



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
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25 Aug 2026

REGIONAL MEMORANDUM

No. 0844 , s. 2026

To: Schools Division Superintendents
All Others Concerned

CONDUCT OF THE SCHOOL SPORTS CLUB CARAVAN

1. **Activity.** The Department of Education – Caraga Region, in coordination with the Schools Division Office of Agusan del Norte and the Bureau of Learner Support Services – School Sports Division will conduct the **School Sports Club (SSC) Caravan on September 4, 2026, in Nasipit, Agusan del Norte.**

2. **Objective.** The SSC Caravan aims to:

- a. **promote** the School Sports Club Program as a sustainable platform for learner engagement in sports, physical fitness, and holistic development;
- b. **strengthen** the implementation and institutionalization of School Sports Clubs consistent with DepEd Order No. 22, s. 2025;
- c. **revitalize** school intramurals through structured opportunities for skill development, healthy competition, teamwork, and school pride;
- d. **introduce** and **advocate** inclusive sports practices that provide equitable opportunities for learners, including learners with disabilities;
- e. **provide** learners with hands-on experience through sports clinics, demonstrations, and interactive games; and
- f. **strengthen** collaboration among the Central Office, Regional Office, Schools Division Offices, schools, local government units, partners, and other stakeholders in advancing school sports.

3. **Participation and Confirmation.** In this regard, all Schools Division Superintendents (SDSs), and Division Sports Officer/Division School Sports Coordinator are requested to attend this activity. All concerned Schools Division Offices (SDOs) are requested to **confirm their attendance on or before August 30, 2026**, to facilitate the necessary arrangements for accommodation, meals, and other logistical requirements.

4. **Arrival and Registration.** All confirmed participants shall **arrive in Amontay Beach Resort, Nasipit, Agusan del Norte on September 3, 2026, at 3:00 p.m.** to allow sufficient time for registration, coordination, and preparation prior to the conduct of the activity on September 4, 2026.

5. **Responsibilities of the Host SDO.** The Schools Division Office of Agusan del Norte, as host, shall:



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- a. organize and coordinate the participation of schools, learners, school heads, and teacher-chaperones;
 - b. identify the sports to be featured in the skills demonstration;
 - c. organize the technical working committees and groups;
 - d. ensure the availability of venues, equipment, supplies, meals, transportation, and other logistical requirements;
 - e. ensure the safety, security, medical preparedness, and proper supervision of all participants; and
 - f. prepare and submit the post-activity evaluation and accomplishment report.
6. **Funding.** Travel expenses of participants shall be charged against the School Sports Program Support Funds or local funds, subject to the existing government accounting and auditing rules and regulations.
7. **Dissemination.** For immediate dissemination.

ALLAN G. FARNAZO
Director IV

JCC/ESSD/RM – Conduct of School Sports Club Caravan
13691/August 24, 2026