



Republic of the Philippines
Department of Education
CARAGA REGION



JUNE 13 2025

REGIONAL MEMORANDUM

No. 0581, s. 2025

To: Schools Division Superintendent
RO Functional Division Chiefs
RFTAT and DFTAT Members
All Others Concerned

2025 OPLAN BALIK ESKWELA MONITORING AND EVALUATION

1. Pursuant to DepEd Memorandum No. 045, s. 2025, titled “2025 National Oplan Balik Eskwela” and DepEd Order No. 012, s. 2025, Multi-year Implementing Guidelines on the School Calendar and Activities, this Office announces the conduct of the onsite monitoring for the opening of classes in all public elementary and secondary schools from June 16 to 20, 2025.
2. This activity aims to monitor schools’ compliance with the guidelines, ensure implementation according to standards and requirements, and identify issues and concerns for the provision of technical assistance.
3. The Regional Field Technical Assistance Team (RFTAT), together with the Division Field Technical Assistance Team (DFTAT), shall conduct monitoring and evaluation activity on June 16 to 20, 2025, in public schools to determine their preparation for the opening of classes in the following key areas: health and safety protocols, student welfare and support services, educational materials and resources, school physical environment, and class programming and organization.
4. The following activities shall be observed in the conduct of the Oplan Balik Eskwela (OBE) Monitoring and Evaluation for SY 2025-2026, to wit:
 - a. Ten (10) public schools shall be monitored by the Regional Office (RO) and Schools Division Offices (SDO) monitors-
 - i. 8 schools along the national highway, and
 - ii. 2 schools located in the far-flung areas (IP or Island communities).
 - b. The RFTAT and DFTAT shall conduct exit conferences with the Schools Division Superintendents (SDSs) regarding the results of the monitoring and evaluation in selected public schools.
 - c. The RFTAT shall be convened on June 23, 2025, to discuss its findings and observations.
 - d. The Quality Assurance Division shall consolidate the issues and concerns observed in the Oplan Balik Eskwela and Issue a Regional Memorandum.
 - e. The Chief Schools Governance Operation Division (SGOD) and Senior/Education Program Specialists II (SEPS/EPS II), SMME, shall discuss and present their action plan based on the memorandum issued by the Regional Office.
 - f. The consolidated Action Plan on the Oplan Balik Eskwela shall be reported to the Top Management.



2025-06-09835



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5. An orientation shall be conducted on June 11, 2025, at 1:00 pm via MS Teams at <https://surl.li/wzmuxa>.
6. The following enclosures are attached herewith to wit:
 - a. Enclosure No. 1: Regional Field Technical Assistance Team
 - b. Enclosure No. 2: Terms of Reference
 - c. Enclosure No. 3: Monitoring Tool for Oplan Balik Eskwela for SY 2025-2026.
 - d. Enclosure No. 4: Implementation Plan for Oplan Balik Eskwela for SY 2025-2026.
 - e. Enclosure No. 5: Monitoring and Evaluation Plan
 - f. Enclosure No. 6: Division Action Plan
7. Travel expenses, per diem, and other incidental expenses of the RFTAT shall be charged to local funds subject to existing auditing and accounting rules and regulations.
8. For more information, please contact Elan M. Elpidang, Education Program Supervisor of Quality Assurance Division (QAD) through elan.elpidang@deped.gov.ph or at telephone number (085) 342-5959.
9. Immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION
Regional Director

Encls.: As stated
Reference: DM No. 045, s. 2025
To be indicated in the Perpetual Index
under the following subjects:

QAD/eme
06/10 /2025



Republic of the Philippines
Department of Education
CARAGA REGION

Enclosure No. 1 to Regional Memorandum No. ____, s. 2025

REGIONAL FIELD TECHNICAL ASSISTANCE TEAM COMPOSITION	
Chairman	Maria Ines C. Asuncion- Regional Director
Co-Chairman	Pedro T. Escobarte Jr. - Assistant Regional Director

