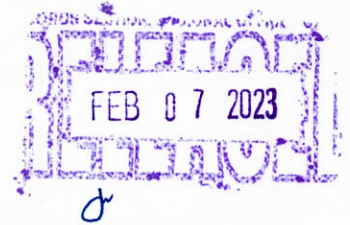




Republic of the Philippines
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February 6, 2023

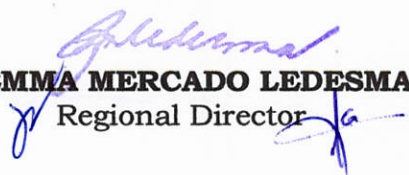
REGIONAL MEMORANDUM

No. 0089, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**FIRST QUARTER REGIONAL TECHNICAL ASSISTANCE PLAN (RTAP) CY 2023
AND PROVISION OF TECHNICAL ASSISTANCE TO CONCERNED SDOs BY
THE REGIONAL FIELD TECHNICAL ASSISTANCE TEAMS (RFTATs)**

1. This Office, through the Field Technical Assistance Division, hereby informs the field of the First Quarter Regional Technical Assistance Plan (RTAP) CY 2023, which will provide guidance to all Regional Functional Divisions (FDs) in the provision of technical assistance to SDOs based on the TA Needs and Priorities submitted by Division Offices in the first quarter.
2. Attached in the Enclosure 1 is the 1st Quarter Regional Technical Assistance Plan CY 2023.
3. The concerned personnel of the specific Division or Unit shall be deployed to SDOs that need technical assistance based on their TA needs on the schedule set by the concerned TA providers. In case of conflicting schedules, the assigned TA Providers shall inform the SDOs regarding the final schedule of the TA provision.
4. Board and lodging, traveling and other incidental expenses incurred by the Regional personnel relative to their participation in the aforesaid activity shall be charged against Regional Funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: NONE

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

TECHNICAL ASSISTANCE PLAN

FTAD/jfg
02/06/2023



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TA Form 2

REGIONAL TECHNICAL ASSISTANCE PLAN

Quarter: **FIRST**

Calendar Year: **2023**

SDO	Areas of Concern	TA Needs and Priorities	Proposed /Type of TA Intervention	Time Frame (Specific Date)			Functional Divisions / RFTATs
				Jan	Feb	Mar	
Bislig City	Change of SHS TVL Offering in the BEIS/LIS due to TESDA Migration last 2017	Availability of the guidelines and the processes	Information sharing and guidance by the focal person.			Mar 6, 2023	PPRD
Dinagat Island	Planning and research	Result in Research Utilization/Research Publication	Provision of Policy on Utilization		Feb 6, 2023		PPRD
Surigao City	Action/Basic Research Utilization of Research findings Conduct of Action Research	Reorientation on how to utilize findings and recommendations from action and basic research conducted that will improve the teaching and learning outcomes;	Information sharing and guidance by the RO Focal Person; Coordinate the conduct on the reorientation on how to utilize findings and recommendations from action and basic researches conducted that		Feb 6, 2023		PPRD



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2023-02-01 405

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				Jan	Feb	Mar	
		Training for the conduct of action research	will improve the teaching and learning outcomes				
Surigao del Sur	Policy and Research	Policy Review and Recommendation	-To lead colleagues in designing strategies such as creating a review committee, conducting Focus Group Discussions (FGDs) and roundtable discussions for efficient and effective review and recommendation of division policies to ensure their relevance to the improvement of division, districts, schools, and or learning centers -Strategies for policy review		Feb 17, 2023		PPRD
Surigao del Sur	Processing Step Increment in the Pay slip	Preparation of the supporting documents	Coaching/Capability Building on Step Integration Process and Workflows, NOSA, NOSI, and Service Record Preparation and Updating			Mar 2, 2023	Personnel



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				Jan	Feb	Mar	
Surigao del Sur	Certification Authentication and Verification (CAV) of School Diploma	Steps and Process on How to CAV School Diploma	Capability Building on the Process and Workflows in the Authentication of Diploma			Mar 2, 2023	Records
Surigao del Sur	Inventory of Records	Processes and Workflows of Annual Inventory of Records	Coaching and Mentoring on the Process and Workflows of Annual Inventory of Records			Mar 2, 2023	Records
Surigao del Sur	Monetization of Leave Credits (Different Interpretation of the Guidelines of the Current Resident COA) versus the previous Practices and Processes	Processing of Monetization based on the Existing Guidelines and Policies	Capability Building on the Processing of Monetization of Leave Credits			Mar 2, 2023	Personnel and Legal



