



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **0251**, s. 2025

MAR 06 2025

To: Schools Division Superintendents
Functional Division Chiefs (RO)
Unit Heads (RO)
All Others Concerned

PARTICIPATION TO THE NWMC 2025 CAPACITY BUILDING
FOR DEPED-CARAGA GENDER AND DEVELOPMENT
IMPLEMENTERS

1. In line with the administration's commitment to gender equality, DepEd Caraga joins the 2025 National Women's Month Celebration (NWMC) with the theme "Babae sa Lahat ng Sektor, Aangat ang Bukas sa Bagong Pilipinas".
2. As part of DepEd Caraga's commitment to enhancing knowledge, understanding, and appreciation of Gender and Development (GAD) concepts, laws, and tools essential for implementing the GAD Program, a capacity-building activity for GAD implementers is deemed necessary. Accordingly, the following activities are scheduled for the concerned personnel:

Date and Venue	Activity	Concerned Personnel	Remarks
March 25, 2025, RO-Silver Hall, Butuan City	Executive Briefing on GAD Program Implementation in light of DepEd GAD Agenda	RD, RO-GFPS Members and Alternate Members, SDS, ASDS, Division GAD Coordinators	Substitution of participants is not encouraged. (Please see the attached list of expected participants)
March 25-27, 2025 (travel time not included)	Gender Sensitivity Training and Leveling on Gender Mainstreaming, GAD Issuances, and Gender Analysis Tools	RO-GFPS Members and Alternate Members, ASDS, Division GAD Coordinators, RO-Program Owners, and Unit Heads	Participants are expected to be at the venue at 8:00 a.m. of March 25, 2025. (Please see the attached list of expected participants)

3. Dinner and accommodation will be provided on Day 0 (March 24, 2025), and the training will run until the afternoon of March 27, 2025. Transportation and other

travel expenses shall be charged to local funds. Official vehicles will be provided only to Resource Speakers, PMT, and TWG members, if deemed necessary.

4. For wide dissemination and compliance.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: List of Expected Participants; Indicative Program Flow
Reference: RM 0228, s. 2025; OM ESSD-2025-0050
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS TRAINING PROGRAMS

ESSD/ajc
03/05/2025



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2025-03-03985

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	2 of 2



Certificate No.: PHP QMS
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Enclosure A: List of Participants for the Executive Briefing (March 25, 2025)

NAME	Position	Office	Address
Maria Ines C. Asuncion	Regional Director	RO	Butuan City
Pedro T. Escobarte Jr.	Asst. Regional Director	RO	Butuan City
Bernabe Linog	GFPS -Member	RO-CLMD	Butuan City
Alejandro Macadatar	GFPS -Member	RO-FTAD	Butuan City
Violeta Nunez	GFPS -Member	RO- PPRD	Butuan City
Edmund Mendoza	GFPS Member	RO-ESSD	Butuan City
Elaine Navarro	GFPS Member	RO - Finance	Butuan City
Joel Rosales	GFPS Member	RO-ASD	Butuan City
Flordelisa Dalin	GFPS Secretariat-Chair	RO-HRDD	Butuan City
Marlyne Villareal	GFPS- Monitoring and Evaluation Team Chair	RO-QAD	Butuan City
Adrilene Mae J. Castanos	Regional GAD Coordinator	RO-ESSD	Butuan City
Jeannie Mativo	Schools Division Superintendent	SDO-ADN	Butuan City
Hector Macalalag	Asst. Schools Division Superintendent		
Josita Carmen	Schools Division Superintendent	SDO-ADS	Agusan del Sur
Marilou Laurencio	Asst. Schools Division Superintendent		
Ma Teresa Real	Schools Division Superintendent	SDO Bayugan	Bayugan City
Corazon Roa	Asst. Schools Division Superintendent		
Gemma de Paz	Schools Division Superintendent	SDO Bislig	Bislig
Glorian Ederosas	Asst. Schools Division Superintendent		
Minerva Albis	Schools Division Superintendent	SDO Butuan	Butuan City
Leonevee Silvosa	Asst. Schools Division Superintendent		
Imelda Sabornido	Schools Division Superintendent	SDO Cabadbaran	Cabadbaran City
Love Emma Sudario	Asst. Schools Division Superintendent		
Florence Almaden	Schools Division Superintendent		

