



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
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REGIONAL MEMORANDUM

No. 1056, s. 2026

To: Schools Division Superintendents
All Others Concerned

PARTICIPATION IN THE 2026 ORIENTATION OF REGIONAL AND DIVISION
PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENTS

1. **Activity.** The Office of the Assistant Secretary for Public Affairs and External Partnerships of the Department of Education (DepEd) will conduct the **2026 Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments** on November 12-13, 2026, in Region IX, with the specific venue to be announced through an Administrative Note.

2. **Objective.** The activity aims to strengthen the implementation and management of external partnerships by ensuring a common understanding of current DepEd policies, programs, processes, priorities, and directions. It also seeks to clarify the roles and responsibilities of Partnership Focal Persons, enhance coordination among the Central Office, Regional Offices, and Schools Division Offices, and provide a venue for sharing good practices, implementation experiences, and emerging concerns in partnership management.

3. **Participation.** The following personnel shall participate in the activity:

a. **Day 1 – PTA Forum**

- i. Regional Office:
 - (1) Education Support Services Division (ESSD) Chief
 - (2) Regional Partnership Focal Person
 - (3) Technical Assistant I
- ii. Schools Division Offices:
 - (1) Two per Schools Division Office, which may include the School Governance and Operations Division (SGOD) Chief, Senior Education Program Specialist (SEPS), and/or Education Program Specialist II (EPS II), as applicable.
 - (2) One teacher representative from Schools Division Offices of Cabadbaran City, Bislig City, Siargao, and Tandag City.
- iii. Local/Provincial Government Units: Three participants from each of the following Local/Provincial Government Units, composed of the PTA President, PTA Vice President, and PTA Secretary/Treasurer:
 - (1) Agusan del Norte
 - (2) Agusan del Sur



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- (3) Butuan City
- (4) Dinagat Islands
- (5) Surigao del Norte
- (6) Surigao del Sur
- b. **Day 2 – Partnership Orientation**
 - i. Regional Office:
 - (1) Education Support Services Division (ESSD) Chief
 - (2) Regional Partnership Focal Person
 - (3) Technical Assistant I
 - ii. Schools Division Offices:
 - (1) SGOD Chief
 - (2) Senior Education Program Specialist (SEPS), and/or Education Program Specialist II (EPS II)

The breakdown of participants is provided in the Enclosure.

- 4. **Confirmation of Participation.** The concerned Regional Office and Schools Division Offices shall submit the names and details of their designated participants through the following link: <https://tinyurl.com/2026PTAOrientation-RegBatch3>
- 5. **Travel and Other Expenses.** The travel and other incidental expenses of the participants shall be charged against the Program Support Funds – Building Partnerships and Linkages Program (PSF-BPLP) and/or local funds, subject to existing accounting and auditing rules and regulations.
- 6. **Other Details.** The specific arrangements for the conduct of the activity, including the program flow, session guide, schedule, and other administrative and logistical instructions, shall be provided through the Administrative Note to be issued by the Central Office.
- 7. For information and dissemination.

Digitally
signed by
Escobarte
Pedro
Tenebro Jr.

PEDRO TENEBRO ESCOBARTE JR.
Date: 2026-10-01
Director III/Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

JATS/ESSD/Participation in the 2026 Orientation of Regional...
16355/September 30, 2026



(Enclosure to Regional Memorandum 1056, s. 2026)

Breakdown of Participants for the 2026 PTA Forum and Partnership Orientation

Regional/Schools Division Office	Participants	Day 1	Day 2
Regional Office	ESSD Chief	1	1
	Regional Partnership Focal Person	1	1
	Technical Assistant I	1	1
SDO Agusan del Norte	SGOD Chief	1	1
	SEPS / EPS II	1	1
Provincial Government of Agusan del Norte	Federated PTA Officers • PTA President • Vice President • Secretary/Treasurer	3	-
SDO Agusan del Sur	SGOD Chief	1	1
	SEPS / EPS II	1	1
Provincial Government of Agusan del Sur	Federated PTA Officers • PTA President • Vice President • Secretary/Treasurer	3	-
SDO Bayugan City	SGOD Chief	1	1
	SEPS / EPS II	1	1
SDO Bislig City	SGOD Chief	1	1
	SEPS / EPS II	1	1
	Teacher	1	
SDO Butuan City	SGOD Chief	1	1
	SEPS / EPS II	1	1
Local Government of Butuan City	Federated PTA Officers • PTA President • Vice President • Secretary/Treasurer	3	-
SDO Cabadbaran City	SGOD Chief	1	1
	SEPS / EPS II	1	1
	Teacher	1	
SDO Dinagat Islands	SGOD Chief	1	1
	SEPS / EPS II	1	1
Provincial Government of Dinagat Islands	Federated PTA Officers • PTA President • Vice President • Secretary/Treasurer	3	-
SDO Siargao	SGOD Chief	1	1
	SEPS / EPS II	1	1
	Teacher	1	
SDO Surigao City	SGOD Chief	1	1
	SEPS / EPS II	1	1
SDO Surigao del Norte	SGOD Chief	1	1
	SEPS / EPS II	1	1
Provincial Government of Surigao del Norte	Federated PTA Officers • PTA President • Vice President	3	-

	• Secretary/Treasurer		
SDO Surigao del Sur	SGOD Chief	1	1
	SEPS / EPS II	1	1
Provincial Government of Surigao del Sur	Federated PTA Officers	3	-
	• PTA President • Vice President • Secretary/Treasurer		
SDO Tandag City	SGOD Chief	1	1
	SEPS / EPS II	1	1
	Teacher	1	
TOTAL		49	27



