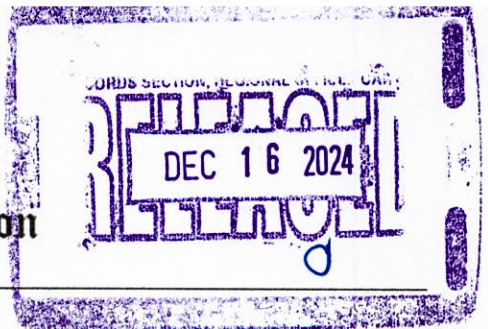




Republic of the Philippines
Department of Education
CARAGA REGION



DEC 16 2024

REGIONAL MEMORANDUM
FIN – 2024 – 1396

To: Schools Division Superintendents) Division of Siargao
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for the series of activities on the **Development of Prototypes of Reading Manipulatives** under OSEC-13-24-7308 dated November 19, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
12/11/2024



Republic of the Philippines
Department of Education
CARAGA REGION

November 28, 2024

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds to the Schools Division Offices from **OSEC OSEC-13-24-7308**, as **funding requirements for the series of activities on the Development of Protoytpes of Reading Manipulatives**. Below is the budget allocation per division:

	Division	Name	Fund Allocation
1	Siargao Islands	Luz Sandra R. Fernandez	PhP 24,600.00
			PhP 24,600.00

Thank you.

Very truly yours,

For: [Signature]
MARIPAZ F. MAGNO
EPS/LR Manager

Noted:

[Signature]
BERNABE L. LINO
Chief, CLMD

Funds Available:

[Signature]
ELAINE N. NAVARRO
SAO, Finance

Approved:

[Signature]
MARIA INES C. ASUNCION
Officer In-Charge
Office of the Regional Director

CLMD/mfm
11/28/2024



2024-11-19968

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1

