



Republic of the Philippines
Department of Education
CARAGA REGION



October 22, 2020

REGIONAL MEMORANDUM

No. 447, s. 2020

To: SCHOOLS DIVISION SUPERINTENDENT
Assistant Schools Division Superintendent
Chiefs, SGOD/CID
Education Program Supervisors
School Heads
This Region

CONDUCT OF ONSITE/AND OR OCULAR INSPECTION TO DEPED/NON-DEPED
SCHOOLS FOR ESTABLISHMENTS, CONVERSION, AND ADDITIONAL
PROGRAM OFFERING IN THE IMPLEMENTATION OF
SENIOR HIGH SCHOOL PROGRAM, SY: 2021-2022

1. This office hereby informs the field of the conduct of onsite/and or virtual ocular inspection to DepEd/Non-DepEd Schools applying for the implementation of Senior High School Program.
2. The following DepEd/Non-DepEd Schools meet the deadline in the submission of the documentary requirements for the establishment, conversion, and additional program offering in Senior High School as stipulated in Regional Memorandum No. 236, s. 2017, that "*DepEd/Non-DepEd schools who are interested to offer SHS Program may express their intent through the submission of all documentary requirements on August 30 of the year preceding the school year of their intended operation.*"
3. The Regional Inspectorate Team are assigned on the different areas for M & E on the school's readiness in the implementation of Senior High School Program, to wit:

Areas for M & E	Persons-In-Charge
Documents Evaluation, SHS Intervention Plan (DepEd Schools), MOA for Work Immersion, and Class Program	Edmund D. Mendoza, PhD
Facilities, Tools, TVL/Equipment, Workshop Room for TVL Track	Celsa M. Cataluña, PhD Gilbert L. Gayrama, PhD, CESE
Science Laboratory (Biology, Chemistry, and Physics) for STEM Strand or Science Laboratory, Computer Laboratory, and Library	Jesus D. Nono, PhD Elan L. Elpidang, PhD



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Ancillary Services (Clinic, Canteen, Guidance Office, SSG Office, etc.) and Enrollment Data	Marygold C. Silao, PhD Virginia A. Seña, PhD
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4. To facilitate the conduct of onsite/and or a virtual ocular inspection by the Regional Inspectorate Team (RIT). The Division SHS Coordinator shall facilitate to gather of all School Heads and School SHS Coordinator of DepEd/Non-DepEd Schools for the onsite/and or virtual ocular inspection. The Division SHS Coordinator shall facilitate to provide a google meet link two (2) days before the actual virtual ocular inspection to the expected school, division, and regional participants.

5. In the conduct of onsite ocular inspection, the RO, SDO Inspectorate Team, school heads, etc. shall adhere to the safety and health protocols of the IATF and DOH making sure that the expected participants shall wear a face mask, face shield, and observe physical distancing. The venue for presentation and discussion shall have open-air ventilation.

6. The DepEd/Non-DepEd Schools applying for the additional program in the Division of Agusan del Norte, Butuan City, Bayugan City, Siargao Islands, and Dinagat Islands are given twenty (20 minutes) for their powerpoint presentations in the following areas:

DepEd Schools	Non-DepEd Schools
1. DepEd School Identification ID. 2. Current and projected enrolment for five (5) school years by grade level. 3. Proposed budgetary requirements for its PS, MOOE, and CO. 4. Teacher Profile and their Qualifications per Track/Strand (e.g. NC from TESDA for TVL Track). 5. Inventory of Learning Resources 6. School Site Development Plan (Establishment and Conversion). 7. Clearance or permit from MGB (Establishment and Conversion). 8. List and types of establishments and industries in the community.	1. Board Resolution 2. Approved Tuition Fees and Other Fees signed by the Regional Director, 3. Teacher Profile and their Qualifications per Track/Strand (e.g. NC from TESDA for TVL Track). 4. Instructional Rooms, Computer Laboratory, Science Laboratory, and Workshop Rooms/Studios. 5. Athletic Facilities, School Library, and Internet Facilities. 6. Ancillary Services of School Health Clinic, Guidance and Counselling, School Canteen, SSG/SPG Office, and Guard House. 7. Sanitary Facilities of Toilet, Handwashing, Drinking, and Water System.