SDOs	Team Leader	Member/s
Agusan del Norte	Joel B. Rosales	Maripaz F. Magno
		Meriam C. dela Rita
		Cristabelle R. Jaguit
Agusan del Sur	Jonathan F. Garzon	Atty. Jessa D. Mangadlao-Miolata
		Gladys S. Asis
		Dr. Jumer C. Carlon
		Isidra Moral
		Engr. Sherwin P. Viajar
		Leah Ellen Yaoyao
Bayugan City	Violeta C. Nuñez	Josephine Chonie C. Obsenares
		Marcelino M. Ahon, Jr.
Bislig City	Rhea J. Yparraguirre	Caroline G. Dultra
		Zenylou F. Buyan
		Willy C. Dumpit
Butuan City	Kevin Hope S. Salvaña	Adrilene Mae J. Castanos
		Dandee Jonathan F. Monton
		Virginia A. Seña
Cabadbaran City	Flordeliza R. Dalin	Celsa M. Cataluna
		Marygold C. Silao
		Tiche Lynn G. Caparoso
Dinagat Islands	Elan M. Elpidang	Leowenmar A. Corvera
		Jimuel A. Diva
		Fe M. Baring
		Lou Ann Acosta
Siargao	Elaine N. Navarro	Atty. Jose B. Guibone
		Judylyn T. Bongcales
		Engr. Mariel Sosmena
		Analou O. Hermocilla
Surigao City	Marlyne M. Villareal	Maria Consuelo C. Jamera
		Junna B. Tiu
		Emmanuel S. Saga
Surigao del Norte	Edmund D. Mendoza	Elizabeth M. Ysulan
		Roy S. Rele
		Anna Liza A. Lerio
Surigao del Sur	Alejandro P. Macadatar	Elena N. Capangpangan
		Elmer Augustus F. Conde
		Maria Theresa M. Golosino
		Empha Grace M. Perez
		Charlstone Otaza
Tandag City	Bernabe L. Linog	Rena Grace G. Tul-id
		Winston C. Eben
		Sheryl R. Puyo



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Enclosure No. 2 to Regional Memorandum No. ____, s. 2025

TERMS OF REFERENCE

Team Leader	* Lead the monitoring and evaluation of Oplan Balik Eskwela in the assigned SDO * Ensure all team members are briefed on tools, protocols, and expected outcomes. * Conduct on-site monitoring visits in assigned schools * Administer and accomplish M&E tools * Submit complete and timely reports, including supporting documentation (photos, logs, etc.). * Oversee the collection, validation and consolidation of data gathered from the schools. * Present the OBE report based on the findings/observations * Lead the exit conference on the M&E results * Coordinate with the SDO counterparts for the public schools to be monitored. * Prepare and submit the consolidated M&E report with observations, findings and recommendations.
Member/s	* Conduct on-site monitoring visits in assigned schools * Administer and accomplish M&E tools * Submit complete and timely reports, including supporting documentation (photos, logs, etc.).

Enclosure No. 3 to Regional Memorandum No. ____, s. 2025

MONITORING TOOL ON THE OPENING OF CLASSES SY 2025-2026

Directions: Completely fill out the monitoring tool to check the readiness of the school for the opening of classes in SY 2025-2026.

School Name:		Division:	
Address:		School ID:	
Name of the School Head		Position	
Program	Purely Elementary Purely JHS SHS Stand Alone Integrated [ES+JHS (K-10)] Integrated [JHS+SHS (Grade 7-12)] Integrated [All Offering (K-12)]		

I. Enrolment Information

Grade Level	Total Number of Enrolment		Difference	Reason/s for the Difference
	SY: 2024-2025	SY: 2025-2026		
TOTAL				

II. Teacher and Classroom Needs

[illegible]

III. Compliance with Basic DepEd Policies and Activities



Rating:

- 1-Not Evident (The indicator is completely absent or not implemented at all)
- 2-Slightly Evident (The indicator is rarely observed or only minimally implemented)
- 3-Moderately Evident (The indicator is partially implemented or inconsistently observed)
- 4-Evident (The indicator is present and generally observed, with minor inconsistencies)
- 5-Highly Evident (The indicator is fully implemented and consistently observed across areas)

Activities	5	4	3	2	1	Remarks
A. OBE Components (DM No. 045, s. 2025)						
1. Convergence- The SDO/School has created/organized OBE Inter-Agency Task Force (IATF) (e.g., Barangay Officials, PNP, AFP, DSWD, Local Water Districts, City/Municipal/School DRRMC, DPWH, DTI, Local Electric Company, etc.).						
2. Command Conference- The SDO/School OBE Command Conference was held among DepEd Officials, partner agencies from the public and private sectors, and other stakeholders to update the public on the preparations for the opening of classes and provide information on enrollment and other school matters.						
3. Communication- The SDO/school has provided the public with important information through press releases and media interviews. Website postings, updates on the official Facebook, X, and Instagram accounts, and other available media.						
4. Client Assistance- An OBE Public Assistance Command Center (PACC), formerly known as the Department Information and Action Center has been set up at the Schools Division Office/Schools.						
B. School Readiness						
B.1 Health and Safety Protocols						
1. Classrooms, restrooms, and common areas are visibly clean and recently disinfected.						
2. Hand washing stations, hand sanitizers, and properly labeled trash bins are available and functional.						
3. Health and safety posters and signage are visibly posted in strategic areas.						
4. Presence of helpdesk to assist the students, parents, and stakeholders, clearly marked, and staffed.						
5. Presence of Inter-Agency Task Force (IATF) (e.g., Barangay Officials, PNP, AFP, DSWD, Local Water Districts, City/Municipal/School DRRMC, DPWH, DTI, Local Electric Company, etc.) are visibly present within the school premises.						
Nutritional Safety (DepEd Order No. 13, s. 2017)						
1. The school canteen displays and sells only nutrient-rich and fortified food items.						
2. Carbonated drinks, junk food, and artificially flavored juices are not visible in the canteen or school premises.						