Republic of the Philippines

Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR PUBLIC AFFAIRS AND EXTERNAL PARTNERSHIPS

CO-OASPAEP No. 09-108, s. 2026

MEMORANDUM

TO : **CONCERNED REGIONAL DIRECTORS**
(Regions III, IX, X, XI, XII and CARAGA)
CONCERNED SCHOOLS DIVISION/CITY SUPERINTENDENTS

ATTENTION : **REGIONAL PARTNERSHIP FOCAL PERSONS**
DIVISION PARTNERSHIP FOCAL PERSONS
[REDACTED]

FROM : **CILETTE LIBORO CO**
Assistant Secretary *SRand H*

SUBJECT : **PARTICIPATION IN THE 2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENTS – BATCH 3**

DATE : September 23, 2026

I. BACKGROUND

The Department of Education (DepEd) recognizes the vital role of parents and education stakeholders in supporting the delivery of quality, inclusive, and learner-centered basic education. Through the Parent-Teacher Association (PTA), parents and educators are provided an avenue for meaningful participation, collaboration, and engagement in matters concerning learners, schools, and communities. In line with the Department's continuing efforts to strengthen stakeholder engagement and promote safe and supportive learning environments, the **"2026 Parent-Teacher Association (PTA) Forum"** shall provide a venue for dialogue, consultation, policy updates, and sharing of good practices among PTA leaders and DepEd representatives, with focus on PTA roles and responsibilities, learner welfare and protection, safe school initiatives, parent participation, and school-community collaboration.

Complementing the PTA Forum, the Department shall conduct on the succeeding day the **"Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments"** to strengthen the implementation and management of external partnerships by ensuring a common understanding of current policies, processes, priorities, and directions. The orientation shall also provide a venue for sharing updates, good practices, and implementation experiences, clarifying roles and responsibilities, and addressing emerging concerns in facilitating, documenting, monitoring, and sustaining partnerships at the Regional and Schools Division Offices. Overall, the two-day activity aims to strengthen collaboration and ensure greater coordination and alignment of stakeholder engagement and partnership initiatives across governance levels.

II. OBJECTIVES

A. Day 1 - 2026 Parent-Teacher Association (PTA) Forum

The PTA Forum aims to:

- provide a venue for dialogue and consultation among PTA leaders, DepEd officials, and relevant stakeholders on matters concerning parent participation and engagement in basic education;
- strengthen the understanding of PTA roles, responsibilities, and contributions in supporting learner welfare, school safety, and a positive and inclusive school environment;
- discuss relevant DepEd policies, programs, and initiatives affecting PTAs and school communities;
- promote meaningful and constructive parent participation in school governance and education programs; and
- identify key action points and commitments to strengthen PTA-DepEd collaboration at the school, division, and regional levels.

B. Day 2 – Orientation of Regional and Division Partnership Focal Persons

The Partnership Orientation aims to:

- provide updates on current DepEd policies, programs, processes, and priorities concerning external partnerships;
- ensure a common understanding and alignment among Regional and Division Partnership Focal Persons on the Department's directions for partnership development and management;
- clarify the roles and responsibilities of Partnership Focal Persons in facilitating, documenting, monitoring, and sustaining partnerships;
- strengthen coordination and communication among the Central Office, Regional Offices, and Schools Division Offices in implementing partnership initiatives;
- provide a venue for sharing good practices, implementation experiences, and emerging concerns in partnership management; and
- establish action points and mechanisms for improved coordination, monitoring, and sustainability of partnership-supported programs and initiatives.

III. DATE, VENUE, AND PARTICIPANTS

The activity shall be conducted according to the schedule indicated below, with the corresponding participants as follows:

• Day 1 – PTA Forum

- | | | |
|--------------|---|---|
| Date | : | November 12, 2026 |
| Venue | : | Region IX (<i>to be announced through Administrative Note</i>) |
| Participants | : | 1. PTA Federated Officers (Provinces and Independent Cities) <ul style="list-style-type: none">➤ Federated PTA President➤ Federated PTA Vice President➤ Federated PTA Secretary/Treasurer |
| | | 2. Three (3) Regional Participants <ul style="list-style-type: none">➤ ESSD Chief,➤ Regional Partnership Focal Person, and➤ Technical Assistant (TA) I |
| | | 3. Four (4) Teacher Representative per Region |
| | | 4. Two (2) Division Participants <ul style="list-style-type: none">➤ SGOD Chief, and/or➤ Senior Education Program Specialist (SEPS), and/or➤ Education Program Specialist (EPS) II. |

- **Day 2 – Partnership Orientation**

Date : November 13, 2026

Venue : Region IX *(to be announced through Administrative Note)*

Participants : 1. Three (3) Regional Participants

- ESSD Chief,

- Regional Partnership Focal Person, and

- Technical Assistant (TA) I

2. Two (2) Division Participants

- SGOD Chief, and/or

- Senior Education Program Specialist (SEPS), and/or

- Education Program Specialist (EPS) II.

Note: Same participants from Day 1 except for the PTA Officers and Teachers

The breakdown of participants is provided in Enclosure No. 1.

IV. CONFIRMATION OF PARTICIPATION

The Regional Offices and Schools Division Offices are requested to submit the names and details of their designated participants through the following link:

<https://tinyurl.com/2026PTAOrientation-RegBatch3>

V. TRAVEL AND OTHER EXPENSES

The travel and other incidental expenses of participants will be chargeable against the Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to existing accounting and auditing rules and regulations.

The specific details and arrangements for the conduct of the activities, including the program flow, session guide, session schedules, activity mechanics, and other administrative and logistical instructions, shall be provided through the Administrative Notes for the Participants, which shall be issued prior to the conduct of the activity.

For immediate dissemination and strict compliance.

Thank you very much.