Bryan Arreo	Asst. Schools Division Superintendent	SDO Dinagat	Dinagat Island
Manuel Caberte	Schools Division Superintendent	SDO-Siargao	Siargao, SdN
Ruel Diamante	Asst. Schools Division Superintendent		
Marilou Dedumo	Schools Division Superintendent	SDO-Surigao City	Surigao City
Gilbert Gayrama	Asst. Schools Division Superintendent		
Karen Galanida	Schools Division Superintendent	SDO-SDN	Surigao Norte
Segundino Madjos Jr.	Asst. Schools Division Superintendent		
Lorenzo Macasocol	Schools Division Superintendent	SDO-SDS	Surigao del Sur
Laila Danaque	Asst. Schools Division Superintendent		
Gregoria Su	Schools Division Superintendent	SDO-Tandag	Tandag City
Jasmin Llacuna	Asst. Schools Division Superintendent		

Note: Total no. of pax: 35 + TWG

Enclosure B: List Of CapB: GST, Gender Mainstreaming, GAD Agenda and GA tools Participants

No	NAME	Position	Role
1	Maria Ines C. Asuncion	Regional Director	PMT
2	Pedro T. Escobarte Jr.	Asst. Regional Director	PMT
3	Leonmar Corvera	GFPS Alternate member	Participant
4	Jonathan Garzon	GFPS – Alternate Member	
5	Empha Grace Perez	GFPS – Alternate Member	
6	Jumer Carlon	GFPS Alternate Member	
7	Sally Dacut	GFPS Alternate Member	
8	Meriam dela Rita	GFPS Alternate Member	
9	Augustus Elmer Conde	GFPS- Secretariat Member 1	
10	Jimuel Diva	GFPS-Secretariat Member 2	
11	Marygold Silao	GFPS-Monitoring and Evaluation Team Member	
12	Fe Baring	Alternate Regional GAD Coordinator	Participant
13	Hector Macalalag	Asst. Schools Division Superintendent	Participant
14	Angel P. Rabuya	Division GAD Coordinator	Participant
15	Marilou Laurencio	Asst. Schools Division Superintendent	Participant
16	Annie Silabay	Division GAD Coordinator	Participant
17	Corazon Roa	Asst. Schools Division Superintendent	Participant
18	Ma. Joanna Rey M. Bughao	Division GAD Coordinator	Participant
19	Glorian Ederosas	Asst. Schools Division Superintendent	Participant

20	Eliekem Revil	Division GAD Coordinator	
21	Leonevee Silvosa	Asst. Schools Division Superintendent	
22	Evangeline Razon	Division GAD Coordinator	
23		SDO-Butuan	Participant
24	Love Emma Sudario	Asst. Schools Division Superintendent	
25	Ma Mitchie Malazarte	Division GAD Coordinator	
26	Bryan Arreo	Asst. Schools Division Superintendent	
27	Roxanne Mae Daz	Division GAD Coordinator	
28	Ruel Diamante	Asst. Schools Division Superintendent	
29	Glenda Dadap	Division GAD Coordinator	
30	Gilbert Gayrama	Asst. Schools Division Superintendent	
31	Nenita Bonne Karmyl Batistil	Division GAD Coordinator	
32	Segundino Madjos Jr.	Asst. Schools Division Superintendent	
33	Lorraine Shirai Dedumo	Division GAD Coordinator	
34	Laila Danaque	Asst. Schools Division Superintendent	
35	Erlyn Mangadlao	Division GAD Coordinator	
36	Jasmin Llacuna	Asst. Schools Division Superintendent	
37	Florence Bagnol	Division GAD Coordinator	
38	Elizabeth M. Ysulan	EPS-CLMD	
39	Gladys S. Asis	EPS-CLMD	
40	Elena N. Capangpangan	EPS-CLMD	
41	Josephine Chonie M. Obseñares	EPS-CLMD	
42	Celsa M. Cataluña, Ph.D.	EPS-CLMD	