3. There are no external vendors selling or bringing in food within the school premises.						
4. The school canteen environment appears clean and follows hygiene standards (e.g., food handlers wear proper attire, food is covered, area is orderly).						
5. Posters or signage promoting healthy eating and DepEd nutrition policies are visibly posted in the canteen area.						
Student Welfare and Support Services						
1. A functional guidance office or student support desk is visibly available and accessible to learners.						
2. Visible signage and information materials on child protection, anti-bullying, and student support services are posted in common areas.						
3. Designated rest or wellness areas for students are available, clean, and properly maintained.						
4. Teachers and staff are visibly engaged in assisting and guiding students in non-academic concerns.						
5. Mechanisms for reporting student concerns (e.g., suggestion boxes, hotlines, complaint desks) are present and clearly labeled.						
Educational Materials and Resources						
1. Students have access to textbooks and learning modules.						
2. Teachers are provided with necessary teaching aids and resource materials.						
3. Functional ICT equipment (computers, tablets) is available for student use.						
4. Internet connectivity is available and reliable within the school.						
5. Printing and reproduction facilities for educational materials are accessible and functional.						
School Physical Environment (DepEd Order No. 10, s. 2016)						
1. Instructional classrooms are clean, well-ventilated, adequately lit, and properly furnished.						
2. Laboratories (Computer, Science, Workshop rooms) are functional, safe, and equipped with necessary tools and materials.						
3. Library is accessible, organized, and stocked with relevant learning materials.						
4. School health clinic is clean, adequately supplied, and accessible to students.						
5. Guard house is secure, staffed, and properly maintained to ensure campus safety.						
6. Toilets are clean, functional, stocked with water and hygiene supplies, and meet health standards.						
7. Water system provides safe, clean, and adequate water supply throughout the school.						
8. Playground facilities are safe, clean, and accessible for student use and recreation.						
9. Waste disposal bins are available, properly labeled (biodegradable, non-biodegradable, recyclable), and						

regularly emptied. (RA 9003)						
10. Flagpole and surrounding area are well-maintained and visibly present as a symbol of school identity.						
Class Programming and Organization						
1. Adherence to DO 19, s. 2008, Implementation of No Collection Policy in all Public Elementary and Secondary Schools						
1.a No collection of any type should be undertaken during the enrolment period and first month of classes.						
2. Adherence to ideal class size to keep the teaching-learning process more manageable:						
A. Kindergarten – 25 learners per class, max. of 30						
B. Grade 1 to Grade 3 – 30 learners per class, max. of 35						
C. Grade 4 to Grade 10 – 40 learners per class, max. of 45						
D. Grade 11 to Grade 12 – 40 learners per class						
3. Adherence to DepEd Order No. 015, s. 2025 on the age requirements for Kindergarten.						
4. Availability of enrollment records and classroom assignments.						
5. Late registrants/ enrollees are accommodated in a specific place (e.g. OBE Help Desk)						
6. Presence of checked lesson plans daily logs, attendance records signed by school head.						
7. A signboard is prominently displayed at the entrance of the classroom, indicating the grade/year level, section, and the name of the assigned teacher						
8. Adherence to DO No. 5, s. 2024, a public-school teacher shall render, eight (8) hours of work per day, of which six (6) hours shall be devoted to actual classroom teaching, and two (2) hours shall be allocated for teacher ancillary tasks which may be spent within or outside school premises.						
9. A framed approved class program should be posted on the classroom door at adult eye level.						
10. Presented a signed and approved School Form 7. (DepEd Order No. 05, s. 2024)						

Part II. Identified issues/concerns and its action taken on the identified areas for the opening of classes, as follows:

Areas	Issues/Concerns	Action Taken (by the SDO/school)	Recommendations (TA provided by the Regional Monitor)

Monitored by:

Name and Signature of the RFTAT

Concurred by:

Name and Signature of the School Head



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Enclosure No. 4 to Regional Memorandum No. _____, s. 2025

IMPLEMENTATION PLAN

Title: Conduct of Regional Oplan Balik Eskwela Monitoring and Evaluation in the 12 SDOs.
Goal: 100% of monitored schools are compliant in the Implementation of Oplan Balik Eskwela (OBE).
Outcome: Effective and Efficient Implementation of Oplan Balik Eskwela (OBE) by the selected schools in the 12 SDOs.

