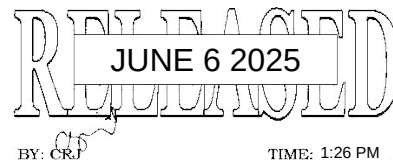




Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA



JUNE 6 2025

REGIONAL MEMORANDUM

No. 0567, s. 2025

To: Schools Division Superintendents
All Others Concerned

ORIENTATION-WORKSHOP ON COMPREHENSIVE MANAGEMENT PLATFORM
FOR MEASUREMENT AND ASSESSMENT

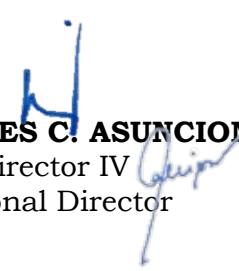
1. Relative to the National Quality Management System's processes on Education Assessment and Research, and the region's initiative in digitizing standardized diagnostic test, the field is hereby informed of the conduct of Orientation-Workshop on Comprehensive Management Platform for Measurement and Assessment on June 9-10, 2025, at NEAP Nickel Hall, DepEd-Caraga Region, J.P. Rosales Avenue.
2. The activity will equip education leaders, testing coordinators, and teachers on the use of relevant and appropriate application software for assessment design, management, administration, and data processing.
3. The participants are listed in Enclosure 1, while the activity matrix is found in Enclosure 2.
4. Participants outside Butuan City will be billeted in NEAP Dormitory starting June 8, 2025. The first meal is morning snacks of June 9, 2025, and the last meal is lunch on June 10, 2025.
5. Board and lodging expenses shall be charged against Program Support Fund to Improve Learning Outcomes (OSEC-13-25-00016), while transportation, per diem, and other incidental expenses shall be charged against local funds subject to standard accounting and auditing rules and regulations.
6. Participants are entitled to vacation service credits in accordance with DepEd Order No. 013, s. 2024 "Revised Guidelines on the Grant of Vacation Service Credits for Teachers" or DepEd Order No. 009, s. 2025 "Amendment to DepEd Order No. 009, s. 2024 (Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025)," or compensatory time-off pursuant to CSC-DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered," whichever is applicable.
7. For questions or concerns, please contact the Curriculum and Learning Management Division through Mr. Kevin Hope Z. Salvaña, Education Program Supervisor, at **kevinhope.salvana@depd.gov.ph**



2025-06-09721

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Effectivity	02.01.23	Page	1 of 4

8. For immediate dissemination and strict compliance.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT PARTNERSHIPS TESTS WORKSHOPS

CLMD/khzs
06/06/2025

Enclosure 1 of RM No.0567, s. 2025

List of Participants

No.	Name	Position	Learning Area/ Program	Division Office
1	Kevin Hope Z. Salvaña	EPS	Testing	Regional Office
2	Lea S. Sarvida	EPS	Testing	Surigao City
3	Emalyn E. Erno	SEPS	Testing	Dinagat Islands
4	Aquino D. Garcia	SEPS	Testing	Siargao
5	Jayson M. Orozco	SEPS	Testing	Surigao del Sur
6	Maria Teresa O. Ajos	EPS	Testing	Tandag City
7	Lea S. Sarvida	EPS	Testing	Surigao City
8	Corazon F. Adrales	EPS	Testing	Bayugan City
9	Marish A. Baradillo	EPS-II	Testing	Surigao del Norte
10	Adelfa C. Dua	SEPS	Testing	Bislig City
11	Xe Mc Kevin España	T-III	Testing (Proxy)	Butuan City
12	Severiano D. Casil	EPS	Testing	Cabadbaran City
13	Rolan T. Pelegro	-	GMRC	Butuan City
14	Chi-a Sumanoy	-	VE	Butuan City
15	Cleo C. Concha, PhD	-	VE	Butuan City
16	Gemma C. Orozco	MT-II	Science	Surigao City
17	Meconcepcion N. Lansang	MT-I	Science	Cabadbaran City
18	Marilou G. Salas	MT-I	Science	Bayugan City
19	Rodolfo P. Yabut	T-III	Filipino	Tandag City
20	Cynthia T. Felias	T-III	Filipino	Butuan City
21	Alexis Jshua D. Honrejas	T-III	Filipino	Butuan City
22	James Rhen D. Melendrez	T-III	English	Bayugan City
23	Justine Paul F. Alimento	T-III	English	Agusan del Sur
24	Janny Cubero	T-III	English	Bislig City
25	Ermiegen Bajan	MT-II	MAPEH	Surigao del Sur
26	Mark Nel G. Guerrero	MT-I	MAPEH	Surigao del Sur
27	Rio Isabel F. Langit	MT-I	MAPEH	Surigao del Sur
28	Queenie Grace A. Lawag	T-III	Aral. Pan.	Agusan del Norte
29	Angie L. Avila	T-III	Aral. Pan.	Agusan del Norte
30	Dennis C. Gerodia	MT-I	EPP	Tandag City
31	Grace R. Gules	T-III	TLE	Bislig City
32	Shella L. Montenegro	T-III	TLE	Surigao del Sur
33	Tweety D. Beray	MT-II	Math	Cabadbaran City
34	Jay A. Balasabas	-	Math	Bayugan City
35	Hillson Jay S. Cusare	-	Math	Bayugan City

Enclosure 2 of RM No.0567, s. 2025

Matrix of Activities

Date and Time	Duration	Activities	Person Responsible
June 9, 2025 (Day 1)			
9:00-9:30 AM	30 mins.	Opening Program	Program Mngt. Team
9:30-11:00 AM	90 mins.	Introduction to Educational Assessment	Khaothi Speakers
11:00-11:45 AM	45 mins.	Demo on Khaothi.Online	Khaothi Speakers
11:45-12:45 PM	60 mins.	Lunch	Program Mngt. Team
12:45-1:00 PM	15 mins	Management of Learning	Program Mngt. Team
1:00-1:30 PM	30 mins.	Introduction to Khaothi.Online	Khaothi Speakers
1:30-2:15 PM	45 mins.	Practice on Khaothi.Online: Creating a Curriculum Framework	Khaothi Speakers
2:15-3:00 PM	45 mins.	Practice on Khaothi.Online: Importing Test Items into the Platform	Khaothi Speakers
3:00-3:15 PM	15 mins.	Health Break	Program Mngt. Team
3:15-4:15 PM	60 mins.	Practice on Khaothi.Online: Creating Test Forms in the Platform	Khaothi Speakers
4:15-5:00 PM	45 mins.	Practice on Khaothi.Online: Creating Test Sessions on the Platform	Khaothi Speakers
June 10, 2025 (Day 2)			
8:00-8:15 AM	15 mins.	Management of Learning	Program Mngt. Team
8:15-9:15 AM	60 mins.	Code Learn	Khaothi Speakers
9:15-10:00 AM	45 mins.	Code Learn Workshop	Khaothi Speakers
10:00-10:15 AM	15 mins.	Health Break	Program Mngt. Team
10:15-11:30 AM	75 mins.	Uploading of RLGA Test Items to Kaothi	Program Mngt. Team
11:30-12:00 NN	30 mins.	Closing Program	Program Mngt. Team
12:00-1:00 PM	60 mins.	Lunch Break	Program Mngt. Team
Home Sweet Home			