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				Jan	Feb	Mar	
Surigao City	Action/Basic Research Utilization of Research findings Conduct of Action Research	Reorientation on how to utilize findings and recommendations from action and basic researches conducted that will improve the teaching and learning outcomes; Training for the conduct of action research	Information sharing and guidance by the RO Focal Person; Coordinate the conduct on the reorientation on how to utilize findings and recommendations from action and basic researches conducted that will improve the teaching and learning outcomes		Feb 6, 2023		PPRD / HRDD
Surigao City	Reading Level of Learners Frustration level Learners	Reading activities and drill that will effectively decrease the number of frustration level reader learners	Intensify the monitoring of the implementation of the different reading programs implemented in the division; Recapacitate teachers on the different reading activities and drills that effectively decrease the number of frustration level reader learners		Feb 23, 2023		CLMD / HRDD
Surigao del Norte	HR Strategic Plans and Policies	Preparation of HRD Plan 2023-2030	How to interpret data from reports and research findings related to Human Resource Development		Feb 23, 2023		HRDD
Surigao del Norte	Professional and Career Development	Management of Individual Development Plans (IDPs)	How to implement quality system procedure such as Standard Operating Procedures on Professional and Career Development		Feb 23, 2023		HRDD



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				Jan	Feb	Mar	
Surigao del Norte	CPD Accreditation and NEAP Recognition of Trainings	Institutionalization of CPD Accreditation and NEAP Recognition in Schools thru LAC Sessions	Institutionalize in the policy that schools must apply at least one capacity buildings per schools thru LAC Sessions/s for CPD Accreditation and possibly, NEAP Recognition		Feb 23, 2023		HRDD - RNEAP
Surigao del Norte	Utilization of Human Resource Development Funds	Re-orientation on the legal basis on the Utilization of Human Resource Development Funds	To conduct Re-orientation on the legal basis on the Utilization of Human Resource Development Funds in consonance with the preparation of HRD Plan 2023-2030		Feb 23, 2023		HRDD
Surigao del Sur	Human Resource Department	Delayed approval of the application for CPD accreditation and NEAP recognition of our learning and development training programs	To clarify the said allocation if its strictly for NEAP Recognized capacity buildings only, or for all identified trainings addressing the related personnel in this division. Information Sharing		Feb 23, 2023		HRDD

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SDO	Areas of Concern	TA Needs and Priorities	Proposed / Type of TA Intervention	Time Frame (Specific Date)			Functional Divisions / RFTATs
				Jan	Feb	Mar	
Bislig City	Special Order Late Application of Special Order for Graduation under the Olde Curriculum of the DepEd	Availability of the Guidelines for the Late Application of Special Order under the Old Curriculum particularly the signatures in the Accomplished Special Order for Graduation (Form 9)	Information Sharing and Guidance by the RO focal Person in the Documentary requirements for the Late Application of Special Order under the Old Curriculum			Mar 24, 2023	QAD
Butuan City	Establishment of School	TA on the processes for the establishment of schools	Information Sharing		Feb 17, 2023		QAD
Dinagat Island	SCP - Science Application	Validation of the STE/SSES Application and Issuance of Certificate of Recognition	Conduct Monitoring and Validation from RO RFTATs			Mar 31, 2023	QAD



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SDO	Areas of Concern	TA Needs and Priorities	Proposed / Type of TA Intervention	Time Frame (Specific Date)			Functional Divisions / RFTATs
				Jan	Feb	Mar	
Surigao City	Unified M and E Tools for PAPS PAPS need to have unified tools and templates for action/implementation plan and accomplishment report for ease in monitoring and evaluation activities and for determining the extent/level of implementation of the PAPS from the school level to the Division level	Developing and quality assuring of M and E Tools for PAPS	Information Sharing by the Regional Focal Persons to the Division's Focal Persons of the CID PAPS		Feb 10, 2023		QAD
Surigao City	MPS and GPA for SHS	Crafting a template that will be included as one of the SMEA-Quality templates for the MPS	Information sharing by the Regional Focal Persons to the Division's Focal Person of the CID PAPS		Feb 10, 2023		QAD / CLMD



