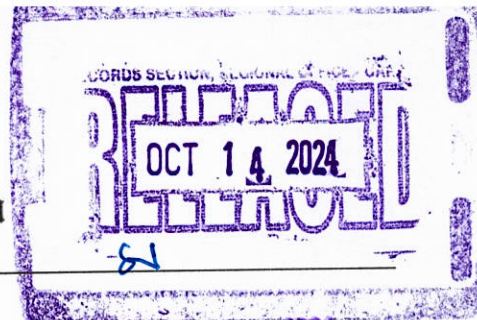




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



OCT 14 2024

REGIONAL MEMORANDUM  
FIN - 2024 - 1082

To: Schools Division Superintendent

- ) Division of Bislig City
- ) Division of Butuan City
- ) Division of Surigao City
- ) Division of Surigao del Sur

All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR FLEXIBLE  
LEARNING OPTIONS (FLO) - ALTERNATIVE LEARNING SYSTEM (ALS)**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover the funding requirements for travel expenses of participants attending the following activities:
  - a. *Framework and Design Development Workshop for the National ALS Research Studies* at Makati City on September 16-18, 2024.
  - b. *Workshop on the Refinement of Accreditation and Equivalency (A&E) Curriculum Guides for Junior High School* at Cebu City on September 30, 2024, to October 4, 2024.
  - c. *Workshop on the Development, Evaluation and Revision and Enhancement of Course Kits for Functional Education and Literacy Program (FELP)* at Makati City on October 7-11, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

**MARIA INES C. ASUNCION**  
Director III  
Officer-in-Charge  
Office of the Regional Director



Address: J.P. Rosales Avenue, Butuan City  
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2024-10-16546

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| Doc. Ref. Code | RO-ASD-F164 | Rev  | 00     |
| Effectivity    | 08.09.24    | Page | 1 of 2 |



Encl.: As stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

ALLOTMENT  
PROGRAMS

FIN/nap  
10/08/2024



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

October 7, 2024

**MARIA INES C. ASUNCION**

Officer-In-Charge

Office of the Regional Director

DepEd Caraga, J.P. Rosales Ave., Butuan City

Madam:

We respectfully request authorization from your esteemed office to transfer funds to the divisions listed below. This will be charged to FY 2024 GAA-FLO, which were directly released to the regional office. The fund will be used to cover participant's travel expenses for the activities, as specified in the corresponding memoranda, with the relevant date and amount in detailed.

| Activity                                                                                                                                                                                                                 | SDO             | Participant        | Amount           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------|------------------|
| Framework and Design Development Workshop for the National ALS Research Studies at Berjaya Makati Hotel, Makati City on September 16-18, 2024<br>(DM-CT-2024-235)                                                        | Surigao del Sur | Romeo Lepardo      | 4,000.00         |
|                                                                                                                                                                                                                          | Surigao City    | Hermiette F. Lerog | 32,027.00        |
| Total                                                                                                                                                                                                                    |                 |                    | 36,027.00        |
| Workshop on the Refinement of Accreditation and Equivalency (A&E) Curriculum Guides for Junior High School at DepEd Ecotech Center, Lahug City, Cebu City on September 30-October 4, 2024<br>(DM-CT-2024-335)            | Bislig City     | Rowena F. Acevedo  | 10,870.00        |
|                                                                                                                                                                                                                          | Surigao City    | Hermiette F. Lerog | 7,260.00         |
| Total                                                                                                                                                                                                                    |                 |                    | 18,130.00        |
| Workshop on the Development, Evaluation, and Revision and Enhancement of Course Kits for Functional Education and Literacy Program (FELP) at Berjaya Makati Hotel, Makati City on October 7-11, 2024<br>(DM-CT-2024-192) | Butuan City     | Joshua L. Albia    | 12,894.00        |
| Total                                                                                                                                                                                                                    |                 |                    | 12,894.00        |
| <b>Grand Total</b>                                                                                                                                                                                                       |                 |                    | <b>67,051.00</b> |

Should there be any excess expenses, we propose to cover these additional costs using the Division Local Funds.

Thank you.



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2024-10-16290

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| Effectivity    | 02.01.23    | Page | 1 of 1 |



Certificate No.: PHP QM  
24 93 0191

Very truly yours,

*Josephine Chonie M. Obseñares*  
**JOSEPHINE CHONIE M. OBSEÑARES**  
EPS, ALS Focal Person

Recommended for Approval:

*Bernabe L. Linog*  
**BERNABE L. LINO**  
Chief, CLMD

Funds Available:

*Elaine N. Navarro*  
**ELAINE N. NAVARRO**  
Supervising Administrative Officer  
11 2024 P.O.

Approved:

*Maria Ines C. Asuncion*  
**MARIA INES C. ASUNCION**  
Director III  
Officer-in-Charge  
Office of the Regional Director

CLMD/jcmo  
10/07/2024



2024-10-16290

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