	Critical Action <i>What actions/activities must be completed to implement the policy?</i>	Responsible/Accountable Unit (FD) <i>Who is responsible for the action/ activity?</i>	Timeframe <i>When must the action/ activity be completed?</i>	Estimated Budget <i>How much will it cost to implement the action?</i>	Budget Source <i>Where will the funding come from? (internal and external funding source)</i>
OUTPUT 1	Monitored and Evaluated select schools in the Implementation of Oplan Balik Eskwela (OBE) in the 12 SDOs.				
Activity 1	Issue Regional Memorandum on the conduct of Monitoring and Evaluation of Oplan Balik Eskwela (OBE) in the 12 SDOs.	Quality Assurance Division (QAD)	June 9, 2025	-	-
Activity 2	Conduct Regional M&E Team Orientation for Oplan Balik Eskwela (OBE)	RMET and DMET	June 12-13, 2025	-	-
Activity 3	Conduct OBE Monitoring	RMET and DMET	June 16-20, 2025	315,000.00	Local Funds
Activity 4	Submit Consolidated OBE Monitoring Report on the Findings/Observations	QAD and RMET	June 23, 2025	-	-
Activity 5	Conduct debriefing activity	QAD and RMET	June 24, 2025	-	-

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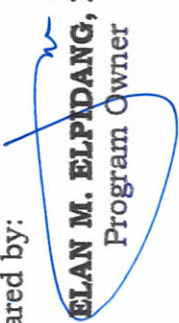


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	with the RMET			
Activity 6	Issue RM on the consolidated issues/concerns in the OBE	QAD	June 27, 2025	
Activity 7	Present Action Plan of the 12 SDOs	QAD, RMET and 12 SDOs	June 30, 2025	-
Activity 8	Consolidate the Action Plan of the 12 SDOs for reporting in the REXECOM	QAD	July 1, 2025	-

Prepared by:


ELAN M. ELPIDANG, Ph.D.
Program Owner

Approved by:

MARLYNE M. VILLAREAL
Chief, QAD

Activity 2	To Submit consolidated OBE Monitoring Report on the Findings/Observations	No. Of Consolidated M&E Reports	RMET	QAD	1 working day after the conduct of M&E	Collect through Google Drive Link	QAD	Mean and Percentage ; Qualitative statement and themes	QAD	1 working day after the conduct of M&E	Top Management and REXEC OM; SDO Top Management	Conduct debriefing activity with the RMET and to be presented during the REXECOM	5 days after the OBE reports have been consolidated
Activity 3	To consolidate the Action Plan of the 12 SDOs for reporting in the REXECOM	No. Of Consolidated Action plans	DMET	QAD	5 working days after the conduct of Debriefing with RMET	Collect through Google Drive Link; To issue RM on the consolidated issues/concerns in the OBE	QAD and SDOs	Qualitative Statement s in tabular form	QAD	1 working day after the consolidation of action plans from SDOs	Top Management and REXEC OM; SDO Top Management	To present the Action plans of the 12 SDOs and to be presented during the REXECOM	5 days after the actions plans have been consolidated

Prepared by:

ELAN M. ELPIDANG, Ph.D.
EPS, QAD

Noted by:

MARLYNE M. VILLAREAL
Chief, QAD

Approved by:

MARIA INES C. ASUNCION
Regional Director

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Enclosure No. 6 to Regional Memorandum No. _____, s. 2025

DIVISION ACTION PLAN

Division: _____

Activity: Monitoring and Evaluation of the Oplan Balik Eskwela 2025

Issues/Concerns	Plan of Action		
	Activity	Person/Unit Responsible	Target Date
A. Learning Modality			Expected Results
B. Class Programming and Organization			
C. Teaching Loads			
D. Safety Protocols			
E. School Physical Environment			
F. Physical Facilities			

Prepared by:

Noted by:

SEPS, SMME

Chief, SGOD

Chief, CID

Approved by:

Schools Division Superintendent



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