



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**Region XIII (Caraga)**  
Jose Rosales Avenue, Butuan City  
Tel. No. 342-8207



**MEMORANDUM**

To : All Schools Division Superintendent  
This Region

From :  **FRANCIS CESAR B. BRINGAS, CESO V**  
OIC, Regional Director

Subject : **OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION (OUA) STRAND PROGRAM COORDINATORS AT THE REGIONAL AND DIVISION LEVELS**

Date : August 23, 2018



Please find attached copy of *Memorandum dated August 20, 2018* on the directory of program coordinators that falls under the OUA Strand.

A Google Sheet has been created with a list of positions to be properly accomplished on or before **August 27, 2018** through this link : [https://bit.ly/OUA\\_Directory](https://bit.ly/OUA_Directory)

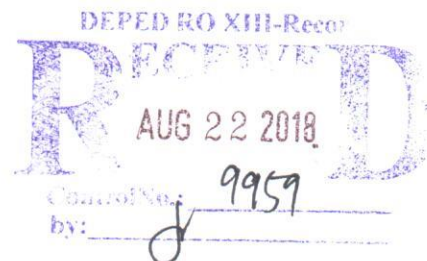
For your information and guidance.

ROA10/PS/srp  
23 August 2018  
FN: memo\_OUACoordinators



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**MEMORANDUM**  
20 August 2018



For: **Regional Directors  
Schools Division Superintendents**

Subject: **OUA STRAND PROGRAM COORDINATORS AT THE  
REGIONAL AND DIVISION LEVELS**

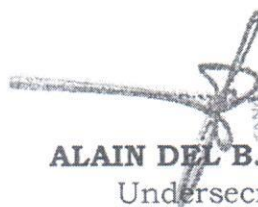
The Office of the Undersecretary for Administration (OUA) is currently consolidating a directory of program coordinators from the Regional and Division Offices that fall under the OUA Strand.

The purpose of the memo is to identify program coordinators for all major and minor programs under the OUA strand and to check if program coordinators are overtasked and to draw command lines. This output will prove valuable for the coming National Consultation on OUA Stand Program Implementation and Inter-Office Coordination (NCOSPIIC), on 18-21 September 2018.

A Google Sheet has been created with a list of positions to be properly accomplished **on or before 27 August 2018**.

You may access the sheet via the link: [https://bit.ly/OUA\\_Directory](https://bit.ly/OUA_Directory)

For immediate and appropriate action.

  
**ALAIN DEL B. PASCUA**  
Undersecretary

**Office of the Undersecretary for Administration**

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)  
Department of Education, Central Office, Meralco Avenue, Pasig City  
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Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

| Office     | Name | Position                  | Mobile Number | Office Landline Number | E-mail Address |
|------------|------|---------------------------|---------------|------------------------|----------------|
| (SDO Name) |      | Regional Director         |               |                        |                |
|            |      | Asst Regional Director    |               |                        |                |
|            |      | Budget Officer III        |               |                        |                |
|            |      | BAC Chairperson           |               |                        |                |
|            |      | Accountant                |               |                        |                |
|            |      | Finance Officer           |               |                        |                |
|            |      | Engineer                  |               |                        |                |
|            |      | DRRM Coordinator          |               |                        |                |
|            |      | ICT Officer               |               |                        |                |
|            |      | Health Officer            |               |                        |                |
|            |      | Administrative Officer    |               |                        |                |
|            |      | Admin Officer V (Records) |               |                        |                |
|            |      | Admin Officer V (Supply)  |               |                        |                |
|            |      | ESSD Chief                |               |                        |                |
|            |      | Youth Formator            |               |                        |                |