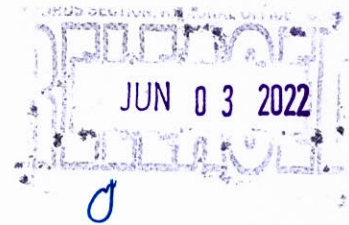




Republic of the Philippines
Department of Education
CARAGA REGION



June 3, 2022

REGIONAL MEMORANDUM

No. 0471, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

SUBMISSION OF QUARTERLY TECHNICAL ASSISTANCE NEEDS AND PRIORITIES
OF THE SCHOOLS DIVISION OFFICES

1. Technical Assistance is one key activity provided by the Regional Office to the Schools Division Offices and by the Schools Division Offices to schools aimed at giving them support and guidance in identifying problems, gaps/needs, and weaknesses and finding the right interventions for a more effective organization.
2. To ensure that Schools Division Offices are provided with the appropriate, relevant, and timely guidance and support towards continuous improvement and to help them achieve the set goals, each SDO is required to submit the **TA Needs and Priorities** using the attached Form (Enclosure No.1).
3. Submission shall be on the **second week of the first month of the following quarter** to ftad_caraga@deped.gov.ph. For soft copy, the TA template can be downloaded through <https://bit.ly/3MeDP4e>.
4. Strictly modification of the template is not allowed.
5. For more information or queries, you may contact Mr. Jonathan F. Garzon, EPS of Field Technical Assistance Division at 09382087504.
6. Immediate dissemination of and compliance with this memorandum is desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: As stated

Reference: RM No. 0467 s, 2022

To be indicated in the Perpetual Index
under the following subjects:

TA NEEDS AND PRIORITIES

TEMPLATE

FTA/jfg
06/03/2022



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph





Enclosure No.1 to RM No. 0471 s. 2022

Republic of the Philippines
Department of Education
CARAGA REGION

TA Form 1.A : LIST OF TA NEEDS AND PRIORITIES TO BE ADDRESSED BY THE RO
(To be accomplished by the DFTAT)

Instructions:

List down ALL the TA Needs and Priorities to be addressed by the Regional Office.

Areas of Concern	TA Needs and Priorities (Be specific)	Technical Assistance Needed from the RO (Information Sharing, Capability Building, Group/Work Management, etc.)	RO Functional Division
Example: A. School ID Delayed issuance of ID number to the newly opened school	Issuance of ID number to the newly opened school	Information sharing and guidance by the RO Focal Person in the preparation of the documents	QAD

Prepared by:

Division Technical Assistance Focal Person

Approved by:

Schools Division Superintendent



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