City	419	42	4		
Dinagat Islands	863	86	9		
Siargao	954	95	10		
Surigao City	850	85	9		
Surigao del Norte	1,460	146	15		
Surigao del Sur	3,295	330	33		
Tandag City	375	38	4		
TOTAL	17,817	1,782	178		

Note: DBM suggested to be silent with the formula on 6.4% and 3.4%. Just the 10% of the total number of teachers.

Prepared by:

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Planning Officer III

NOTED:

MARLYN F. ANTIQUINA
Chief, PRPD

MASTER TEACHER REQUIREMENT
CALENDAR YEAR 2019
Secondary Level (With First Batch Allocation CY 2019)

DIVISION	NO. OF TEACHERS (Regular)	Need (MT (7))	Existing No. of Master Teachers	NEED	EXCESS	REMARKS
AGUSAN DEL NORTE	929	133				
AGUSAN DEL SUR	2,044	292				
BAYUGAN CITY	360	51				
BISLIG CITY	314	45				
BUTUAN CITY	1,234	176				
CABADBARAN CITY	182	26				
DINAGAT ISLANDS	443	63				
SIARGAO	452	65				
SURIGAO CITY	348	50				
SURIGAO DEL NORTE	926	132				
SURIGAO DEL SUR	1,524	218				
TANDAG CITY	198	28				
TOTAL	8,954	1,279				

Note: Computation of MT need should be by subject area
Where:
There are 7 teachers with same area of specialization is entitled subject to 1
MT

NOTE: Data shown above is only a sample if there are 7 teachers with the same area of specialization in the (a) school

CALENDAR YEAR 2019

Secondary

By School	NO. OF TEACHERS (Regular)	HT Need	Existing No. of HT	NEED	EXCESS	REMARKS
Sumile NHS	6	1	0	1	0	
		0				
		0				
		0				
		0				
		0				
		0				
		0				
		0				
		0				
		0				
		0				
		0				
TOTAL	6	0	0	1	0	

Note: Please refer to DepEd Order No. 97, series 2011 dated December 16, 2019

SAMPLE ONLY

CALENDAR YEAR 2019

ELEMENTARY LEVEL

By School	NO. OF TEACHERS (Regular)	HT Need	Existing No. of Head Teachers	NEED	EXCESS	REMARKS
Bugsukan ES	6	0	0	1	0	
Ella Peral	7	0	0	1	0	
		0				
Cluster of Schools		0				
(cluster of 3 schools with an aggregate of 6 teachers)	6	0	0	1	0	Cluster of 3 schools
		0				
		0				
		0				
		0				
		0				
		0				
		0				
TOTAL	19	0	0	3	0	

Note: Please refer to DepEd Order No. 97, series 2011 dated December 16, 2019

SAMPLE ONLY