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				Jan	Feb	Mar	
	Tracking the academic performance of SHS learners particularly in the SPA track that will be used as basis for the provision of relevant Tas	and GPA of the different learning areas in SHS particular for the SPA track					
Cabadbaran City	Administrative	Training on how to handle complains	Information Sharing		Feb 17, 2023		Legal
Tandag City	Online evaluation	Creation of links for online evaluation	How to create an online evaluation link		Feb 10, 2023		ICT
Agusan del Sur	Protection	Updates on Child Protection Laws/latest issuances/laws	Capability Building/ Information sharing			Mar 13, 2023	ESSD



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				Jan	Feb	Mar	
Butuan City	School Building Project	Demolition and condemnation of school building processes	Information sharing on Issuance/process flow/capacity building/orientation on the demolition of school buildings			Mar 13, 2023	ESSD
Dinagat Island	Youth Formation	Formulation of Contextualized School-Based Bullying Prevention and Response Policy	Capability Building to Child protection Committees / Coordinators on the Formulation of Contextualized School-Based Bullying Prevention and Response Policy			Mar 24, 2023	ESSD
Agusan del Sur	Guidance and Counseling Service	Handling Abused and Exploited Learners	Capability Building		Feb 14, 2023		CLMD
Agusan del Sur	SPJ	Release of SLK from Grades 4 to 10	Information sharing		Feb 14, 2023		CLMD
Agusan del Sur	Journalism	Activities for SY 2022-2023	Information Sharing		Feb 14, 2023		CLMD



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				Jan	Feb	Mar	
Butuan City	EPP/TLE	Lack of pedagogical content knowledge and teaching skills in EPP/TLE	Conduct regional training		Feb 14, 2023		CLMD
Butuan City	Special Program in Journalism	Lack of Manual/ Guidelines on the Implementation of SPJ English and Filipino in Schools	Provision of Regional Initiated / Crafted Manual on the Implementation of SPJ in Schools		Feb 14, 2023		CLMD
Butuan City	Reading Program Implementation	guidelines and template on making a reading program manual	TA in the Crafting of Contextualized Division Manual on the Implementation of SPJ in Schools				
			reskilling/ / workshop on making a reading program manual		Feb 14, 2023		CLMD
Dinagat Island	SHS- TVL Tool	Provision of additional Funds for the SHS TVL Learning Tools	Inclusion of budget for the procurement of TVL Tools		Feb 14, 2023		CLMD /Finance
Dinagat Island	Science & Math Equipment	Training of the Use of Science and Math Equipment	Capability Building on the use of Science and Math Equipment		Feb 14, 2023		CLMD

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				Jan	Feb	Mar	
Surigao del Sur	Learning Resource	Learning Resource Development and Management	Information sharing in the Research-based review, redevelopment/contextualization and quality assurance of learning resource materials		Feb 14, 2023		CLMD
Surigao City	Reading Level of Learners Frustration level	Reading activities and drill that will effectively decrease the number of frustration level reader learners	Intensify the monitoring of the implementation of the different reading programs implemented in the division; Recapitulate teachers on the different reading activities and drills that effectively decrease the number of frustration level reader learners		Feb 14, 2023		CLMD



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SDO	Areas of Concern	TA Needs and Priorities	Proposed /Type of TA Intervention	Time Frame (Specific Date)			Functional Divisions / RFTATs
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Surigao City	Unified M and E Tools for PAPS PAPS need to have unified tools and templates for action/implementation plan and accomplishment report for ease in monitoring and evaluation activities and for determining the extent/level of implementation of the PAPS from the school level to the Division level	Developing and quality assuring of M and E Tools for PAPS	Information Sharing by the Regional Focal Persons to the Division's Focal Persons of the CID PAPS		Feb 14, 2023		CLMD / QAD
Surigao City	MPS and GPA for SHS	Crafting a template that will be included as one of the SMEA-Quality templates for	Information sharing by the Regional Focal Persons to the Division's Focal Person of the CID PAPS		Feb 14, 2023		CLMD

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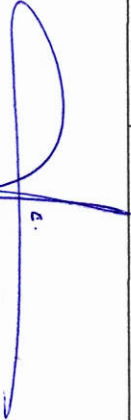
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				Jan	Feb	Mar	
	Tracking the academic performance of SHS learners particularly in the SPA track that will be used as basis for the provision of relevant TAs	the MPS and GPA of the different learning areas in SHS particular for the SPA track					

Prepared by:


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