



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT - REGIONAL OFFICE - CARAGA
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24 Sept 2026

REGIONAL MEMORANDUM

No. 0997, s. 2026

To: Schools Division Superintendents
Chiefs, Curriculum Implementation Division
Division MEP Focal Persons
Division Budget Officers and/or Accountants
All Others Concerned

**VIRTUAL VALIDATION OF THE FY 2026 MEP PHYSICAL AND FINANCIAL
ACCOMPLISHMENT REPORT BY SCHOOLS DIVISION OFFICE**

1. The Department of Education (DepEd) Caraga Region, through the Curriculum and Learning Management Division (CLMD), will conduct the **Virtual Validation of the FY 2026 Madrasah Education Program (MEP) Physical and Financial Accomplishment Report by Schools Division Office (SDO)** on **September 28, 2026, from 9:30 to 11:30 a.m., via Microsoft Teams**. The meeting link will be sent through email to the official DepEd email addresses of the participants.

2. The activity aims to:

- a. **verify** the Current Funds (FY 2026 allotments) and Continuing Funds (prior-year allotments) received by each SDO against the Sub-Allotment Release Orders (Sub-AROs) issued by the Regional Office;
- b. **validate** the reported obligations, disbursements, and unobligated balances against SDO financial records;
- c. confirm the physical targets and accomplishments of MEP activities, including the compensation of Contract of Service (COS) Asatidz and the use of the Program Support Fund (PSF); and
- d. **resolve** data gaps and discrepancies before the consolidated data are encoded into the national MEP dashboard for the Program Implementation Review (PIR) on the first week of October 2026.

3. The target participants are the Division MEP Coordinators (DMEPCs) and the Budget Officers and/or Accountants of the eleven (11) MEP-implementing SDOs: Agusan del Norte, Agusan del Sur, Bayugan City, Bislig City, Butuan City, Cabadbaran City, Siargao, Surigao City, Surigao del Norte, Surigao del Sur, and Tandag City.

4. Enclosed are the validation schedule per SDO (Enclosure No. 1) and the list of documents to be made available by the participants during the validation (Enclosure No. 2). SDOs shall accomplish the FY 2026 MEP Physical and Financial Accomplishment Form through <https://bit.ly/depd-caraga-mepPIR> before their scheduled validation.



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5. For queries, contact **Rhea J. Yparraguirre**, Education Program Supervisor and Regional Madrasah Education Program Coordinator (RMEPC), Curriculum and Learning Management Division, at rhea.yparraguirre@deped.gov.ph
6. Immediate and widest dissemination of this Memorandum to all concerned is directed.

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signed by
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Gabriel
Date:
2026.09.24
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ALLAN G. FARNAZO
Director IV

RJY/CLMD/RM- Virtual Validation of the FY 2026 MEP Physical and Financial Accomplishment Report
15752/September 22, 2026



(Enclosure 1 to Regional Memorandum No. 0997 , s. 2026)

Validation Schedule per SDO

Monday, September 28, 2026, via MS Teams. Each SDO has a 10-minute slot; participants may join at 9:30 a.m. and must be online 5 minutes before their slot.

Time	Schools Division Office	Division MEP Coordinator
9:30 – 9:40 a.m.	Opening and orientation on the validation	Regional MEP Coordinator
9:40 – 9:50 a.m.	Agusan del Norte	Rosell P. Abellana
9:50 – 10:00 a.m.	Agusan del Sur	Cherryl A. Juaton
10:00 – 10:10 a.m.	Bayugan City	Maria Elena G. Saga
10:10 – 10:20 a.m.	Bislig City	Lilifreda P. Almazan
10:20 – 10:30 a.m.	Butuan City	Restituto C. Navarro
10:30 – 10:40 a.m.	Cabadbaran City	Marie Fe C. Dultra
10:40 – 10:50 a.m.	Siargao	Elias G. Brina
10:50 – 11:00 a.m.	Surigao del Norte	Mary Grace M. Tadulan
11:00 – 11:10 a.m.	Surigao del Sur	Menerba M. Dapar
11:10 – 11:20 a.m.	Surigao City	Marino L. Pamogas
11:20 – 11:30 a.m.	Tandag City	Egy I. Jumadla



(Enclosure 2 to Regional Memorandum No. 0997 , s. 2026)

Documents to Have on Hand During Validation

- ☐ Accomplished FY 2026 MEP Physical and Financial Accomplishment Form (submitted via <https://bit.ly/deped-caraga-mepPIR>)
- ☐ Copies of all Sub-AROs received for MEP in FY 2026, both Current and Continuing Funds
- ☐ Registry of Allotments, Obligations and Disbursements (RAOD) for MEP funds, as of September 2026
- ☐ Statement of unobligated balances of FY 2025 MEP allotments carried over to FY 2026 (Continuing Funds)
- ☐ List of COS Asatidz funded, with dates of engagement and months paid
- ☐ Utilization details of the Program Support Fund (PSF)
- ☐ Post-activity reports or attendance records of MEP activities conducted
- ☐ Liquidation status of cash advances charged to MEP funds, if any