43	Rhea J. Yparraguirre	EPS-CLMD	
44	Maria Consuelo C. Jamera	EPS-CLMD	
45	Kevin Hope Z. Salvaña	EPS-CLMD	
46	Leowenmar A. Corvera	EPS-CLMD	
47	Maripaz F. Magno	EPS-CLMD	
48	Sherwin P. Viajar	Engineer III-ESSD	
49	Anna Lisa Lerio	Dentist III-ESSD	
50	Rena Tul-id	Dietitian II	
51	Caroline L. Guerta	EPS-PPRD	
52	Dandee Jonathan F. Monton	Planning Officer III	
53	Winston C. Eben	EPS II	
54	Virginia A. Seña, Ed.D.	EPS-QAD	
55	Elan M. Elpidang, PhD	EPS-QAD	
56	Willy C. Dumpit, PhD.	EPS-QAD	
57	Emmanuel S. Saga	EPS-QAD	
58	Junnah B. Tiu	EPS-HRDD	
59	Analou O. Hermocilla, Ph.D.	EPS-HRDD	
60	Jimuel A. Diva	EPS-HRDD	
61	Isidra C. Moral, Ph.D.	EPS-HRDD	
62	Tiche Lynn G. Caparoso	EPS-HRDD	
63	Roy S. Rele	SEPS	
64	Jonathan F. Garzon	EPS-FTAD	
65	Lou Ann L. Acosta, Ph.D	EPS-FTAD	
66	Sheryl R. Puyo	Sheryl R. Puyo	
67	Anven P. Maglasang	AO- IV	
68	Elsie D. Mongado	AO- IV	
69	Noime A. Plazon	AO-V	
70	Atty. Jose B. Guibone	Attorney IV	
71	Atty. Jessa D. Mangadlao-Miolata	Attorney III	
72	Marcelino M. Ahon, Jr.	ITO-1	
73	Pedro A. Tecson	AO-V	
74	Jez Marie R. Macuno	PDO-II	
75	Glenn P. Aspe	AA- V	

TECHNICAL WORKING GROUP

1	Adrilene Mae J. Castanos	Regional GAD Coordinator	TWG- Event Coordinator
2	Roderick R. Mindajao	Draftsman II	TWG-Logistics/ Transportation
3	Cherry Hope T. Botona	AA-I	TWG-Logistics/QMS
4	Mariel S. Sosmeña	Engr. III	TWG- Accommodation
5	Judith D. Gatab	AA-III	TWG- Food

6	Jairha Anne T. Sususco	Job Order	TWG-Documentation
7	Shiela Abenido	TA-II/COS-Learner Rights Protection Officer	TWG-Documentation
8	Charlestone A. Otaza	TA-II/COS-School Mental Health Program	TWG- Technical/ Health and wellness
9	Leah Ellen Y. Yaoyao	TA-I/COS-School Mental Health Program	TWG-Technical/ Health and wellness
10	Lee Anne Mae L. Alicaya	TA-I/COS-School-Based Feeding Program	TWG-Registration/ Attendance
11	Jennyfriel I. Jumamil	TA-I/COS-School Sports Program	TWG-Registration/Attend ance
12	Josie Magsalay	Division Nurse	Health and Wellness
Guests/ Resource Speakers			
1	Dr. Rowena Varela	PCW_NGRP	NCR
2	Oliver O. Salino	CHR-Caraga	Butuan City
3	Jennifer Zamboanga	Legal Unit	DepEd CO
4	Ma Luz Ferrarin	Learning Resource	DepEd CO



