



Republic of the Philippines
Department of Education
CARAGA REGION



November 12, 2020

REGIONAL MEMORANDUM
No. 500, s. 2020

To: SCHOOLS DIVISION SUPERINTENDENTS
LRMS Managers
This Region

SUBMISSION OF THE REQUIRED QUARTER 2 SELF-LEARNING MODULE FORMS

1. This has reference to the Ready To Print (RTP) Quarter 2 self-learning materials (SLMs) uploaded to the MS Teams for printing and distribution nationwide.

2. In this regard, we would like to request the LRMS Manager to submit the following duly accomplished forms as stated in the signed OUCI memo dated May 7, 2020.

1. Writer's/Artwork Assignment
2. Inventory of Third Party Materials
3. Communication Seeking Permission
4. Model Release Form
5. Copyright Originality Form
6. LRMD Metadata Form
7. Specialty Clearance for Quality Assurance
8. Certification that the SLMs are ready to print and ready for conversion to other formats

3. Kindly email the above mentioned documents to the assigned BLR Production Staff at their email addresses: ireen.subebe@deped.gov.ph and angeline.espiritu@deped.gov.ph.

4. Wide dissemination of this Memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
Regional Director



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To be indicated in the Perpetual Index
under the following subjects:

SELF-LEARNING MATERIALS PRINTING DISTRIBUTION

CLM/mmg
11/12/2020



Republic of the Philippines

Department of Education

UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM
DM-OUCI-2020-326

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
CLMD CHIEFS
CID CHIEFS
REGIONAL EDUCATION PROGRAM SUPERVISORS
DIVISION EDUCATION PROGRAM SUPERVISORS
REGIONAL ADM COORDINATORS
ALL OTHERS CONCERNED

FROM : **DIOSDADO M. SAN ANTONIO**
Undersecretary for Curriculum and Instruction

SUBJECT : **SUBMISSION OF THE REQUIRED QUARTER 2 SELF-LEARNING MODULE FORMS**

Date : **November 7, 2020**

This has reference to the ready to print (RTP) Quarter 2 self-learning materials (SLMs) uploaded to the MS Teams for printing and distribution nationwide.

In this regard, may we request the Regional Offices to submit the following duly accomplished forms as stated in the signed OUCI Memo dated May 7, 2020:

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3. **Communication Seeking Permission**
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Thank you.