9. Internal assessments or surveys were conducted to prospective enrollees. 10. MOA executed between SDS and partner entity for student work immersion. 11. Instructional Rooms, Computer Laboratory, Science Laboratory, and Workshop Rooms/Studios. 12. Athletic Facilities, School Library, and Internet Facilities. 13. Ancillary Services of School Health Clinic, Guidance and Counselling, School Canteen, SSG/SPG Office, and Guard House. 14. Sanitary Facilities of Toilet, Handwashing, Drinking, and Water System. 15. Playground Facilities, Administrative Facilities, and Flagpole. 16. Academic Track on STEM Strand – Chemistry, Physics, Biology Laboratories. 17. TVL Track on IA, AFA, ICT, and HE TVL Tools and Equipment.	8. Playground Facilities, Administrative Facilities, and Flagpole. 9. MOA executed between SDS and partner entity for student work immersion. 10. Copy of the GPTO/GR. 11. Updated SEC Registration 12. Academic Track on STEM Strand – Chemistry, Physics, Biology Laboratories. 13. TVL Track on IA, AFA, ICT, and HE TVL Tools and Equipment.
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7. Listed below are the DepEd/Non-DepEd Schools subjected for onsite/and or virtual ocular inspection, to wit:

Date	SDOs	Name of School	Purpose	SHS Program Applied	Mode of Ocular Inspection
November 11, 2020 8:00 AM – 12 Noon	Agusan del Norte	Saint James High School	Additional Program	Academic Track: Pre-Baccalaureate Maritime TVL Track, ICT: Animation; Computer Programming	Onsite
		Casiklan National High School	Additional Program	Academic Track: General Academic (GAS)	

November 16, 2020 8:00 AM to 12 Noon	Bayugan City	Agusan del Sur College	Additional Program	TVL Track, HE: Bread and Pastry Production	Virtual
		Informatic Technological College of Bayugan City	Additional Program	Academic Track: General Academic (GAS)	
		Forest Hills Academy	Additional Program	Academic Track: Humanities and Social Sciences (HUMSS)	
		Magkiangkang National High School	Establishment	Academic Track: General Academic (GAS)	
		Bayugan National Comprehensive High School	Additional Program	Academic Track: General Academic (GAS) Humanities and Social Sciences Accountancy, Business, and Management	
November 12, 2020 8:00 AM to 12 Noon	Butuan City	Father Urios Institute of Technology of Ampayon, Inc.	Additional Program	Academic Track: Science, Technology, Engineering and Mathematics (STEM)	Onsite
		Asian College Foundation	Additional Program	TVL Track, HE: Housekeeping (NC II)	
		Agusan National High School	Conversion		
November 17, 2020 8:00 AM to 12 Noon	Dinagat Islands	R.E. Ecleo SR. National High School	Additional Program	Academic Track: Humanities and Social Sciences	Virtual
		Dinagat School of Fisheries	Additional Program	Academic Track: Humanities and Social Sciences	
		General Aguinaldo National High School	Establishment	Academic Track: General Academic (GAS)	
		Dona Helene National High School	Establishment	Academic Track: Humanities and Social Sciences	
		Del Pilar National High School	Additional Program	TVL Track, ICT: Computer System Servicing	

November 20, 2020 8:00 AM to 10:00 AM	Siargao Islands	Siargao Islands Institute of Technology	Additional Program	Academic Track: Science, Technology, Engineering and Mathematics (STEM)	Virtual
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8. Immediate and wide dissemination of this memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
 Regional Director
 

Encls.: NONE
 Reference: DepEd Order No. 51, s. 2015
 Regional Memorandum No. 236, s. 2017
 To be indicated in the Perpetual Index
 under the following subjects:

EVALUATION
MONITORING
PROGRAMS

QAD/edm
 10/22/2020