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Enclosure 3: Program flow

NWMC2025: Capacity Building on GAD
Executive Briefing of Top Management and Leveling Training on GAD Concepts and Tools
March 25-27, 2025

Date , Time and Venue	Activity	Concerned Personnel
March 25, 2025 (RO-Gold Room)	Executive Briefing on DepEd GAD Agenda of Top Management	RD, ARD, Regional GFPS, SDS and ASDS [RP: Dr. Rowena Navera]
Day 0: March 24, 2025 Arrival and registration of participants (Procured venue: TBA)	CapB : Levelling Training on GAD Concepts and Tools Participants	ASDS, Division GAD coordinators, GFPS alternate members, RO Program owners and PMT and TWG
Day 1 : March 25, 2025		
6:00-7:00	Nature Walk	Health and wellness committee
7:00	Breakfast	
8:00	Preliminaries	
8:30	Getting to Know You	RO-TWG
9:00-9:15	Health Break	TWG
9:15- 12:00	Gender Sensitivity Training Proper	CHR-Caraga: Oliver O. Salino
12:00-1:00	Lunch Break	
1:00-1:30	MOL	TWG
1:30- 3:00	Gender Sensitivity Training Proper	CHR-Caraga: Oliver O. Salino
3:00-3:15	Health Break	TWG
3:15 -6:00	Gender Sensitivity Training Proper	CHR-Caraga: Oliver O. Salino
6:00-7:00	Health Break	TWG
7:00	Dinner	TWG: Food Committee
Day 2 : March 26, 2025		
6:00-7:00	Nature Walk	Health and Wellness Committee
7:00	Breakfast	
8:00	MOL	
8:30	Gender Mainstreaming in the light of GAD Agenda	Ma. Luz Ferraren DepEd GAD Agenda NTWG member
9:00-9:15	Health Break	TWG

9:15- 12:00	Gender Mainstreaming in the light of GAD Agenda	Jennifer Zamboanga DepEd GAD Agenda NTWG Member
12:00-1:00	Lunch Break	
1:00-1:30	MOL	TWG
1:30- 3:00	GMEF Reorientation	Dr. Adrilene Mae J. Castanos DepEd GAD Agenda NTWG Member
3:00-3:15	Health Break	
3:15 -6:00	GMEF Reorientation	Dr. Adrilene Mae J. Castanos DepEd GAD Agenda NTWG Member
6:00-7:00	Health Break	
7:00	Dinner/ Fellowship	
Day 3: March 27, 2025		
6:00-7:00	Nature Walk	Health and Wellness Committee
7:00	Breakfast	
8:00	MOL	
8:30	Presentation of approved GPB 2025	Dr. Castanos DepEd GAD Agenda NTWG Member
9:00-9:15	Health Break	
9:15- 12:00	Open Forum and Discussions of Issues and Concerns	
12:00-1:00	Lunch Break	
1:00-1:30	MOL	
1:30-2:00	Ways Forward	Dr. Adrilene Mae J. Castanos DepEd GAD Agenda NTWG Member
2:00-3:00	Closing Program	
3:00-3:15	Pm snacks	TWG: Food Committee
3:15- 5:00	Homeward-Bound	TWG- Transportation

PROGRAM MANAGEMENT TEAM (PMT)

RD Ma. Ines C. Asuncion

ARD Pedro T. Escobarte

ESSD Chief : Edmund Mendoza

GAD Coor: Dr. Adrilene Mae Castanos

RO- GFPS Members

TECHNICAL WORKING GROUP (TWG)

GAD Coordinator: Dr. Adrilene Mae Castanos

Logistics: Cherry Hope Botona and Roderick Mindajao

Documentation: Shiela Abenido and PAU-JO

Registration and Attendance: Lee Anne Alicaya and Jennyfril Jumamil

Accommodation Committee: Engr. Mariel Sosmena and Judith Gatab

Tech. Committee.: Charlestone Otaza and Leah Ellen Yaoyao and OJT- Chan2

Health and wellness: Dr. Josie Magsalay and Dr. Jumer Carlon