



Republic of the Philippines
Department of Education
CARAGA REGION



June 16, 2023

REGIONAL MEMORANDUM

No. 0525, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS SGOD
SEPSs and EPS II SMME
This Region

VIRTUAL KUMUSTAHAN ON MONITORING AND EVALUATION (M&E)
WITH SDO COUNTERPARTS

1. The Quality Assurance Division (QAD) shall conduct Virtual Kumustuhan on the SDOs planned activities relative to policy implementation of the Basic Education Monitoring, and Evaluation Framework (BEMEF). The Kumustuhan serves as a platform to discuss challenges and to reinforce the implementation of the Key Result Areas (KRAs), improve achievement of office outcomes, gather CIGPs, promote open discussion, and collectively determine the necessary support to policy implementation and continuity of basic education services.
2. The Virtual M & E Kumustahan aims to:
 - a. Discuss Phase 2 M & E Process of Data Collection Management Plan;
 - b. Present accomplishments and discuss the updated plans and ways forward to synchronize and align activities; and
 - c. Gain insights on the experience of SDO counterpart offices and status update in implementing related policies/programs, particularly on Basic Education Monitoring and Evaluation Framework (BEMEF) Roll-out.
3. The Virtual M & E Kumustuhan with SDO Counterparts shall take place on July 11, 2023 at exactly 8:30 AM to 4:00 PM via MS Teams. The expected participants are the Chief SGOD, SEPS and EPS II of SMME.
4. To ensure optimum engagement during the activity, the participants are expected to accomplish the pre-work activities and shall be uploaded to the link: <https://tinyurl.com/2auy7upc>. The SEPS SMME is expected to present the following:



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Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 6

Templates	Indicators
Template A	• Conduct of Policy Orientation • Common issues raised during the orientation. • Enabling Factors and Challenges Encountered • Other Activities/Initiatives conducted relative to BEMEF
Template B	• Remarks on not yet conducting BEMEF policy orientation

5. The program of activities and templates are found in Enclosure 1.

6. Immediate and wide dissemination of this memorandum to all concerned is highly desired.

MARIA INES C. ASUNCION
 Director III
 Officer-in-Charge
 Office of the Regional Director

Encl/s.: As stated
 Reference/s: NONE

To be indicated in the Perpetual Index under the following subjects:
 EVALUATION MONITORING PROGRAMS

QAD/edm
 06/16/2023



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PROGRAM OF ACTIVITIES

Part 1: Opening Program 8:30 – 9:00 AM	Opening Prayer	Multimedia Presentation
	National Anthem	Multimedia Presentation
	DepEd Quality Policy	Marish B. Baradillo EPS II, SMME Division of Surigao del Norte
	Welcome Remarks	Pedro T. Escobarte Jr., PhD, CESO V Assistant Regional Director
	Attendance Recognition	Virginia A. Seña, EdD. Education Program Supervisor QAD
	Statement of Purpose and Overview of the Virtual M & E Kumustuhan	Marilyn F. Antiquina Chief, QAD
Part 2: Discussion on Data Collection Management Plan 9:00 AM – 2:00 PM	Message	Maria Ines C. Asuncion Director III OIC – Regional Director
	Topic 1: Review of TOC, Assumptions, and Sources of Data	Jennifer A. Jovita, PhD SEPS, SMME Division of Surigao City
	Topic 2: Quantitative Data Collection Methods	Edmund D. Mendoza, PhD. EPS, QAD
	Topic 3: Qualitative Data Collection Methods and Strategies	Edmund D. Mendoza, PhD EPS, QAD
Part 3: SDO Presentations on BEMEF Policy Implementation 2:00 PM – 4:00 PM	Topic 4: Sample TOC and Data Collection Management Plan	Maribel J. Taburno SEPS, SMME Division of Agusan del Sur Edmund D. Mendoza, PhD EPS, QAD
	Flow of Presentations 1. Tandag City 2. Siargao 3. Bayugan City 4. Butuan City 5. Dinagat Islands 6. Surigao del Norte 7. Agusan del Sur 8. Surigao City 9. Bislig City 10. Agusan del Norte 11. Cabadbaran City 12. Surigao del Sur 13. QAD	The presentations on BEMEF Policy Implementation shall be delivered by the SEPS or EPS II, SMME of the SDOs and EPS, QAD



2023-06-08363

TEMPLATE A

School Division Office (SDO): _____

Date Accomplished: _____

Policy Orientation Activity: _____

Date conducted the policy orientation: _____

A. Profile of the participants:

Schools Division Office Level

Offices	Total number of participants per office	Designation of the participants
Example: SGOD	2	Chief, SGOD
CID	1	Chief, CID
OSDS	1	ADAS
TOTAL		

c. Common Issues raised during the orientation (*Note: Be specific as much as possible*)

Issues and Concerns	

d. **Enabling Factors and Challenges Encountered.** Identify the enabling factors and challenges encountered in conducting BEMEF orientation. If the region conducted separate orientations for RO and SDO, identify specific enabling factors and challenges encountered in each orientation.

Enabling factors:

- *Enabling factor 1*



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Effectivity	02.01.23	Page	4 of 6

Challenges encountered:

Challenge 1

B. Other activities/Initiatives conducted relative to BEMEF. List down other activities or initiatives conducted by the Region relative to BEMEF

Activity and Date	Short description of the activity	Accomplishment/ Output/ Result
<i>Example: Initial meeting with RD and division chiefs about the alignment of the conduct of PIR to the BEMEF standards</i>	<i>[describe how did you conduct the activity in 2-3 sentences]</i>	<i>[describe the accomplishment/ output/ result of the activity]</i> <i>[identify the profile of the participants in the activity]</i>



TEMPLATE B

A. Activities / Initiatives relative to BEMEF. List down other activities or initiatives conducted by the SDO relative to BEMEF. Add another row after each activity, if necessary.

Activity and Date	Short description of the activity	Accomplishment/ Output/ Result
<i>Example: Initial meeting with RD and division chiefs about the alignment of the conduct of PIR to the BEMEF standards</i>	<i>[describe how did you conduct the activity in 2-3 sentences]</i>	<i>[describe the accomplishment/ output/ result of the activity] [identify the profile of the participants in the activity]</i>

B. Remarks on not yet conducting BEMEF policy orientation

- Describe here the reasons for not conducting the BEMEF policy orientation next year. *Note: This section is for QAD to understand the situation of the SDO and on how the office can extend any support to the SDO and/or justification shall be provided.*

